

Actions of the meeting held on  
Wednesday 19 September 2007, 13:30

Yorkshire Cancer Network

YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

**Present:**

Ms D Gulliford	Airedale NHS Trust
Ms M Neary	Bradford Teaching Hospitals NHS Foundation Trust
Ms L Williams	Calderdale and Huddersfield NHS Foundation Trust
Mr D Fox	Leeds Teaching Hospitals NHS Trust
Ms J Myers	
Ms H Barker	Mid Yorkshire Hospitals NHS Trust
Ms E Jeffers (Chair)	York Hospitals NHS Foundation Trust
Mrs C Ferguson	Yorkshire Cancer Network
Ms F Stephenson	

**1. Apologies**

Ms L Booth, Mr P Melling, Mr B Tinkler

<b>3.1. Peer Review</b>			
Log No	Action	Lead(s)	Deadline
21	Awaiting final Report from Zonal Team. Final Report to be circulated when received.	F Stephenson	
<b>3.2. Upper GI Pathway</b>			
Log No	Action	Lead(s)	Deadline
22	Mid Yorkshire/Leeds pathway is being progressed through joint meetings.	J Myers / H Barker	
<b>4. Improving Outcomes Guidance</b>			
Log No	Action	Lead(s)	Deadline
23	► Skin No further feedback from D.O.H. about Timetable. Information will be circulated when received.	B Tinkler	
24	► Sarcoma Lead Managers to identify Lead Radiology contact (preferably someone leading on soft tissue/musculoskeletal work) from localities for Sarcoma to develop a Sarcoma Pathway and forward to C Ferguson.	All	05/10/2007
<b>4.1. Children and Young People Steering Group</b>			
Log No	Action	Lead(s)	Deadline
25	Confirmed that the timetable for the production of Action Plan is 31 December 2007. Awaiting guidance from DoH.	All	

<b>4.1. Children and Young People Steering Group</b>			
Log No	Action	Lead(s)	Deadline
26	Hospitals and PCT's are in discussions regarding levels of shared care provisions.  The group to be aware of these discussions and link if necessary.	All	N/A
<b>4.2. Brain/CNS Network Group</b>			
Log No	Action	Lead(s)	Deadline
27	S Duffy has written to C Edwards proposing a way forward for a Network group, covering HYCCN and YCN.  Circulate this letter to the group.	F Stephenson	10/10/2007
<b>5. Service Improvement</b>			
Log No	Action	Lead(s)	Deadline
28	C Ferguson updated the group on in patient service improvement progress.  C Ferguson to attend national meeting in October.  To feedback on patient information at the next meeting.	C Ferguson	Review 05/12/2007
29	Network Group Development is being taken forward with all NSSGs, but focusing on Colorectal and Gynaecology.		Ongoing
<b>6. Locality Feedback</b>			
Log No	Action	Lead(s)	Deadline
31	► Calderdale and Huddersfield:  New Lead Clinician has been appointed - Mr Peter Holdsworth.  Lead Nurse update. This is being taken forward and job description developed.  Haematology - appointed Dr Salem as Locum and other Locums will be in place in November.		N/A
32	► Mid Yorkshire:  Reported an increase in 2/52 referrals.  Will carry out an audit with Primary Care and request that the Network do some analysis on this.	H Barker / P Melling	Review 05/12/2007
33	► Bradford  H Hey has been appointed a part time Lead Cancer Nurse in Bradford.		N/A

<b>6. Locality Feedback</b>			
Log No	Action	Lead(s)	Deadline
34	<p>► Leeds</p> <p>Update on the New Oncology Wing. The relocation will start week commencing 17th December. It is expected that Cookridge will be vacated during the week beginning 4th January 2008. There will initially be limited/reduced capacity provided in the New Oncology Wing, although D Fox noted that there is full capacity available and this will be released over a period of time.</p>		N/A
35	<p>► Airedale</p> <p>Airedale has secured sign up from the Trust Board to explore providing hemotherapy in the community, once all safety measures are in place.</p>		N/A
36	<p>► York</p> <p>Discussions underway regarding community and home based chemotherapy.</p>		N/A
<b>8.2. National Radiotherapy Dataset Project</b>			
Log No	Action	Lead(s)	Deadline
37	Members of the group to inform D Fox if they would like to be on this group.	All	05/12/2007
<b>9. Any Other Business</b>			
Log No	Action	Lead(s)	Deadline
38	<p>D Fox raised to issue of "early access" to drugs (recently off trial but not yet licensed).</p> <p>Anyone aware of any issues relating to this to contact D Fox with details.</p>	D Fox	05/12/2007
39	<p>A request for clarity on emails:</p> <ul style="list-style-type: none"> <li>•Who the emails have been circulated to.</li> <li>•Is the email and action or just for information.</li> </ul>	F Stephenson	Ongoing

### **Date of Next Meeting(s)**

Wednesday 5th December 2007 1:30 pm  
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital