

**Present:**

|                      |  |
|----------------------|--|
| Dr D Clements        | Airedale NHS Trust                               |
| Mrs H Hey            | Bradford Teaching Hospitals NHS Foundation Trust |
| Ms H Roberts         |  |
| Ms T Wilcocks        |  |
| Mr G Dyke            | Harrogate and District NHS Foundation Trust      |
| Dr A Anthony (Chair) | Leeds Teaching Hospitals NHS Trust               |
| Ms N Hawkshaw        |  |
| Dr M Sheridan        |  |
| Mr A Smith           |  |
| Mr S Shah            | Mid Yorkshire Hospitals NHS Trust                |
| Ms M Clough          | York Hospitals NHS Trust                         |
| Dr J Turvill         |  |
| Ms C Sheard          | Yorkshire Cancer Network                         |
| Ms F Stephenson      |  |
| Mr B Tinkler         |  |

**1. Apologies**

Dr M Denyer, Mr A Henry, Dr C Kay, Dr A Lowe, Mr P Melling, Dr C Verbeke, Ms L Verity

| <b>2. Minutes of last meeting</b>   |   |          |            |
|---|---|----------|------------|
| Log No  | Action  | Lead(s)  | Deadline   |
| 1   | These were read and agreed.   |          |            |
| <b>4.1. Pancreatic Referral &amp; Jaundice Pathway - Progress &amp; agreement</b> |   |          |            |
| Log No  | Action  | Lead(s)  | Deadline   |
| 2   | <p>The group discussed the draft Pancreatic Referral &amp; Jaundice Pathway . Ms Hey gave feedback with an explanation of the various remits. The group agreed that there was still work to be done on surgical assessment, metastatic disease and by the central MDT.</p> <p>Main comments were: operable pancreatic cancers should be operated on without a stent being inserted. If this is not achievable, then a plastic stent should be inserted until non-operability has been confirmed at an MDT meeting.</p> <p>The following comments were made:</p> <p>Dr Turvill asked if there are any guidelines on 'degree' of jaundice before stenting.</p> <p>Mr Dyke asked for clarification on the referral process and for this process to be put into the Pathway.</p> <p>Dr Clements stated that the process of referral from centre to centre should be documented as part of admin pathway.</p> <p>Draft Pancreatic Referral &amp; Jaundice Pathway to be circulated to the group for final comments by 11th April 2007.</p> | C Sheard | 12/03/2007 |

| <b>4.1. Pancreatic Referral &amp; Jaundice Pathway - Progress &amp; agreement</b>        |   |                      |            |
|--|---|----------------------|------------|
| Log No   | Action  | Lead(s)              | Deadline   |
| 3  | Group comments to be sent to Ms Stephenson by mid-March.  | All                  | 19/03/2007 |
| 4  | To approach patients/carers for their views on the Pancreatic Referral Guideline pathway.   | M Clough             | 16/04/2007 |
| 5  | Mrs Hey & Ms Stephenson spoke on the admin element of the pathway including the Inter-trust Referral Policy.<br><br>This will be taken forward at a later meeting.  | H Hey / F Stephenson | 04/06/2007 |
| <b>4.2. Hepatobiliary Guidelines with reference to revised colorectal measures</b>       |   |                      |            |
| Log No   | Action  | Lead(s)              | Deadline   |
| 6  | The YCN Colorectal Group are in the process of reviewing and updating their Clinical Guidelines which incorporate the resection of liver metastases and referral to Hepatobiliary MDT. These will be circulated to group members for comment.<br><br>Hepatobiliary revised guidelines to be circulated with Action Log for comments.  | C Sheard             | 19/03/2007 |
| 7  | Comments to be sent to either F Stephenson (fiona.stephenson@leedsth.nhs.uk) or A Guthrie (ashley.guthrie@leedsth.nhs.uk).  | All                  | 16/04/2007 |
| <b>4.3. Feedback on Pancreatic Patient Information &amp; Support Needs Mapping Event</b> |   |                      |            |
| Log No   | Action  | Lead(s)              | Deadline   |
| 8  | Ms Hawkshaw gave feedback on the recent Mapping Event. It was well attended and issues were raised about patient care which will be taken forward by the Clinical Nurse Specialists. A report will be sent to group members.<br><br>The issue of patient/carer representation on the group was discussed.<br><br>To source a patient and/or carer to attend the meetings.   | N Hawkshaw           | 23/03/2007 |
| <b>4.4. Clinical Guidelines - Priorities for Review</b>                                  |   |                      |            |
| Log No   | Action  | Lead(s)              | Deadline   |
| 9  | The group were informed that it has been two years since the Clinical Guidelines were reviewed. These need to be updated to include any significant changes. The group were asked to identify priorities for review. The original authors were:<br><br>Referral Guidelines - Clive White<br>Diagnostic Radiology - Ashley Guthrie<br>Interventional Radiology - Maria Sheridan<br>Surgery - Krish Mennon<br>Chemotherapy - Alan Anthoney<br>Pathology - Caroline Verbeke<br>Palliative Care - no lead identified<br><br>Current Clinical Guidelines to be forwarded with Action Log.<br><br>All authors and/or group members to identify priorities for review. | C Sheard             | 09/04/2007 |
| 10   | To send comments on Guidelines to Ms Sheard (colinne.sheard@leedsth.nhs.uk)   | All                  | 07/05/2007 |

| <b>6.1. Proposed Educational Event 2007</b> |   |           |            |
|---|---|-----------|------------|
| Log No                                      | Action  | Lead(s)   | Deadline   |
| 11  | It was agreed to hold a joint YCN Pancreatic & Upper GI half day educational event on Thursday 7th June 2007. This would be an information sharing event with possibly a nursing session and audit.<br><br>Mr Smith, Ms Stephenson and Dr Anthony to meet to discuss the programme. | A Anthony | 19/03/2007 |
| 12  | To inform Ms Stephenson of names of suggested external speakers and presentation topics.  | All       | 26/03/2007 |
| 13  | To email draft programme to Dr Anthony.   | C Sheard  | 12/03/2007 |
| 14  | To circulate copy of last event programme with Action Log for the group to review and make suggestions for speakers at the 2007 event.  | C Sheard  | 12/03/2007 |
| <b>6.2. Audit</b>                           |   |           |            |
| Log No                                      | Action  | Lead(s)   | Deadline   |
| 15  | The group discussed audit topics. Mr Tinkler advised that NYCRIS should have details of audits taking place and asked the group to advise him of ideas for a future audit so it can be put to the next Pan Network meeting.<br><br>To advise Mr Tinkler of any audits taking place. | All       | 09/04/2007 |
| 16  | To get a list of NCRN trials from YCRN and circulate with Action Log  | C Sheard  | 12/03/2007 |

### **Date of Next Meeting(s)**

Thursday 7th June 2007 1:00 pm  
Pavillions of Harrogate, Great Yorkshire Showground, Harrogate [EVENT]

Thursday 21st June 2007 2:00 pm  
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Thursday 11th October 2007 3:45 pm  
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital