

Actions of the meeting held on  
Monday 20 April 2009, 13:30

Yorkshire Cancer Network

Seminar Room 2, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

**Present:**

Ms C Waddington	Airedale NHS Trust
Mrs A Harwood (Chair)	Bradford Teaching Hospitals NHS Foundation Trust
Ms T Hiley	
Ms H Jones	Calderdale and Huddersfield NHS Foundation Trust
Ms A Robinson	
Ms N Bell	Harrogate and District NHS Foundation Trust
Mr J White	Leeds Teaching Hospitals NHS Trust
Mr S Bolton	Mid Yorkshire Hospitals NHS Trust
Mrs J Bradley	
Mrs M Coleman	
Ms J Kenworthy	
Ms J Roberts	User Partnership Group
Mrs J Love	York Hospitals NHS Foundation Trust

**Apologies**

Mrs M Adams, Ms A Ashcroft, Ms K Henderson, Ms A Hyde, Mrs J Toovey

<b>1. Welcome and Apologies</b>			
Log No	Action	Lead(s)	Deadline
1	Jan Roberts, Service User was welcomed to the meeting.	N/A	N/A
<b>2. Action Log from the last meeting</b>			
Log No	Action	Lead(s)	Deadline
2	Was agreed as being an accurate record.	N/A	N/A
<b>4. Patient Pathway</b>			
Log No	Action	Lead(s)	Deadline
3	Simon Bolton informed the group of the Lung Cancer Pathway Rapid Improvement Events in conjunction with Lean Healthcare Academy. Mid Yorkshire and Airedale have gone through the process to date. All trusts will go through the process in the forthcoming months.  To keep the group updated.	All	On-going
<b>4.1 Mesothelioma Pathway</b>			
Log No	Action	Lead(s)	Deadline
4	To put on hold for the time being as the group felt the pathway is not dissimilar to the Lung Cancer Pathway.	N/A	N/A

<b>4. Patient Pathway</b>			
<b>4.2 Patient Information Pathway</b>			
Log No	Action	Lead(s)	Deadline
5	The patient information pathway is now finalised and will be signed of at the NSSG in June 2009 and the uploaded onto the YCN website.  To add to YCN Lung Cancer Group agenda for sign-off.	H Ryan	April 2009
6	To circulate pathway to the group with the action log.	H Ryan	April 2009
<b>5. User Involvement</b>			
Log No	Action	Lead(s)	Deadline
7	Jan Roberts, Service User representative introduced herself to the group and gave a brief biography. She also discussed what she would do to support the group.  The group discussed user involvement utilisation within the Lean process.  Discussion took place regarding a Network wide day involving users that would take into consideration their views of the service and their views on improvements.  To email Carol Ferguson regarding views on Lean process.	A Harwood	April 2009
<b>6. University Module</b>			
Log No	Action	Lead(s)	Deadline
8	All study days are on a Monday and Tuesday.  8 taught days and equivalent 2 self directed study days.  Taught days:  28th September 29th September 26th October 27th October 16th November 17th November 7th December 8th December  Assignments to be handed in in January 2010.  The Tuesday will be the shared day with the Cancer and it's Treatment module.  Agreed at degree masters level. 3,000 word assignment and practical OSCE exam. 30 credits/ 42 lecture hours. Not been advertised yet.	N/A	N/A
<b>7. Feedback from M-NAT</b>			
Log No	Action	Lead(s)	Deadline
9	No feedback to report.  The next meeting is on 2nd June 2009 in Manchester.  To report back to the group after the June meeting.	S Bolton	Next meeting (08/06/2009)

**Lung Cancer Nurses Group : Actions of the meeting held on Monday 20th April 2009 1:30pm**

<b>8. Educational Event</b>			
Log No	Action	Lead(s)	Deadline
<b>10</b>	<p>The educational event will take place on Monday 2nd November 2009 at the Pavilions of Harrogate.</p> <p>The group discussed topics for the programme and suggested the opportunity for posters to be presented at the event.</p> <p>To produce draft programme for next meeting.</p>	S Bolton	Next meeting (08/06/2009)
<b>9. Chair and Vice Chair</b>			
Log No	Action	Lead(s)	Deadline
<b>11</b>	<p>Alison Harwood is standing down as Chair of the Group as she is leaving her role to take on the Lead Nurse post in Calderdale and Huddersfield.</p> <p>The Group thanked Alison Harwood for her hard work and commitment as Chair and wished her luck in her new role.</p> <p>Tracy Hiley took over as Chair of the Group and Helen Jones took on the role of Vice Chair.</p> <p>To update the YCN website accordingly.</p>	H Ryan	April 2009
<b>10. Any Other Business</b>			
Log No	Action	Lead(s)	Deadline
<b>12</b>	Simon Bolton has spoken to June Toovey regarding an annual reward in memory of Tina Greatorex which recognises Nursing Contribution to Cancer	N/A	N/A
<b>13</b>	Jo Love informed the group that Tracey Goldsbrough has been appointed as Lead Nurse at York	N/A	N/A
<b>14</b>	To circulate membership list with the agenda for the next meeting.	H Ryan	June 2009

**Date of Next Meeting(s)**

Monday 8th June 2009 1:30pm  
Seminar Room 2, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Monday 7th September 2009 1:30pm  
Seminar Room 2, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Monday 2nd November 2009 9:00am  
Pavilions of Harrogate, Great Yorkshire Showground, Harrogate [Educational Event]

Monday 9th November 2009 1:30pm  
Seminar Room 2, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital