

YORKSHIRE CANCER NETWORK Palliative Care Nurses Group

Minutes of the meeting held on
Wednesday 11th October 2006 at 10.00am
YCRN Room 2, Room, Ida Nurses Home, Cookridge

Present:	Charlotte Rock	Bradford Teaching Hospitals NHS Foundation Trust
	Richard Dillon	Bradford PCT
	Helen Ankrett (Chair) Sue Allan	Leeds Teaching Hospitals NHS Trust
	Penny Lyon	Leeds North West PCT
	Lynette Humphrey	Mid-Yorkshire Hospitals NHS Trust
	Gwyneth Whitehead Sue Taylor	St Gemma's Hospice
	Valerie Little Lesley Cowlam	Wheatfields Hospice

1. Apologies for absence & Welcome

Apologies were received from Nic Gomersal, Sue Marshall, Karen Sinclair, Angela Steven

2. Minutes of the last meeting

The minutes of the last meeting were agreed as an accurate record.

3. YCN Updates

Seven Day Audit

This is currently being finalised. Community nurses in final stage and appears majority of community staff are happy with the current specialist palliative care arrangements and not wanting seven day cover.

**ACTION: To continue to analyse data
To disseminate once completed**

Local Care Direct

It has been suggested that a group of locality representatives set up regular meetings with local care direct in order to cohesively plan education, review clinical guidelines, review documentation and other issues directly with local care direct. Charlotte Rock is coordinating this at Network level - may need a nurse representative on this group and names should be forwarded to Charlotte Rock.

YCN Education Group

Currently working on conference for 8th February 2007. The aim of the conference will be around interface with Palliative Care.

YCN Supportive Group

Charlotte Rock explained that a new group has now been set up along side the YCN Palliative Care Group and has close links. This group is charged with driving forward the NICE supportive and palliative

care guidance and to imbed this across the cancer journey rather than just within the palliative care arena. Key working stream will be set-up from this group and will have representatives from all areas There will be aspects of this work that will be done jointly within the Palliative Care Group and supportive care group.

End of Life Project

National end of life strategy currently being written (Fiona Hicks, Palliative Care Consultant, Leeds, is our representative feeding into this group in London). General discussion around end of life initiative and some concerns raised around inequity of future delivery of the initiative once funding has ceased. There was a general discussion around localities, implementation of Gold Standards Framework and the LICP.

2. Martin Child (User Involvement Facilitator for YCN)

Martin Child introduced himself to the group. The following points were discussed:

- Service users should be involved at all levels.
- Yorkshire Cancer Network has been working hard to improve representation of service users on the NSSG's.
- Active user partnership group.
- Martin Child invited the group to attend meetings if interested. Local direct specific issues can be directed through Martin to the group.
- Highlighted the need to innovative in order to engage in utilising users within Palliative Care. There was a general discussion about how this could be achieved.
- Martin Child is leading on user involvement through the YCN supportive group. There is a general agreement to keep links. Helen Ankrett (Chair) to attend User Partnership Group and make contact.

3. Work Plan CNS Activities & Competencies

Following the initial meeting it was apparent that the two groups needed to be interlinked and work together rather than separately. A small group has met and the following agreed:

- Review the 3 national bandings for CNS posts, band 6, 7 and 8 and apply KSF competencies to these posts.
- Meeting planned 13th November 2006, half day to discuss these issues more fully.
- June Toovey has highlighted and informed the site specific nurse specialists of the work of the group, so that information can be shared.
- If anyone has any completed competencies KSF applied to their job please can they be forwarded to: valerielittle@sueryder.org.

4. Updates

There was a general discussion around the turnaround issues at Mid Yorkshire Trust and the CNS review at Leeds Trust.

Education presentation from Charlotte Rock on The Patient Experience. See attached presentation.

5. Any Other Business

None.

6. Dates of Meeting for 2007

Tuesday 23rd January 2007
Tuesday 24th April 2007
Tuesday 17th July 2007
Wednesday 31st October 2007

Meetings in January, April and July will be held in YCRN Room 2 and the meeting in October will be held in YCRN Room 1, Ida Nurses Home, Cookridge Hospital at 10.00am