

**YORKSHIRE CANCER NETWORK
Palliative Care Nurses Group**

**Minutes of the meeting held on
Tuesday 4th October, 10.00am
YCRN Room 1, Room, Ida Nurses Home, Cookridge**

1. Minutes of the Last Meeting

Agreed.

2. Update on Network issues

End of Life Initiative – beginning employment of facilitators locally in near future. Grading may differ slightly according to locality. Margaret Brennan will hopefully be involved in recruitment process locally. 1 facilitator day has been held with attendance from some professionals locally involved in ICP/gold standards

Peer Review – nearing completion across Network. Agreed at YCN Palliative group to feedback through MDT lead clinician on concerns and issues re some of the quality measures e.g. Keyworker, single MDT. Fiona Stephenson represents the North Zone at the Zonal Reference group and will feed back directly to them

7 Day Network-wide Audit – audit moving forward. Pilots of the audit tools created have been done with some adjustments made to paperwork following this. Variable success with pilot in hospital with the nurses and medics. In light of the pilot the next plan is

- All SPC teams and consultants on call to be audited as plan
- Hospice advice lines to be audited as plan
- Local Care Direct are to use questionnaire on their GP's over 4 weekends in November
- Only Hospital Staff in Calderdale and Huddersfield, Bradford and Cookridge are to be audited at present
- The rest is on hold until the second phase is complete

The audit sub group will be contacting local Leads and forwarding paperwork etc in order to move forward

Syringe Drivers / DNAR issues and WYMAS. Mary Kiely has been representing YCN group on making key link with WYMAS's new Chief executive in order to clarify again re transporting of syringe driver. WYMAS will re-release operational bulletin No 627 which reiterates transport of SD. They are also currently working on a pathway to clarify which ambulance is needed when, with patients that are deemed DNAR.

YCN Educational Event – February 2nd 2006 is date booked for YCN Palliative care conference – 'Promoting Choice in Palliative Care'.

3. Levels of Intervention Sub Group

Karen Sinclair (CNS Airedale) reported back that she had a good response to the email sent. Initially looking at this info shows most teams are using ones based on the Macmillan Framework

with some slight variations. The group agreed the value on continuing to work towards and agree network wide levels. Membership is Karen, Janet Munro, Nic Gomersal, Valerie Little, Lynn Cowling, Janet Morris and Richard Dillon.

ACTION: Group to continue to meet and feedback

4. Local Care Direct Presentation on Provision of Out of Hours Palliative Care

Rebecca Furmedge (Specials Patients Co-ordinator, LCD) and Darren Fuller (Drugs and Equipment Co-ordinator) informed the group about the current pathway in place for calls received from palliative care patients. Key points were the Handover Form which is accepted from GP's. District Nurses and Palliative Care CNS's can also complete form and fax in to LCD (GP must be aware). A direct contact telephone number is then left in patients home to contact out of hours help. The service is continuing to be evaluated and improved. There are also plans to address the out of hours GP's/DN's palliative care education needs though LCD and Specialist Palliative care Leads working together.

5. Local Updates – Key discussion

Agenda for Change – issues and discussion was held re job matching and banding. Pontefract community team have recently appealed and won a band 7. Group concluded that there was ongoing disparity across network and nationally. Agreed would revisit issues in January. One member of group had completed a J.A.Q (Job Analysis Questionnaire) which can be downloaded from D.O.H website which she felt had been very useful.

Out Of Hours – St Gemma's team discussed how they had created an information leaflet for patients and professional on how to access a hospice bed out of hours. For more info, please contact the team directly.

6. Local education Initiatives

Mid Yorkshire have recently completed a successful study day 'Whose Death Is It Anyway?' for Linkworkers (Healthcare professionals with interest in Palliative care) across the district. 60 people attended.

7. Education session next time

Chris Smith asked for any requests to be put forward. One suggestion was a session on Neuro-Linguistic Programming. Please forward any ideas directly to Chris ASAP (Chris.Smith@midyorks.nhs.uk)

8. Date of Meetings 2006

Wednesday 18th January 2006

Tuesday 4th April 2006

Thursday 6th July 2006

Wednesday 11th October 2006

9. Date and Time of Next Meeting

**Wednesday 18th January, 10:00 – 13:00hrs (lunch will be provided),
Room 2, Ida Nurses Home, Cookridge Hospital.**