

**Actions of the meeting held on
Tuesday 17 July 2007, 10:00**

Yorkshire Cancer Network

YCRN Conference Room 2, Ida Nurses Home, Cookridge Hospital

Present:

Ms J Harrison	Airedale NHS Trust
Ms A Harwood	Bradford Teaching Hospitals NHS Foundation Trust
Ms T Hiley	
Ms A Hickox	Calderdale and Huddersfield NHS Foundation Trust
Ms N Bell	Harrogate and District NHS Foundation Trust
Ms K Manson	
Mr J White	Leeds Teaching Hospitals NHS Trust
Mr S Bolton (Chair)	Mid Yorkshire Hospitals NHS Trust

1. Apologies

Ms J Bradley, Ms T Greatorex, Ms K Henderson, Ms H Jones, Mrs J Love, Ms R Weston

1. Time Out			
Log No	Action	Lead(s)	Deadline
33	The Time-Out meeting was arranged to discuss the on-going work of the group. Alison Harwood to produce draft notes on the Time Out and circulate for comment with the Action Log. This work will then be shared with the YCN Thoracic Group.	A Harwood / All	27/07/2007
6. Fact Sheets			
Log No	Action	Lead(s)	Deadline
34	Simon Bolton to contact June Toovey to ascertain current status of fact sheets.	S Bolton	27/07/2007
7. Educational Event			
Log No	Action	Lead(s)	Deadline
35	To source a copy of the list of delegates who attended the last event and send a copy of the November Programme.	T Shepherd	22/08/2007
36	Simon Bolton re-iterated the importance of nominated members ensuring that speakers were formally invited to speak at the event, as agreed at the planning meetings. The Group is responsible for promoting and encouraging attendance to the event.	All	22/0/8/2007
8. Any Other Business			
Log No	Action	Lead(s)	Deadline
37	It was requested that the Lung Cancer Educational Package is put on CDs for the Group.	H Jones & A Harwood	Review 22/08/2007
38	The University is sending the Group a list of courses for the their information.	University	Review 22/08/2007

8. Any Other Business

Log No	Action	Lead(s)	Deadline
39	<p>John White reported on his presentation on the Nurse Led Follow-up Protocol at the YCN Lead Nurses Group on Wednesday 20th June. It was suggested there may be an opportunity to source funding from the University of Bradford to carry out a Network-wide audit.</p> <p>To contact Ms Taylor, Senior University Teacher at the University of Bradford to progress this.</p>	J White	Review 22/08/2007
40	Following a group discussion members agreed to clarify the smoking policy within Hospices.	All	Review 22/08/2007

Date of Next Meeting(s)

Wednesday 22nd August 2007 2:00 pm
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Thursday 20th September 2007 2:00 pm
YCRN Conference Room 2, Ida Nurses Home, Cookridge Hospital

Friday 19th October 2007 2:00 pm
Room 105, Arthington House, Cookridge Hospital

Wednesday 7th November 2007 9:00 am
Pavilions of Harrogate, Great Yorkshire Showground, Harrogate [EVENT]

Monday 19th November 2007 2:00 pm
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital