

Actions of the meeting held on
Tuesday 13 April 2010, 14:00

Yorkshire Cancer Network

Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Present:

Ms G Hollingsworth	Bradford Teaching Hospitals NHS Foundation Trust
Ms A Walton (Chair)	Calderdale and Huddersfield NHS Foundation Trust
Mrs A Craig	Leeds Teaching Hospitals NHS Trust
Ms L Turner	Mid Yorkshire Hospitals NHS Trust
Mrs C Ferguson	Yorkshire Cancer Network
Mrs C Irving	
Mr P Melling	
Mrs H Ryan	

Apologies

Mr M Harvey, Ms F Stephenson

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
1	The action log from the last meeting was agreed to be a true record.	N/A	N/A
3. Matters arising			
Log No	Action	Lead(s)	Deadline
2	<p>► NCAG action plan</p> <p>Carol Ferguson reported that the Sub-group of Commissioners have recently met however the outcomes of the meeting have not been published.</p> <p>Carol Ferguson to update the group at the next meeting.</p>	C Ferguson	16/06/2010
3.1 Commissioning Proposals for CAT			
Log No	Action	Lead(s)	Deadline
3	<p>Carol Ferguson informed the group that there is now only one WCC Exemplar Project being taken forward which will provide detailed costing implications of the colorectal pathway. Bradford Trust have now appointed a Doctor to work as a research fellow for one year and it is expected that this will provide rich information on the following:-</p> <ol style="list-style-type: none"> 1. All 2 week waits and what happens to patients regardless of diagnosis. 2. Specific patient pathway information on a cohort of colon and rectal cancers to track individual journeys. 3. All referrals to the colorectal service in general, how many are directed initially as cancer and how cancer services fit into this. <p>There is a National sharing event planned for July, at which point some of the analysis will be available.</p> <p>Carol Ferguson is to keep the group updated on the progress of this work at the September meeting.</p>	C Ferguson	16/09/2010

Lead Managers Group : Actions of the meeting held on Tuesday 13th April 2010 2:00pm

4. Peer Review Information Update			
Log No	Action	Lead(s)	Deadline
4	<p>Helen Ryan informed the group that a paper had been presented to the Network Board highlighting the serious concerns and immediate risks from the Zonal team in advance of the draft report which is due at the end of April 2010, then preparations for the 2010/2011 round are to commence.</p> <p>Philip Melling informed the group that the Head and Neck and Colorectal measures have just been published.</p> <p>To keep the group updated accordingly.</p>	H Ryan	16/06/2010
6. Improving Outcomes Guidance Update			
Log No	Action	Lead(s)	Deadline
5	<p>► Supportive and Palliative Care</p> <p>Carol Ferguson informed the group that the End of Life programme Manager, Penny Kirk is now in post.</p> <p>► Upper GI & Pancreatic</p> <p>There were no reports of concerns regarding the pathways for surgical cases to LTHT. Carol Ferguson explained that the Yorkshire and Humber SCG Review of HPB Services has now reported.</p> <p>Carol Ferguson is to forward a copy to Angie Craig.</p>	C Ferguson	ASAP
6	<p>► Sarcoma</p> <p>Carol Ferguson informed the group that Phil Robinson, Chair of the YCN Sarcoma group is writing to the Network Board to provide an update on the progression and implementation of funding and appointments to ensure the Leeds Sarcoma MDT and service is IOG compliant.</p> <p>To keep the group updated on progress.</p>	C Ferguson	16/09/2010
7. Going Further on Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
7	<p>Philip Melling presented the latest CWT to the group.</p> <p>Clair Irving is to send the CWT with the action log.</p>	C Irving	30/04/2010
8	<p>Philip Melling agreed to look at tracking trends of fluctuations in referrals across site specific groups and to share this with the group.</p>	P Melling	ASAP
7.1 CQUINS for lung cancer			
Log No	Action	Lead(s)	Deadline
9	<p>Carol Ferguson informed the group that following the last Board performance report highlighting a significant amount of ITT breaches for lung surgery, there had been discussion at the Network Board as to whether the delivery of future states could be included as a CQuINS however this has not been included.</p>	N/A	N/A

7. Going Further on Cancer Waiting Times			
7.2 Interprovider transfer issues			
Log No	Action	Lead(s)	Deadline
10	Members discussed MDT electronic referral processes and agreed that Bradford Trust would trial using referral forms only and omitting sending the MDT alerts. To report back on progress at the next meeting.	A Craig	16/06/2010
11	Angela Walton agreed to invite Angie Craig and Carol Ferguson to their next PPM meeting to look at addressing and resolving issues.	A Walton	ASAP
8. Local updates			
Log No	Action	Lead(s)	Deadline
12	<p>► Mid Yorkshire</p> <p>Lorraine Turner advised the group that she has now finished her induction and has started reviewing the Upper GI, Skin, Gynaecology and Urology services. A Lead Nurse has now been appointed.</p> <p>► Bradford</p> <p>Gillian Hollingsworth informed the group that phase two of PPM has now been implemented so CWT data can now be uploaded and tracked. The next phase which is looking at admissions, discharges and transfers will be rolled out to MDT staff from April onwards. There are now joint alternating Chemotherapy meetings with Airedale.</p> <p>► Leeds</p> <p>Angie Craig advised the group that the PPM Board is to be disbanded and a strategy group and a user group will take work forwards. There are still performance issues around 62 days and 31 subsequent surgery targets. The ITT remains an issue as well as patients referred for chemotherapy or radiotherapy but discussed at a different MDT so further work is needed on the management of those referrals. An event was held on the 1st April to improve CWT.</p> <p>Angie Craig agreed to send the new Leeds Head and Neck lump pathway to the group as it has proved to cut a lot of the diagnostic delays.</p>	A Craig	ASAP
13	<p>► Calderdale</p> <p>Angela Walton informed the group that there is a Haematologist locum in post and the role is now out to advert.</p>	N/A	N/A
9. Any Other Business			
Log No	Action	Lead(s)	Deadline
14	Members discussed NYCRIS dataset action plans. Philip Melling reminded the group that all Trusts are required by Commissioners to have a named contact responsible for signing these off. All members are to follow this up locally.	All	16/09/2010

Date of Next Meeting(s)

Wednesday 16th June 2010 2:00pm
Kingswood House Surgery, 14 Wetherby Road, Harrogate, HG2 7SA

Thursday 16th September 2010 2:00pm
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Tuesday 9th November 2010 2:00pm
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Wednesday 8th December 2010 2:00pm
St Gemma's Hospice, Moortown, Leeds, LS17 6QD