

Actions of the meeting held on
Tuesday 24 April 2007, 10:00

Yorkshire Cancer Network

YCRN Conference Room 2, Ida Nurses Home, Cookridge Hospital

Present:

Ms K Sinclair	Airedale NHS Trust
Ms L Cowling	Calderdale and Huddersfield NHS Foundation Trust
Ms S Allan	Leeds Teaching Hospitals NHS Trust
Ms H Ankrett (Chair)	
Mr D Thomas	
Ms S Marshall	Manorlands Hospice
Ms P Mowatt	
Ms A Cresswell	Mid Yorkshire Hospitals NHS Trust
Ms L Humphrey	
Mrs J Munro	Springs Medical Centre
Mrs A Pearce	St Gemma's Hospice
Ms G Whitehead	
Ms C Boyd	St Leonard's Hospice
Ms V Little	Wheatfields Hospice
Ms J Marshall-Pallister	
Ms C Sheard	Yorkshire Cancer Network
Mrs J Toovey	

1. Apologies

Mr R Dillon, Ms M Johnson, Ms C Rock, Ms N Ryan

4.1. YCN Cancer Care Education Programme

Log No	Action	Lead(s)	Deadline
1	Mrs Toovey spoke about the Cancer Care Education Programme which has been developed across the network and the delivery of the programme organised by the Acute Trusts. The programme is aimed at generalist nurses and nurses new to the speciality of cancer. Leeds are using the programme for the induction of new staff at the New Oncology Wing. It was agreed that it would be useful to run the course within the community - further details can be obtained from LTHT.	All	07/05/2007

4.2. Network Group Development Project

Log No	Action	Lead(s)	Deadline
2	Ms Ankrett updated on the last project meeting and suggested having a Time Out to discuss the patients and their needs. This could involve the Palliative Care Group, Palliative Care Nurses and Palliative Care Education. Mrs Toovey to check if there is funding available for a Time Out.	June Toovey	04/06/2007

4.3. NSSG Mapping Event			
Log No	Action	Lead(s)	Deadline
3	<p>There was feedback given on the recent patient information mapping events attended by group members.</p> <p>The following general comments were noted:</p> <ul style="list-style-type: none"> ■ User involvement was very useful ■ Lack of support whilst in remission ■ There were gaps in the support ■ Consider a mapping event for palliative care ■ Consider a mapping event for Paediatric & Young Adults ■ Issues re: language and ability to read and write <p>To discuss at future meetings.</p>	Colinne Sheard	10/07/2007
5. Cancer Nursing Vision & Action Plan			
Log No	Action	Lead(s)	Deadline
4	<p>Mrs Toovey updated the group on the Nursing Vision & Action Plan.</p> <p>Ms Ankrett to circulate the Work Programme for 2006/2007 to the group for their comments.</p>	Helen Ankrett	14/05/07
5	<p>It was suggested and agreed that the Action Plan should be put on the next agenda for discussion and to link in with the Work Plan.</p> <p>The group were asked for their thoughts and suggestions.</p>	All	04/06/2007
6	<p>Ms Cowling to do a presentation at next meeting entitled 'Evidencing the Role of the Palliative Care Nurse Meeting National, Regional and Trust Targets'.</p>	Lynne Cowling	10/07/2007
7	<p>It was suggested and agreed that the Action Plan should be put on the next agenda for discussion and to link in with the Work Plan.</p> <p>The group were asked for their thoughts and suggestions.</p>	Colinne Sheard	27/06/2007
7. CNS Post Outlines			
Log No	Action	Lead(s)	Deadline
8	<p>Ms Rock and Ms Little are in the process of making final changes to the KSF outlines. It is planned to review in 12 - 18 months time when the outlines have been used as part of the appraisal system.</p> <p>Ms Rock to complete and circulate to the group.</p>	Charlotte Rock	10/07/2007
9	<p>Mrs Toovey to add to the CNS discussion document and circulate to the Lead Nurses Group.</p>	June Toovey	10/07/2007
8. Work Plan			
Log No	Action	Lead(s)	Deadline
10	<p>Ideas for the work programme were discussed and the following actions agreed:</p> <ul style="list-style-type: none"> • Evidence the impact of CNS role • Review the value of non-medical presenting for Palliative Care CNS' <p>Discuss at next meeting.</p>	Valerie Little	10/07/2007

9. Nominations for Chair			
Log No	Action	Lead(s)	Deadline
11	Ms Ankrett informed the group that she would be standing down as Chair due to her new role. Nominations for a new Chair were requested. Ms Ankrett suggested having two co-Chairs and explained the role of the Chair and the work involved. In the interim Ms Little offered to Chair the next meeting with Ms Pallister as back-up. Ms Sheard to liaise with Ms Little for next meeting.	Colinne Sheard / Valerie Little	27/06/2007
12	Ms Ankrett to contact CNS's in York to see if anyone would be interested in taking on the role of Chair. Anyone interested in the role to contact Ms Sheard	Helen Ankrett / Colinne Sheard	27/06/2007
10. Any Other Business			
Log No	Action	Lead(s)	Deadline
13	Ms Toovey tabled the Holistic Common Assessment. Ms Toovey to email a copy to the group.	June Toovey	04/06/2007
14	It was suggested and agreed that 'Feedback on Marie Curie Project' should be an item on future agendas.	New Chair	04/09/2007
15	Mrs Cowling to do a presentation at next meeting entitled 'Evidencing the Role of the Palliative Care Nurse Meeting National, Regional and Trust Targets'.	Lynne Cowling	10/07/2007

Date of Next Meeting(s)

Tuesday 10th July 2007 10:00 am
YCRN Conference Room 2, Ida Nurses Home, Cookridge Hospital

Wednesday 31st October 2007 10:00 am
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital