

Actions of the meeting held on  
Tuesday 10 July 2007, 10:00

Yorkshire Cancer Network

YCRN Conference Room 2, Ida Nurses Home, Cookridge Hospital

**Present:**

Ms K Sinclair	Airedale NHS Trust
Ms C Rock	Bradford Teaching Hospitals NHS Foundation Trust
Ms L Cowling	Calderdale and Huddersfield NHS Foundation Trust
Mrs S Ebbage	Harrogate and District NHS Foundation Trust
Ms S Allan	Leeds Teaching Hospitals NHS Trust
Ms H Mullan	
Ms P Thompson	
Ms P Mowatt	Manorlands Hospice
Ms G Whitehead	Marie Curie Centre Bradford
Mrs J Munro	Springs Medical Centre
Ms C Boyd	St Leonard's Hospice
Ms V Little	Wheatfields Hospice
Ms P Lyon	
Ms S Marshall	
Ms J Marshall-Pallister	
Mrs J Toovey	Yorkshire Cancer Network

**1. Apologies**

Mr N Gomersal, Ms M Johnson, Ms B Marks, Ms N Ryan

<b>4. YCN Update</b>			
Log No	Action	Lead(s)	Deadline
16	Ms Rock talked about the Time Out Meeting, which will be arranged at the meeting next week, where Developing Palliative Care Pathways will be discussed.	C Rock	23/07/2007
17	Quality Services was discussed and how to improve them.  The Group were asked to send any Quality Indicators ,measuring services, to Ms Rock that she can pull them together.	C Rock	23/07/2007
18	The Guide to Symptom Management in Palliative Care booklets are currently being distributed to the different localities. They can also be downloaded from :- <a href="http://www.ycn.nhs.uk/html/publications/guidelines_palliative.htm">www.ycn.nhs.uk/html/publications/guidelines_palliative.htm</a>		
<b>5. NSSG - palliative care representation</b>			
Log No	Action	Lead(s)	Deadline
19	Ms Rock discussed the need for a Link person for Palliative care issues to be available to each Network site specific group.  Ms Sinclair volunteered to be the Link for the Breast Network site specific, Ms Allan for the Head and Neck Group, Ms Mullen for the Pancreatic Group  Mrs Toovey also raised that the Nursing Groups have asked for a Link Person for Palliative Care issues.	T Shepherd	20/07/2007

<b>6. Feedback on Marie Curie Project</b>			
Log No	Action	Lead(s)	Deadline
<b>20</b>	Ms Little updated the Group on the Marie Curie " Delivering Choice Project" The Group asked for regular updates.  Ms Little to send Mrs Shepherd a Marie Curie Newsletter to be e mailed out to the Group and feedback to the Group on the progress of the work.	T Shepherd	20/07/2007
<b>7. Work Plan</b>			
Log No	Action	Lead(s)	Deadline
<b>21</b>	Ms Little discussed outstanding and future work with the group.  The following people to continue with the ongoing work:  V Little, C Rock, J Toovey, S Allan, A Cresswell Leads: C Rock & V Little	Chairs	31/10/2007
<b>22</b>	The Group are looking at doing a discussion paper on Non Medical Prescribing.  Sue Ebbage to give a presentation at October meeting.	S Ebbage	31/10/2007
<b>9. Patient Information</b>			
Log No	Action	Lead(s)	Deadline
<b>23</b>	Patient satisfaction surveys  To explore the possibility of a Network-wide tool for the patient satisfaction survey.  To formulate a standardised tool that can be utilised in both acute and community settings.	C Rock, S Marshall, J Khan, L Cowling	31/10/2007
<b>10. Chair of the Group</b>			
Log No	Action	Lead(s)	Deadline
<b>24</b>	Ms Marshall and Ms Pallister volunteered to be Co Chairs.  A Vice Chair is to be decided at the next meeting.	All	31/10/2007
<b>11. Any Other Business</b>			
Log No	Action	Lead(s)	Deadline
<b>25</b>	Ms Little asked for any members of the Group to email her with any information about Establishments within CNS Teams.	Ms Little	31/10/2007
<b>26</b>	KSF Outlines  To be reviewed Spring 2008 once initial appraisals have been undertaken.	V Little	Review 17/09/2007

### Date of Next Meeting(s)

Wednesday 31st October 2007 10:00 am  
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital