

Actions of the meeting held on
Tuesday 19 January 2010, 12:30

Yorkshire Cancer Network

Seminar Room 2, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Present:

Ms C Waddington	Airedale NHS Trust
Ms K Henderson	Bradford Teaching Hospitals NHS Foundation Trust
Ms T Hiley (Chair)	
Miss A Robinson	Calderdale and Huddersfield NHS Foundation Trust
Ms G Hewson	Harrogate and District NHS Foundation Trust
Mr J White	Leeds Teaching Hospitals NHS Trust
Mr S Bolton	Mid Yorkshire Hospitals NHS Trust
Mrs M Coleman	
Mrs J Love	York Hospitals NHS Foundation Trust

Apologies

Ms N Bell, Mrs J Bradley, Ms A Hyde, Ms J Kenworthy, Ms C O'Connor, Mrs C Thomas

1. Welcome and Apologies			
Log No	Action	Lead(s)	Deadline
57	Gill Hewson was welcomed to the group, she is the new LCCNS in Harrogate.	N/A	N/A
2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
58	The action log from the last meeting was agreed as correct.	N/A	N/A
4. Patient Information Pathway			
Log No	Action	Lead(s)	Deadline
59	Tracy Hiley presented the final version of the Patient Information Pathway. She informed the group that it has been re-named Patient Information Prescription. None of the group are currently using the prescription but Mid Yorks are about to start. The group are to feedback at the next meeting on how/if they are using the prescription and it was noted that it would be a good idea for the group to try and utilise this to obtain feedback at the next meeting. To discuss progress at the next meeting.	All	30/03/2010
5. Dashboard			
Log No	Action	Lead(s)	Deadline
60	Claire Waddington presented the 'Dashboard' which is being used in Airedale. This was supported/produced by the LEAN Academy that is based at Airedale. The data is inputted onto a spread sheet that generates graphs showing delays and areas of concern for individual patients. The main area of concern in Airedale is getting CTs prior to broncoscopy. The group offered support and discussed ways of tackling the problem. Tracy Hiley suggested that this should be highlighted at Network board level.	N/A	N/A

Lung Cancer Nurses Group : Actions of the meeting held on Tuesday 19th January 2010 12:30pm

5. Dashboard			
Log No	Action	Lead(s)	Deadline
61	Members requiring further information on the 'Dashboard' are to contact Paul Brady at the LEAN Academy, Airedale.	All	N/A
6. Feedback from Educational Event			
Log No	Action	Lead(s)	Deadline
62	<p>Simon Bolton presented the evaluation. The group also discussed future events. It was agreed that the event should run annually and that this year's event should be on lung cancer again rather than alternating with mesothelioma, however mesothelioma does not need to be totally excluded if there is some relevant information.</p> <p>Simon Bolton is happy to continue to lead on the event this year.</p> <p>One suggestion was to focus on promoting the care of lung cancer patients in the community with ways to increase attendance of community teams.</p> <p>Simon Bolton is to review other local venues as it was felt that having it in Harrogate may make it difficult for people to attend.</p>	S Bolton	30/03/2010
63	All members of the group are to bring program ideas for the event to the next meeting, along with any suggested speakers.	All	30/03/2010
7. Thoracic Support Nurse			
Log No	Action	Lead(s)	Deadline
64	<p>The group were informed that John Thorpe is still working on the job description but that funding still remains an issue and is to be dealt with through the commissioners.</p> <p>To update the group as required.</p>	J Thorpe	30/03/2010
8. Update of Nurse led follow up protocol			
Log No	Action	Lead(s)	Deadline
65	<p>Tracy Hiley informed the group that the protocol is due for review/updating.</p> <p>All members of the group are to review the protocol and feedback any changes at the next meeting.</p>	All	30/03/2010
66	A small group of volunteers are then to make the changes. (Katie Henderson, Tracy Hiley, Nicola Bell, Claire Waddington and Angela Robinson).	K Henderson, T Hiley, N Bell, C Waddington & A Robinson	10/05/2010
67	<p>It was also noted that the educational 'tools' are due for review.</p> <p>John White is to delegate a tool for each trust to review and present to the group.</p>	J White	30/03/2010
68	<p>Katie Henderson highlighted the need to engage other Network Lung Cancer Nurses that do not attend the group. She cannot attend as the meetings are usually held on a day she does not work and appreciates that others may be in a similar situation, however would like to be involved in the work. She felt that a way of doing this was to delegate some of the work generated to people not attending to keep them involved.</p> <p>To discuss further at the next meeting.</p>	All	30/03/2010

9. Providing contact details for solicitors who specialize in Mesothelioma			
Log No	Action	Lead(s)	Deadline
69	<p>Simon Bolton shared a situation relating to providing contact details of Solicitors to patients. It was noted that all members of the group currently use a list of suggested solicitors; it was felt that we would not be providing good support to our patient if we did not continue to do this, however it was agreed that all lists should have a disclaimer. John White has agreed to take this forward. Simon Bolton had discussed this issue with Liz Darlison, Mesothelioma Nurse Consultant who is in the process of producing a national list.</p> <p>To update the group at the next meeting.</p>	J White	30/03/2010
10. Tina Greatorex award			
Log No	Action	Lead(s)	Deadline
70	<p>Simon Bolton informed the group that the original plan for the award had changed as Mid- Yorks Trust has decided to re-name an existing award in Tina Greatorex's name. The group suggested different ways of them remembering her. It was agreed that the group would have 'The Tina Greatorex Fund'. Simon Bolton has asked for ideas to be emailed to him prior to the next meeting where the criteria for applications can be set. He will then meet with Bobby, Tina's husband to see if he is happy with the plans.</p> <p>All to email ideas to Simon.Bolton@midyorks.nhs.uk</p>	All	02/03/2010
11. Vice-Chair Position Vacant			
Log No	Action	Lead(s)	Deadline
71	<p>Nicola Bell (Bradford) has agreed to fill the position in the absence of any other volunteers.</p> <p>Clair Irving to amend the membership to reflect this.</p>	C Irving	30/01/2010
12. Any Other Business			
Log No	Action	Lead(s)	Deadline
72	<p>John White explained the complex situation with the follow up guidelines that have been awaited for the Network. Surgical follow up is the main focus. This is to be discussed at the NSSG meeting in Feb 2010. The commissioners are trying to get a group together to agree the guidelines.</p> <p>To discuss further at the next meeting.</p>	All	30/03/2010
73	<p>It was raised that there is no patient information relating to EBUS, nothing is available locally in Leeds. Maggie Coleman has agreed to contact the hospital in Preston to see if they have anything.</p> <p>Maggie Coleman is to table her findings at the next meeting.</p>	M Coleman	30/03/2010

Date of Next Meeting(s)

Tuesday 30th March 2010 12:30pm

Seminar Room 2, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Monday 10th May 2010 12:30pm

Seminar Room 1, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Monday 19th July 2010 12:30pm

Seminar Room 1, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Monday 27th September 2010 12:30pm

Seminar Room 1, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Monday 29th November 2010 2:00pm

Seminar Room 1, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital