

Present:

Ms J Duerden	Airedale NHS Trust
Mrs H Hey	Bradford Teaching Hospitals NHS Foundation Trust
Mrs B Hurst	
Mrs S Ebbage	Harrogate and District NHS Foundation Trust
Mrs S Scales	Leeds Teaching Hospitals NHS Trust
Ms S Walker	Mid Yorkshire Hospitals NHS Trust
Mrs C Irving	Yorkshire Cancer Network
Mrs J Toovey (Chair)	

Apologies

Dr V Taylor

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
90	The action log from the last meeting was agreed to be a true record.	N/A	N/A
4. Nursing Vision and Action Plan			
4.1 Objective 1: New ways of working and role development			
Log No	Action	Lead(s)	Deadline
91	<p>► CNS Audit</p> <p>June Toovey informed the group that she has now received all the results back and has submitted them to the National team. A document containing a summary of the results was tabled and a group discussion followed on how the information could be used to develop services.</p> <p>Members agreed that the best way forward would be to look more closely at one site specific group for the time being as further information is required to establish how the results can be utilised to move forwards. The group agreed to focus on Gynaecology as a starting point.</p> <p>Members are to send ideas for questions that need to be answered in order to make use of the results to june.toovey@ycn.nhs.uk before Friday 27th February 2009.</p>	All	27/02/2009
92	Beverly Hurst agreed to take the information to the YCN Gynaecology nurses group on Tuesday 31st March 2009 for agreement to take this work stream forward.	B Hurst	31/03/2009
93	June Toovey agreed to approach another similar Network to ask if they would be willing to share results.	J Toovey	11/03/2009
94	June Toovey agreed to extract the thyroid results from head and neck and circulate the revised results to the group.	J Toovey	11/03/2009

4. Nursing Vision and Action Plan			
4.2 Objective 2: Lead and support nursing contributions in implementation of NICE IOG			
Log No	Action	Lead(s)	Deadline
95	June Toovey reported that York's action plans are still to be received. This item is to be discussed in the Supportive & Palliative Care meeting. June Toovey to update the group at the next meeting.	J Toovey	21/01/2009
4.3 Objective 3: Seek to improve patient pathways			
Log No	Action	Lead(s)	Deadline
96	▶ Holistic Assessment Implementation June Toovey informed the group that this is still being driven locally using either a paper based model or PPM, however it was noted that Network support is still required. June Toovey is to ask Barry Tinkler what the situation is with PPM in Harrogate and to report back to Sue Ebbage.	J Toovey	11/03/2009
97	▶ Training & Education for Holistic Assessment June Toovey agreed to speak to the Universities to establish how much of this work is covered within the modules to determine where the gaps in education are.	J Toovey	21/01/2009
98	It was agreed that a section of the Cancer Care programme would be developed to include the holistic assessment. This could be used as part of the programme or as a stand alone session. June Toovey is to email all the nursing groups to ask if anyone would be interested in getting involved with this work.	J Toovey	27/02/2009
99	All members are to email june.toovey@ycn.nhs.uk with any ideas as to where the gaps may be.	All	27/02/2009
4.4 Objective 4: Influence the nursing approach to patient and public involvement			
Log No	Action	Lead(s)	Deadline
100	This agenda item will be discussed at the next meeting. Clair Irving to add to the agenda for the next meeting.	C Irving	11/03/2009
4.5 Objective 5: Improve the interface between all health and social care settings			
Log No	Action	Lead(s)	Deadline
1010	June Toovey advised that this work is to be taken forward locally and that members need to check progress through their locality groups. Members to update the group with any relevant information accordingly.	All	11/03/2009
4.6 Objective 6: Assess and develop nurses and nursing knowledge, understanding and competencies			
104	Helen Hey, Sue Ebbage and Sally Scales to feedback the evaluation forms from the last programmes to june.toovey@ycn.nhs.uk .	H Hey, S Ebbage & S Scales	11/03/2009
105	June Toovey is to identify the persons responsible for reviewing each section to keep track of progress.	J Toovey	11/03/2009

4. Nursing Vision and Action Plan			
4.6 Objective 6: Assess and develop nurses and nursing knowledge, understanding and competencies			
1020	<p>► Cancer Education Programme</p> <p>Helen Hey advised that she is still to revise the National Cancer agenda session and requested all members to send in any comments or suggestions for changes to her.</p> <p>All members to send any comments/suggestions for changes to helen.hey@bradfordhospitals.nhs.uk before the next meeting.</p>	All	11/03/2009
1030	Helen Hey to revise the National Cancer agenda session before July 2009.	H Hey	July 2009
4.8 Objective 8: Develop the leadership potential of cancer nursing			
Log No	Action	Lead(s)	Deadline
106	<p>► NSSG Chairs and Vice Chairs meetings</p> <p>Beverly Hurst is attending the Network chairs leadership development programme and agreed to identify any modules that may be relevant for cancer nursing leadership.</p> <p>Helen Hey to liaise with Beverly Hurst on the outcomes and to feed back to the group at the next meeting.</p>	H Hey	11/03/2009
6. Any Other Business			
Log No	Action	Lead(s)	Deadline
107	<p>June Toovey informed the group of the launch of the Cancer Commissioning Guide.</p> <p>Clair Irving to forward this information to the chairs of all the nursing groups.</p>	C Irving	04/02/2009
108	<p>June Toovey informed the group that the Common Assessment Framework is now out for national consultation and regional events are being held as part of the consultation process.</p> <p>All members were encouraged to register their interest on www.dh.gov.uk/caf to either submit comments or to book a place on a regional consultation event.</p>	All	19/02/2009
109	<p>Members congratulated Sally Scales on her new post and thanked her for all her hard work.</p> <p>June Toovey to arrange a farewell night out.</p>	J Toovey	27/02/2009

Date of Next Meeting(s)

Wednesday 11th March 2009 9:30am
Seminar Room 1, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Wednesday 29th April 2009 9:30am
Seminar Room 1, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Wednesday 13th May 2009 9:00am
Pavilions of Harrogate, Great Yorkshire Showground, Harrogate

Wednesday 10th June 2009 9:30am
Seminar Room 1, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Wednesday 15th July 2009 9:30am
Seminar Room 1, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Wednesday 9th September 2009 9:30am
Seminar Room 1, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Wednesday 21st October 2009 9:30am
Seminar Room 1, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Wednesday 9th December 2009 9:30am
Seminar Room 1, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital