

Present:

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| Ms M Neary | Bradford Teaching Hospitals NHS Foundation Trust |
| Mr D Fox | Leeds Teaching Hospitals NHS Trust |
| Ms J Myers | |
| Ms H Barker | Mid Yorkshire Hospitals NHS Trust |
| Ms E Jeffers (Chair) | York Hospitals NHS Trust |
| Mrs C Ferguson | Yorkshire Cancer Network |
| Mr P Melling | |
| Ms C Sheard | |
| Ms F Stephenson | |
| Mr B Tinkler | |

1. Apologies

Ms H Knapman, Ms L Williams

| 5. NICE Commissioning Guidelines | | | |
|--|--|--------------------------------------|---------------|
| 5.1. Upper GI Endoscopy Service | | | |
| Log No | Action | Lead(s) | Deadline |
| 42 | To circulate the commissioning tool detailing the number of commissioned Upper GI investigations and the recommended guidelines for urgent endoscopic referrals for Upper GI cancer. | J Hancock | December 2006 |
| 43 | To circulate the latest endoscopy referral figures from the PCT database. | J Hancock | December 2006 |
| 44 | To set up a pilot study looking at practice based consortia referrals for UGI endoscopy. | J Hancock | December 2006 |
| 6. YCN Chemotherapy Group & YCN Commissioning Group Links - High Cost Drugs | | | |
| Log No | Action | Lead(s) | Deadline |
| 45 | A copy of the YCN Chemotherapy Group agenda & minutes to be sent to Commissioners Group. | C Sheard | December 2006 |
| 46 | Chemotherapy Group to be a standing item on YCN Commissioners Group agenda | C Sheard | January 2007 |
| 47 | A member of YCN Commissioners Group to attend YCN Chemotherapy Group meetings to represent the YCN Commissioners Group on related issues and report back to the group. | S McGonigle | December 2006 |
| 8. Skin IOG | | | |
| Log No | Action | Lead(s) | Deadline |
| 48 | Skin Cancer IOG Action Plan to be completed and returned to Department of Health. | B Tinkler & Chair of Skin Group | March 2007 |
| 49 | To raise issue with locality groups on how to identify Primary Care or GP's who are providing biopsy services and the need to agree with the MDT leads and the GPwSI. | Commissioning Leads in each locality | January 2007 |
| 50 | Contact local Histopathology Departments to find out which GP's are sending in biopsy specimens. | Commissioners | March 2007 |

Lead Managers Group : Actions of the meeting held on Wednesday 15th November 2006 1:30 pm

| 8. Skin IOG | | | |
|---------------------------------------|--|---------------|---------------|
| Log No | Action | Lead(s) | Deadline |
| 51 | Contact local MDT Leads to find out who is carrying out skin biopsies in the Community. | Commissioners | March 2007 |
| 52 | Contact local PCT's to ask who they are paying for carrying out skin biopsies? | Commissioners | March 2007 |
| 10. Cancer Waiting Times | | | |
| Log No | Action | Lead(s) | Deadline |
| 53 | To circulate updated cancer waiting times presentation. | P Melling | November 2006 |
| 11. Thoracic Pathway | | | |
| Log No | Action | Lead(s) | Deadline |
| 54 | To circulate paper on Thoracic Surgery Timed Pathway (as tabled at meeting) to Commissioners & Lead Managers Groups. | C Sheard | November 2006 |
| 12. Service Development 2007/8 | | | |
| Log No | Action | Lead(s) | Deadline |
| 55 | Michelle Saffer, Barry Tinkler & Mark Baker to meet and discuss specialist commissioning figures for 2007/8. | C Sheard | January 2007 |

Date of Next Meeting(s)

Wednesday 21st March 2007 1:30 pm
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Wednesday 27th June 2007 1:30 pm
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Wednesday 19th September 2007 1:30 pm
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Wednesday 5th December 2007 1:30 pm
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital