

Present:

Ms K Henderson	Bradford Teaching Hospitals NHS Foundation Trust
Ms H Jones	Calderdale and Huddersfield NHS Foundation Trust
Ms N Bell	Harrogate and District NHS Foundation Trust
Mr S Bolton (Chair)	Mid Yorkshire Hospitals NHS Trust
Ms T Greatorex	
Ms R Weston	
Mrs J Love	York Hospitals NHS Foundation Trust
Mrs J Toovey	Yorkshire Cancer Network

1. Apologies

Ms M Adams, Ms J Harrison, Ms A Harwood, Mr J White

3. Matters arising			
Log No	Action	Lead(s)	Deadline
52	Laura Elliott was unable to attend the meeting to discuss Performance Indicators. The group would like a speaker to attend the next meeting to discuss Indicators for Patient Pathways. Rachel Weston to make enquiries.	R Weston	19/10/2007
3.1. No Smoking Policy			
Log No	Action	Lead(s)	Deadline
53	Helen Jones reported: Exemption to smoking policy now made at Kirkwood Hospice - they now have a smoking room.		N/A
3.2. Fact Sheets			
Log No	Action	Lead(s)	Deadline
54	The fact sheets are now waiting final sign of by the Network information budget team. June Toovey informed the group that Fiona Stephenson has taken over processing information through the editorial panel during Jane Archer's maternity leave. June Toovey to speak to Fiona Stephenson regarding the fact sheets.	J Toovey	01/10/2007
3.3. Lung Cancer Education Package			
Log No	Action	Lead(s)	Deadline
55	Education pack is ready. Awaiting transfer onto memory sticks.	S Bolton	19/10/2007
56	Lung Cancer Education programme being run by Bradford University. To negotiate with Vanessa Taylor about the module.	H Jones / A Harwood	19/10/2007

Lung Cancer Nurses Group Group : Actions of the meeting held on Thursday 20th September 2007 2:00 pm

4. Educational Event			
Log No	Action	Lead(s)	Deadline
57	To circulate the programme for the YCN Lung Cancer Nurses Event 07/11/07.	G Thomson	01/10/2007
58	Dr Jo McVey to speak at the event in place of Judith Seagrave. To update the programme for the event.	S Bolton / G Thomson	01/10/2007
59	The group is still exploring having a Patient Speaker for the Event.		19/10/2007
60	To sort out delegate packs.	S Bolton / G Thomson	01/11/2007
61	Simon Bolton to liase with Anne Hickox about sponsors for the event. To inform YCN of the sponsors.	S Bolton / G Thomson	01/10/2007
5. Patient Information Pathways			
Log No	Action	Lead(s)	Deadline
62	Alison Harwood to feedback to the group at the next meeting.	A Harwood	19/10/2007
63	Helen Jones to ask what information is given after surgery and to bring an example to the next meeting.	H Jones	19/10/2007
64	Nurse led follow up documentation to be re examined. The group to bring what they are using to the next meeting.	All	19/10/2007
65	The group to read the 'Kings College' document prior to next meeting.	All	19/10/2007
6. Patient Information Strategy			
Log No	Action	Lead(s)	Deadline
66	Comments to be sent out as a group.	All	05/10/2007
7. Mesothelioma cordotomy audit			
Log No	Action	Lead(s)	Deadline
67	Sub group from Specialist Palliative care would like to know if it is worth doing an audit or if the Lung CNS team would have numbers of patients that may benefit from Cordotomy. Simon Bolton to liase with Anne-Marie Seymour and John White.	S Bolton	19/10/2007
8. Erlotinib records			
Log No	Action	Lead(s)	Deadline
68	Some areas have a better practice than others in recording information. Tina Greatorex to liase with Vanda Stunnell (Roche Representative).	T Greatorex	19/10/2007
69	Katie Henderson to speak with Dr Snee about Guidelines.	K Henderson	19/10/2007

9. Any Other Business

Log No	Action	Lead(s)	Deadline
70	Helen Jones and Anne Hickcox to present nurse led follow up, audit and patient satisfaction survey at the next meeting.	H Jones / A Hickox	19/10/2007

Date of Next Meeting(s)

Friday 19th October 2007 2:00 pm
Room 105, Arthington House, Cookridge Hospital

Wednesday 7th November 2007 9:00 am
Pavilions of Harrogate, Great Yorkshire Showground, Harrogate [EVENT]

Monday 19th November 2007 2:00 pm
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital