

Present:

Dr D Clements	Airedale NHS Trust
Mr A Henry	
Mr J Ausobsky	Bradford Teaching Hospitals NHS Foundation Trust
Mrs H Hey	
Dr C Kay	
Dr A Anthony (Chair)	Leeds Teaching Hospitals NHS Trust
Ms N Hawkshaw	
Dr C Verbeke	
Ms S Wild	
Dr S Shah	Mid Yorkshire Hospitals NHS Trust
Ms E Jeffers	York Hospitals NHS Foundation Trust
Dr S Smale	
Mr S Duffy	Yorkshire Cancer Network
Mrs M Holland	
Mr P Melling	
Ms C Sheard	
Ms F Stephenson	
Mr B Tinkler	

1. Apologies

Ms M Clough, Dr M Denyer, Mr G Dyke, Mr K Menon, Ms H Roberts, Dr M Sheridan, Mr A Smith, Dr J Turvill

3. Matters arising			
Log No	Action	Lead(s)	Deadline
1	<p>Pancreatic Referral Guidelines</p> <p>There will be a nurses meeting next week and Pancreatic Referral Guidelines are on the agenda for discussion.</p> <p>It has been confirmed that user group involvement will be in the guidelines.</p> <p>Ms Hawkshaw to feedback from the nurses meeting.</p>	N Hawkshaw	11/10/2007
3.1. Clinical Guidelines - Priorities for Review			
Log No	Action	Lead(s)	Deadline
2	<p>Mr Anthony informed the group that he had not received any feedback following the circulation of the guidelines.</p> <p>Dr Verbeke offered to prepare a chapter on endocrine tumours in the YCN Pancreatic Pathology Guidelines, which was agreed.</p> <p>Ms Sheard to email guidelines to Dr Verbeke.</p>	C Sheard / C Verbeke	July 2007
3	<p>Mr Anthony stated that the oncology section of the guidelines need to be updated and he will carry this out.</p>	A Anthony	July 2007

Pancreatic Group : Actions of the meeting held on Thursday 21st June 2007 2:00 pm

3.1. Clinical Guidelines - Priorities for Review			
Log No	Action	Lead(s)	Deadline
4	<p>Ms Stephenson informed the group that sections on nursing supportive care and patient information were missing from the guidelines.</p> <p>Ms Hawkshaw will look into this and prepare a chapter for these sections.</p>	N Hawkshaw	July 2007
5	Ms Sheard to email guidelines to Ms Hawkshaw & Ms Hey	C Sheard	July 2007
4. Group Development Programme			
Log No	Action	Lead(s)	Deadline
6	<p>Mr Anthony gave feedback on the recent meeting to discuss the group's development programme. The main objective is to look at the provision of services across the Network.</p> <p>The group need to look at core members representing the Pancreatic Group at NSSG meetings.</p> <p>It was agreed that members need to feedback to localities on issues discussed.</p> <p>Mr Anthony to discuss at next meeting.</p>	A Anthony	11/10/2007
5. Referral Pathway for Pancreatic Cancer			
Log No	Action	Lead(s)	Deadline
7	<p>Amendments have been made to the Referral Pathway but still need to complete the surgical, non-surgical, patient information and admin pathways.</p> <p>Ms Stephenson stated that this should be completed by October/November in preparation for the transfer of surgery in January 2008.</p>	F Stephenson	11/10/2007
6.1. Educational Event			
Log No	Action	Lead(s)	Deadline
8	<p>The group discussed the programme. Dr Beckett and Dr Crellin agreed to speak and Dr Clements will do a presentation on CWT.</p> <p>It was agreed there should be a poster session.</p> <p>Dr Anthony to prepare draft programme and forward to Ms Sheard in the next week.</p>	A Anthony	July 2007
6.2. Audit			
Log No	Action	Lead(s)	Deadline
9	<p>Discussion took place on the various ideas for a prospective audit in 2008. It was decided to go ahead with the audit entitled 'Outcomes of Hilar Tumours.' Lead clinicians will lead on this. They will be using patients discussed at MDT meetings in 2006 as the basis of the audit.</p> <p>Mr Melling and Ms Hey agreed to prepare a data form to collect the audit data.</p> <p>To discuss at next meeting.</p>	P Melling	11/10/2007

7. Annual Report 2006-2007

Log No	Action	Lead(s)	Deadline
10	Ms Stephenson and Ms Sheard will prepare a draft Annual Report and circulate to the group for their comments.	F Stephenson / C Sheard	11/10/2007

9. Any Other Business

Log No	Action	Lead(s)	Deadline
11	<p>PET Scanning</p> <p>Mr Duffy informed the group that from the 15.9.07 capacity for PET scanning will be increased to 1300 scans for the next year. One of the tumour groups included in this capacity is Upper GI cancers including pancreaticobiliary.</p> <p>Mr Duffy will keep the group informed of any changes.</p>	S Duffy	11/10/2007

Date of Next Meeting(s)

Tuesday 2nd October 2007 9:00 am
Pavilions of Harrogate, Great Yorkshire Showground, Harrogate [EVENT]

Thursday 11th October 2007 3:45 pm
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital