

Actions of the meeting held on
Tuesday 05 February 2008, 10:00

Yorkshire Cancer Network

The Board Room, 3rd Floor, Trust Head Quarters, Harrogate District Hospital

Present:

Mrs K Sinclair	Airedale NHS Trust
Ms J Carter	Calderdale and Huddersfield NHS Foundation Trust
Ms S Allan	Leeds Teaching Hospitals NHS Trust
Mrs B Hopwood	Marie Curie Centre Bradford
Ms G Whitehead	
Ms A Cresswell	Mid Yorkshire Hospitals NHS Trust
Mrs J Munro	Springs Medical Centre
Ms V Little	St. Gemma's Hospice
Ms S Marshall (Chair)	Wheatfields Hospice
Ms J Marshall-Pallister (Chair)	
Ms N Ryan	York Hospitals NHS Foundation Trust
Miss C Murray	Yorkshire Cancer Network
Mrs J Toovey	

Apologies

Ms C Boyd, Ms S Coppock, Ms C Rock, Mrs C Smith

1. Welcome and Apologies			
Log No	Action	Lead(s)	Deadline
42	The group welcomed Julia Carter who has taken over from Lynn Cowling and Barbara Hopwood who has taken over from Richard Dillon.		
2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
43	Was agreed as a true record.		
3. Matters arising			
Log No	Action	Lead(s)	Deadline
45	Darzi Report An in depth discussion took place regarding the Darzi end of life workstream. To recirculate the Darzi Report with the action log to new members of the group.	C Murray	10/02/2008
46	To send comments on Darzi Report and examples of good practice to Gail Addinall at Gail.addinall@yorksandhumber.nhs.uk by the 15th February 2008.	All	15/02/2008
49	YCN Palliative Care Pathway Mrs Toovey reported back to the group that a high level Palliative Care pathway has been established. This will be shared with the group for comment once it has been formatted for circulation.	J Toovey	03/06/2008

3. Matters arising			
Log No	Action	Lead(s)	Deadline
55	A lengthy discussion arose around inappropriate referrals and monitoring the implementation of GSF. To continue to influence implementing GSF locally.	All	Ongoing
56	To share information and best practice around inappropriate referrals.	All	Ongoing
57	Psychology Sub Group Mrs Sinclair informed the group that the work focus at the moment is around looking at the psychological care chapter in the IOG for Supportive and Palliative Care. Specifically, looking at developing a mapping tool and piloting a questionnaire to assess the level of provision and skill across the network. To keep the group updated on this work.	K Sinclair	03/06/2008
3.1. KSF Group update			
Log No	Action	Lead(s)	Deadline
44	Mrs Little reported that nothing is due to happen with the KSF Group until Spring. Work to be continued until Autumn 2008 by Mrs Rock and Mrs Little.	C Rock/N Little	23/09/2008
3.2. Quality Services Group			
Log No	Action	Lead(s)	Deadline
50	The first meeting was held a few days ago however due to poor attendance the meeting is to be rescheduled. Mrs Boyd to contact the existing and possibly potential new group members to organise another meeting.	C Boyd	Review 03/06/2008
4. Non-Medical Prescribing			
Log No	Action	Lead(s)	Deadline
47	As members of the working group were not present this agenda item is to be carried forward to the next meeting.	S Ebbage/C Murray	03/06/2008

5.1. Patient Satisfaction Surveys			
Log No	Action	Lead(s)	Deadline
51	<p>The initial aims of the first two meetings have been focused around looking at assessing patient and carer experience of specialist palliative care services, meeting cancer peer review quality measures and to evidence the difference made to the patient experience.</p> <p>Discussion was raised around validity of patient satisfaction surveys and possible alternatives to exploring the patient experience.</p> <p>A literature search is currently underway to draw on common themes around previous satisfaction surveys and results to look at how it improves service.</p> <p>Mrs Toovey spoke about the interim Network Patient Experience Survey (PES) workstream which is to commence shortly and the possibility of this being used until the national guidelines are published.</p> <p>To email Mrs Rock with Patient Experience Surveys at Charlotte.Rock@bradfordhospitals.nhs.uk and to provide examples of specific questions they would like to be added to the Network Patient Experience Survey surrounding the Palliative Care aspect.</p>	All	03/06/2008
52	To explore the work Marie Curie have undertaken in the Leeds project and to feedback the PES responses to the group at the next meeting.	C Rock	03/06/2008
6. Vice Chair Nominations			
Log No	Action	Lead(s)	Deadline
48	To highlight to the group via email the professional benefits of being the Vice Chair. The vice chair will be decided by the next meeting.	S Marshall/J Pallister	03/06/2008
7. Any Other Business			
Log No	Action	Lead(s)	Deadline
58	To organise a meeting between Mrs Toovey and the Chairs of the PCN Group to discuss the roles and responsibilities of the chair.	C Murray	12/02/2008

Date of Next Meeting(s)

Tuesday 3rd June 2008 10:00 am
The Board Room, 3rd Floor, Trust Head Quarters, Harrogate District Hospital

Tuesday 23rd September 2008 10:00 am
The Board Room, 3rd Floor, Trust Head Quarters, Harrogate District Hospital

Wednesday 3rd December 2008 10:00 am
Fewston Seminar Room, 1st Floor Fewston Wing, Harrogate District Hospital