

Present:

Mrs H Hey	Bradford Teaching Hospitals NHS Foundation Trust
Mrs S Ebbage	Harrogate and District NHS Foundation Trust
Ms S Walker	Mid Yorkshire Hospitals NHS Trust
Mrs L Payne	North Yorkshire and York PCT
Mrs C Miller	York Hospitals NHS Foundation Trust

Apologies

Ms J Duerden, Ms R Hollis, Ms L McDonald, Mrs S Scales, Ms V Taylor

3. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
60	The Action Log from the last meeting was agreed a true record.	All	N/A
4.1. NMC document - update			
Log No	Action	Lead(s)	Deadline
61	It was reported that a new document regarding nurses education would be launched soon. Vanessa Taylor to email June Toovey this document for circulation when it is available.	V Taylor/J Toovey	Review 27/02/2008
5.1. Objective 1: New ways of working and role development			
Log No	Action	Lead(s)	Deadline
62	It was agreed that Chairs from the NSSGs should be invited to this group.		Review 27/02/2008
5.2. Objective 2: Lead and support nursing contributions in implementation of NICE IOG			
Log No	Action	Lead(s)	Deadline
63	A discussion arose about the coordination of care and key workers. Monitoring supportive and palliative care implementation was discussed. The implementation date for the Supportive and Palliative Care Guidance has been put back to december 2008. It was agreed that the monitoring forms should be completed and returned to June Toovey by the end of January 2008.	All	31/01/2008
5.3. Objective 3: Seek to improve patient pathways			
Log No	Action	Lead(s)	Deadline
64	This links with Objective 1. The Network to organise service improvement master classes in the new year to look at patient information, pathway development and mapping.	J Toovey	Review 27/02/2008

5.4. Objective 4: Influence the nursing approach to patient and public involvement			
Log No	Action	Lead(s)	Deadline
65	<p>A general discussion arose and concerns were voiced regarding all service users having an equal voice at meetings in localities. York were using rotating Chairs and would monitor effectiveness.</p> <p>The group supported the development of a network patient experience survey generated by the site specific groups, in partnership with the service user groups.</p>	All	TBC
5.5. Objective 5: Improve the interface between all health and social care settings			
Log No	Action	Lead(s)	Deadline
66	<p>Cath Miller told the group that PCT representation in social care settings was limited. Localities needed to map their access to social service provision, this may include organisations such as CAB as opposed to social services directly.</p> <p>Leeds were looking at models for social service provision, Sally Scales to feedback early next year.</p>	S Scales	01/02/2008
5.6. Objective 6: Assess and develop nurses and nursing knowledge, understanding and competencies			
Log No	Action	Lead(s)	Deadline
67	<p>The Foundation Programme for 2008 was discussed as was the role of the CNS and what lies beyond it in terms of a career pathway.</p> <p>Specialist education needed further investment. A session with a Nurse Consultant was proposed. To look at other options for CNS development.</p>	J Toovey	31/01/2008
5.7. Objective 7: Develop and support YCN communication skills strategy			
Log No	Action	Lead(s)	Deadline
68	<p>Cath Miller informed the group that the new scheme is being piloted.</p> <p>Any people who wish to participate in ASCT should put their names forward to the YCN</p>	All	27/02/2008
5.8. Objective 8: Develop the leadership potential of cancer nursing			
Log No	Action	Lead(s)	Deadline
69	<p>The group should email any ideas regarding leadership and skills training to Mrs Toovey to take forward in a meeting with Christine Holroyd the Cancer Lead Commissioner for Education</p> <p>June Toovey to meet with Christine Holroyd to discuss issues regarding ASCT and Leadership.</p>	J Toovey	27/02/2008
6. CNS Audit local results			
Log No	Action	Lead(s)	Deadline
70	<p>June Toovey has sent out a CNS audit. There were no objections from those present to sharing the information across the YCN.</p> <p>June Toovey will show collated information at the next meeting</p>	J Toovey	27/02/2008

7. Lead Nurse Time-Out programme setting

Log No	Action	Lead(s)	Deadline
71	<p>A general discussion arose regarding what the Lead Nurse Time Out Programme should cover.</p> <p>It was agreed that leadership skills and how to write a successful strategy should be included. Any further ideas should be put forward to June Toovey for potential inclusion.</p> <p>The Time Out Programme will take place on a Tuesday or Wednesday in February which will give June Toovey more time to book a speaker.</p>	All/J Toovey	Review 27/02/2008

10. Dates for 2008 meetings

Log No	Action	Lead(s)	Deadline
72	<p>A discussion arose as to whether meetings should be held as regularly in 2008 as in previous years (8 per year) and whether Wednesdays were still the most suitable days for meetings.</p> <p>It was agreed that the current rate of meetings should continue and that Wednesday's were still the most suitable day for them.</p> <p>Dates to be circulated.</p>	J Toovey	31/12/2007

Date of Next Meeting(s)

Wednesday 27th February 2008 10:00 am
Fewston Meeting Room, 1st Floor, Fewston Wing, Harrogate District Hospital

Wednesday 16th April 2008 10:00 am
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Wednesday 21st May 2008 10:00 am
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Wednesday 23rd July 2008 10:00 am
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Wednesday 1st October 2008 10:00 am
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Wednesday 12th November 2008 10:00 am
Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital