

Actions of the meeting held on
Monday 02 March 2009, 12:00

Yorkshire Cancer Network

Seminar Room 2, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Present:

Ms C Steel	Airedale NHS Trust
Mrs A Harwood (Chair)	Bradford Teaching Hospitals NHS Foundation Trust
Ms T Hiley	
Ms H Jones	Calderdale and Huddersfield NHS Foundation Trust
Ms N Bell	Harrogate and District NHS Foundation Trust
Mr S Bolton	Mid Yorkshire Hospitals NHS Trust
Ms A Hyde	York Hospitals NHS Foundation Trust
Mrs J Love	

Apologies

Ms M Adams, Ms A Ashcroft, Ms L Ashford, Mrs J Bradley, Ms K Henderson, Ms J Kenworthy, Ms C O'Connor, Ms J Roberts, Ms A Robinson, Ms B Sajjad, Mrs J Toovey, Ms A Ward, Mr J White

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
69	Was agreed as being an accurate record.	N/A	N/A
3. Matters arising			
Log No	Action	Lead(s)	Deadline
70	•Welcome to Claire Steel Claire Steel, Lung Cancer CNS at Airedale was welcomed to the group.	N/A	N/A
4. Patient Pathway			
4.1 Mesothelioma Pathway			
Log No	Action	Lead(s)	Deadline
71	Discussion was held around the development of specialist MDTs within the YCN. There was variation in the level of specialist MDT clinicians within each MDT. Some of the group felt their normal MDT membership constituted the required specialist membership where as others felt they were unable to meet the criteria. Specialist Mesothelioma MDT to be discussed at next YCN Lung Cancer Group meeting on 9th June 2009.	S Bolton	09/06/2009
72	It was agreed that the development of a YCN Mesothelioma Patient Pathway would come under the remit of the Lean Academy Workshop to be held on the 11th March 2009 and then the subsequent visits to each Trust. Therefore the group felt the current draft pathway should be left unchanged until this meeting. To take copies of the draft YCN Mesothelioma Pathway to the YCN Lung Cancer Pathway Event on 11th March 2009.	S Bolton	11/03/2009

4. Patient Pathway			
4.2 Patient Information Pathway			
Log No	Action	Lead(s)	Deadline
73	<p>The group felt that the draft pathway was missing core information, including the Network Lung Cancer Leaflets.</p> <p>There were concerns around the dissemination of information out of the Roy Castle booklets, as well as concerns that a lot of information may be out of date.</p> <p>To feed back all the comments to Jane Archer.</p>	T Hiley & M Coleman	March 2009
74	<p>Discussion took place around the Key worker information leaflets that had been circulated.</p> <p>There was a consensus that the quality and accuracy of these were poor and not usable in their current format. It was noted however that these were only for example for areas that didn't already have this patient information. Alison Harwood has responded to the YCN on the groups behalf.</p> <p>The group discussed the availability of radiotherapy leaflets for patients.</p> <p>To speak to Jane Archer to find out if there are cost implications for requesting radiotherapy leaflets or should they be freely available to the whole of the Network.</p>	T Hiley & M Coleman	March 2009
75	<p>Concern was raised about who is responsible for ensuring the patient information pathway is adhered to. There was a concern that the information would only be given out if the CNS was present. The same concern was raised about the record of consultation.</p>	N/A	N/A
5. Educational Event			
Log No	Action	Lead(s)	Deadline
76	<p>The evaluation forms showed a very positive reaction to the study day last November 2008.</p> <p>It was agreed that the next event should be organised as a nursing focused day to coincide with National Lung Cancer Month.</p> <p>Simon Bolton to lead on the educational event.</p> <p>To liaise with Helen Ryan regarding dates for the next educational event and booking The Pavilions of Harrogate.</p>	S Bolton	March 2009
77	<p>To send ideas for the event programme to Simon Bolton for discussion at the next meeting.</p>	All	Next Meeting (20/04/2009)
6. Feedback from M-NAT			
Log No	Action	Lead(s)	Deadline
78	<p>The M-NAT Group had not met recently.</p> <p>To add item to next agenda for discussion.</p>	H Ryan	Next Meeting (20/04/2009)

7. PET Scanning Changes			
Log No	Action	Lead(s)	Deadline
79	<p>The system for requesting PET Scans and obtaining results has changed at Leeds but not at Bradford to date.</p> <p>It was felt that the new system should be monitored and then discuss any concerns or problems as they occur.</p>	N/A	N/A
9. University Module			
Log No	Action	Lead(s)	Deadline
80	<p>Alison Harwood informed the group that the module had been approved and was ready to run but was being put back until September 2009.</p> <p>Alison Harwood and Helen Jones hope to meet Vanessa Taylor soon to review suitable dates and to look at potential speakers.</p> <p>To forward any potential speakers to Alison Harwood as soon as possible.</p>	All	March 2009
81	<p>It was highlighted that this programme should meet the Peer Preview targets for specialist education for lung CNS's.</p> <p>To ask Vanessa Taylor to forward the programme to Helen Ryan to send out to the group.</p>	A Harwood	March 2009
10. User Involvement			
Log No	Action	Lead(s)	Deadline
82	<p>The group expressed there appreciation at Jan Roberts wish to be involved in the working of the group.</p> <p>To invite Jan Roberts to the next meeting to talk about the best way she can support the group without her taking on too great a work load or commitment.</p>	A Harwood	March 2009
11. Tina Greateorex			
Log No	Action	Lead(s)	Deadline
83	<p>The group wished to acknowledge their sadness surrounding Tina Greateorex's death.</p> <p>To speak to Mid Yorkshire Trust about the creation of an annual reward in Tina Greateorex's name and memory.</p>	S Bolton	On-going
12. Any Other Business			
Log No	Action	Lead(s)	Deadline
84	<p>•Chair of the Group</p> <p>A discussion was held around the future Chair of the group after Alison Harwood stands down in April 2009.</p> <p>Tracy Hiley agreed, with support from the group, to take over the Chair.</p> <p>To circulate a nomination form to the group for Vice Chair.</p>	H Ryan	March 2009

Date of Next Meeting(s)

Monday 20th April 2009 1:30pm
Seminar Room 2, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Monday 8th June 2009 1:30pm
Seminar Room 2, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Monday 7th September 2009 1:30pm
Seminar Room 2, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Monday 2nd November 2009 9:00am
Pavilions of Harrogate, Great Yorkshire Showground, Harrogate [Educational Event]

Monday 9th November 2009 1:30pm
Seminar Room 2, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital