

**Actions of the meeting held on  
Tuesday 23 March 2010, 14:00**

**Yorkshire Cancer Network**

**Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital**

**Present:**

Ms A Archibald	Airedale NHS Trust
Ms C Hibbert	
Ms V Cook	Bradford Teaching Hospitals NHS Foundation Trust
Ms E Swales	
Ms M Thompson	Calderdale and Huddersfield NHS Foundation Trust
Mr J Green	Harrogate and District NHS Foundation Trust
Mr J Harrison	
Ms C Howard	
Mr M Waugh (Chair)	Leeds Teaching Hospitals NHS Trust
Mrs G Barnard	Mid Yorkshire Hospitals NHS Trust
Mrs C Brook	NYCRIS
Mr P Melling	Yorkshire Cancer Network

**Apologies**

Miss S Cuthbertson, Mrs N Slater

<b>1. Welcome and Apologies</b>			
Log No	Action	Lead(s)	Deadline
<b>56</b>	As a number of new members were attending their first meeting a round of introductions were made and Martin welcomed the new members.  To update the mailing list and website membership contact list.	P Melling	26/03/2010
<b>2. Action Log from the last meeting</b>			
Log No	Action	Lead(s)	Deadline
<b>57</b>	The action log from the last meeting was agreed as a true record.	N/A	N/A
<b>3. Cancer Waiting Times</b>			
<b>3.1 Latest Data</b>			
Log No	Action	Lead(s)	Deadline
<b>58</b>	Philip presented the latest CWT data and the Group discussed each of the new standards.  The new breast symptomatic 2ww standard was discussed in detail and Trusts shared good practice.  The group also discussed the issue of IPTs and the difficulty in determining at what point in the 62 day pathway a referral had been made between Trusts. This area continues to be a challenging one for tertiary centres and is being looked at nationally.  To continue to update the Group with the Network performance at future meetings.	P Melling	Review 10/06/2010

<b>3. Cancer Waiting Times</b>			
<b>3.2 Data quality</b>			
Log No	Action	Lead(s)	Deadline
<b>59</b>	<p>Philip reported that he was continuing to analyse the anonymised CWT data download from Open Exeter.</p> <p>He presented a number of data quality issues with a particular emphasis on duplicate data.</p> <p>He reported that the long awaited data quality module for Open Exeter was expected to be live by the end of March 2010.</p> <p>To circulate the data quality presentation and liaise with the identified Trusts to help improve the data quality of CWT data.</p>	P Melling	26/03/2010
<b>60</b>	<p>Philip gave an update on some of the key changes to the GFCW guidance version 6.7</p> <p>The three areas highlighted were:</p> <ol style="list-style-type: none"> <li>1) 2ww access policy</li> <li>2) Screening data submission</li> <li>3) Treatments for mets</li> </ol> <p>The group discussed each of these points in detail.</p> <p>To read and implement the new guidance locally.</p>	All	Review 10/06/2010
<b>4. NCASP and Local NSSG Audit</b>			
Log No	Action	Lead(s)	Deadline
<b>61</b>	<p>Philip gave another update on the latest local participation in the national cancer audits.</p> <p>He referred to the recently circulated LUCADA presentation that he gave to the Lung NSSG in February and reiterated the commitment by that group to improve both their data quality and performance for the 2009 data. Philip reminded the group that the deadline for submission of the 2009 lung cancer diagnosed patients was the 30th June 2010 and that Trusts should be preparing and checking their data now.</p> <p>To work with their Lung MDTs to ensure the submission of good quality complete data for the 2009 cases by the deadline of 30th June 2010.</p>	All	Review 10/06/2010
<b>62</b>	<p>Philip thanked the group for their support with the local NSSG audit programmes and in particular the recent Pancreatic CWT audit and the Breast audit.</p> <p>Philip informed the group that he would be presenting the pancreatic audit results at the NSSG education event on the 14th May 2010.</p> <p>To continue to support the NSSG audit programmes to meet the requirements of peer review.</p>	All	Review 10/06/2010

<b>5. Peer Review</b>			
Log No	Action	Lead(s)	Deadline
<b>63</b>	<p>Philip updated the group on the current news around peer review.</p> <p>The network is currently in the middle of the visits for the 2009/10 cycle of peer review and about to enter the 2010/11 cycle of self-assessment again.</p> <p>A recent development for 2010/11 is the introduction of the "Clinical Lines of Enquiry" strand to peer review in an attempt to make the process more clinically relevant. The relevant documentation was circulated with the agenda for this meeting.</p> <p>The focus for 2010/11 will be on breast and lung MDTs and data has been sourced nationally from the LUCADA and Breast Mastectomy and Reconstruction audits as well as national HES analysis from NCIN.</p> <p>To work with Breast and Lung MDTs to support the information requirements for peer review.</p>	All	Review 10/06/2010
<b>6. PPM</b>			
Log No	Action	Lead(s)	Deadline
<b>64</b>	<p>Martin gave the latest PPM news update.</p> <p>Calderdale-Huddersfield have now gone live with their admissions, discharges and transfers (ADT) feed from PAS. A roll out programme to all MDTs is being developed.</p> <p>Bradford have gone live with PPM for collecting their CWT data and the initial roll out is starting to a number of targeted MDTs. Phase 3 of the implementation is continuing with the interfaces to local systems and aims to deliver by Q3 2010/11.</p> <p>Harrogate continue to use their read-only instance of PPM and are progressing a full version following Martin's recent presentation to the clinicians.</p> <p>Mid Yorkshire continue to make good use of their read-only version across the whole Trust.</p> <p>Airedale are continuing discussions about a full implementation of PPM.</p> <p>York are in the process of installing a read-only version on their own servers.</p> <p>Martin also reported that an initial cancer registration dataset output file had been written, extracted and sent to NYCRIS for testing.</p> <p>To continue working with all Trusts and keep the group updated on progress.</p>	M Waugh	Review 10/06/2010

<b>7. Cancer Registration Dataset</b>			
Log No	Action	Lead(s)	Deadline
<b>65</b>	<p>Caroline gave an overview of the current position regarding the mandation of the cancer registration dataset in relation to the YCN Trusts.</p> <p>Full implementation is now only 1 year away and concerns have been raised with Trusts and Commissioners about readiness to submit the dataset.</p> <p>Martin is working with NYCRIS to create and test the PPM extract which will benefit the PPM adopters.</p> <p>Mid Yorkshire have made good preparations and anticipate submitting their first data by September 2010.</p> <p>Airedale, Harrogate and York are currently the Trusts with the greatest risk in not being able to submit the data on time.</p> <p>Philip reinforced the need to develop MDT processes for collection of the data irrespective of the IT solution. The actual collection of the dataset is a greater challenge than having appropriate IT to store and submit it.</p> <p>Caroline reported that NYCRIS would be writing to Trust Chief Executives shortly to remind them of their responsibilities in collecting the registration dataset as part of the acute contract.</p> <p>To continue to work with NYCRIS in developing implementation plans and submitting test data when available.</p>	All	Review 10/06/2010
<b>8. NYCRIS</b>			
Log No	Action	Lead(s)	Deadline
<b>66</b>	<p>Caroline gave a quick update on the current NYCRIS developments.</p> <ul style="list-style-type: none"> <li>■ E-Atlas work is continuing and a full UK version is due for release soon.</li> <li>■ Continuing to work on the PCT factsheets</li> <li>■ Developing a follow-up mortality and survival workshop in early June to present updates towards the mortality targets, variations in treatments and local staging data analyses.</li> <li>■ The joint UKACR and NCIN conference is being held in Birmingham on 17/18 June 2010</li> <li>■ A job advert is currently out for Cancer Information Manager at NYCRIS</li> </ul> <p>To keep members informed about future NYCRIS developments.</p>	C Brook	Review 10/06/2010
<b>9. Any Other Business</b>			
Log No	Action	Lead(s)	Deadline
<b>67</b>	<p>A number of additional items of AOB were raised.</p> <ul style="list-style-type: none"> <li>■ The recently published advanced notification of a new dataset for chemotherapy and cancer outcomes was highlighted.</li> <li>■ A reminder for all Trusts (with the exception of York and Mid Yorkshire) to complete the revision of the circulated key contacts document.</li> </ul>	N/A	N/A

**Date of Next Meeting(s)**

Thursday 10th June 2010 2:00pm

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Tuesday 21st September 2010 2:00pm

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Thursday 16th December 2010 2:00pm

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital