

**YORKSHIRE CANCER NETWORK
Palliative Care Nurses Group**

**Minutes of the meeting held on
Wednesday 18th January, 10.00am
YCRN Room 1, Room, Ida Nurses Home, Cookridge**

Present:	Karen Sinclair	Airedale NHS Trust
	Richard Dillon Charlotte Rock	Bradford Teaching Hospitals NHS Trust
	Steve Flanagan	Harrogate and District NHS Foundation Trust
	Sue Allan Helen Ankrett Martin Hemingway Richard Jarvis Anne-Marie Meadowcroft Helan Mullan	Leeds Teaching Hospitals NHS Trust
	Janet Munro	Marie Curie Cancer Care
	Sue Armstrong Jill Balchin Lynette Humphrey Chris Smith	Mid Yorkshire NHS Trust
	Elaine Baines	Overgate Hospice
	Emilia Lightfoot Jaginder Sidhu Gwyneth Whitehead	St Gemma's Hospice
	Jill Carley Lesley Cowlam D Heron	Wheatfields Hospice
	Cath Miller	York Hospitals NHS Trust

1. Apologies for absence

Apologies were received from Lynn Cowling, Andrew Gammon, Nic Gomersal, Penny Lyon, Miranda Morris, Karen Payne and Lynne Thomas.

2. Minutes of the last meeting

Agreed.

3. Update on Network issues

June Toovey introduced herself as the acting Lead Nurse for the network, congratulated the group for gaining momentum during 2005 and gaining representation on the YCN Palliative Care Group, YCN Palliative Care Education Group, and YCN End of Life Initiative Steering Group.

June offered her ongoing support for the group and gave some useful thoughts on how the 2006 work plan might be developed.

Different localities fed back progress with regard to appointing End of Life Initiative facilitators. Some concern was expressed that funding had only been made available until March 2007. The group were informed that this had been raised at the last network wide meeting. Margaret Brennan has agreed to review any unspent money for the original allocation (slippage money) when each of the localities has appointed into the posts to see if this could be carried over/reallocated. Helen Ankrett agreed to raise this again with Margaret at the next Network End of Life Steering Group meeting in March.

Agenda for change: Some areas still waiting to hear. The majority of palliative care CNS posts across the network have been banded as a 6. Many areas are appealing. Some posts have been re-graded to a 7.

The sub-group working on Levels of Intervention summarised their findings. All felt that this had been valuable work that would fit well within the workplan for 2006. The sub group agreed to continue to work on this topic feeding back as the work progresses.

4. Work plan for 2006

Responses to each of the 3 questions circulated to group members in December were presented and discussed. These were summarised into the following themes:

Potential of the Palliative Care CNS in the future?

- Implementation of End of Life Care Initiative
- Nurse prescribing?
- Education – especially non-malignant diseases
- Strategic development/planning

Key initiatives we need to be focussing on in the next 3 years?

- End of Life Initiative (PPC/LICP/GS)
- NICE document / general palliative care standards how we address rec. for 7 day a week assessment
- NSFs/IOGs – Long-term conditions/non-malignant diseases
- Keyworker
- Nurse prescribing
- Research

Challenges to be addressed

- Deciding what is possible to achieve within the CNS role
- What is possible to achieve within the 'patient pathway'
- Reviewing the balance of different aspects of the role
- Different models of working
- Clarifying role in chronic disease management

- Education – especially non-malignant diseases
- Lack of resources
- User Involvement
- Changes to commissioning of primary care services/new roles community matrons

Agreed work plan

Consensus was reached that the overarching aim of the work plan for 2006 would be to:

Exploring different models of working for the Palliative Care CNS, identifying what works well and agreeing recommendations that could be put forward as a network-wide group.

Work to continue on levels of intervention.

The group felt that it was important to have a representative from each locality that would meet to take this work forwards. There may need to be smaller sub-groups looking at specific issues as the work plan progresses.

ACTION: Each locality to feedback a named representative to Charlotte or Helen by 10th February so that a meeting could be arranged to move this work on.

5. Date and Time of Next Meeting

**Tuesday 4th April 2006, 10:00 – 13:00hrs (lunch will be provided),
Ida Nurses Home, Cookridge Hospital.**