

**Actions of the meeting held on  
Thursday 11 October 2007, 15:45**

**Yorkshire Cancer Network**

**YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital**

**Present:**

Mr A Henry	Airedale NHS Trust
Dr C Beckett	Bradford Teaching Hospitals NHS Foundation Trust
Mrs H Hey	
Dr A Lowe	
Ms A Procter	
Ms W Markey	Calderdale and Huddersfield NHS Foundation Trust
Dr M Denyer	Leeds Teaching Hospitals NHS Trust
Ms N Hawkshaw	
Dr D Jackson	
Mr R Prasad	
Dr M Sheridan	
Dr C Verbeke	
Ms S Wild	
Mr P Melling	Yorkshire Cancer Network
Ms F Stephenson	
Miss G Thomson	
Mr B Tinkler	

**1. Apologies**

Dr A Anthony, Dr D Clements, Ms M Clough, Mr G Dyke, Ms E Jeffers, Dr C Kay, Ms H Roberts, Ms C Rock

<b>1. Welcome and Apologies</b>			
Log No	Action	Lead(s)	Deadline
12	Due to the absence of Dr Anthony, Dr Beckett, vice chair, agreed to chair this meeting.		N/A
<b>2. Action Log from the last meeting</b>			
Log No	Action	Lead(s)	Deadline
13	To correct the Action Log from the last meeting held on 21st June.  Action 9: the audit should be changed to 'Diagnosis and Clinical Decision making of Hilar Tumours'.	G Thomson	16/10/2007
<b>3.1. Feedback from Educational Event</b>			
Log No	Action	Lead(s)	Deadline
14	The group agreed that the joint YCN Upper GI & Pancreatic Educational Event was a great success.  The group thought that adding an individual evaluation section for each speaker to the evaluation form would be a good idea.  To circulate a copy of the event feedback to the group. YCN to amend evaluation form.	G Thomson	01/11/2007

<b>4.1. Pathology</b>			
Log No	Action	Lead(s)	Deadline
15	Dr Verbeke has updated YCN Pancreatic Pathology Guidelines which now include a chapter on endocrine tumours. These guidelines were signed off at the meeting.  To circulate the signed off guidelines to the group.	G Thomson	01/11/2007
<b>4.2. Oncology</b>			
Log No	Action	Lead(s)	Deadline
16	To update at the next meeting.	A Anthony	06/03/2008
<b>4.3. Nursing and Supportive Care</b>			
Log No	Action	Lead(s)	Deadline
17	To feedback at the next meeting.	N Hawkshaw	06/03/2008
<b>5.2. Membership</b>			
Log No	Action	Lead(s)	Deadline
18	A draft letter asking for 2 representations from localities for the NSSG meetings was passed around the group to check. The membership remains inclusive.  Dr Anthony to send the letter to each locality.	A Anthony	22/10/2007
19	The group were informed that the Pancreatic group have now made a link with the Palliative Care group and a member of the group will now be attending these meetings, however they could attend this meeting.  The Primary Care group are happy to comment on the referral pathway.  To forward the referral pathway to Primary Care Group Chair and members for comment.	F Stephenson	December 2007
<b>6. Referral Pathway for Pancreatic Cancer</b>			
Log No	Action	Lead(s)	Deadline
20	The group discussed the referral pathways. Surgical pathway update: Raj Prasad gave an update on progress. See section 9.		N/A
<b>6.2. Imaging</b>			
Log No	Action	Lead(s)	Deadline
21	Ms Stephenson circulated the Pancreatic Cancer Pathway Referral Guideline to the group. Roger Cannon, Senior Manager, New Oncology Wing, LTHT, asked for confirmation of the imaging pathway for pancreatic cancer. The group agreed, as per the referral guidelines that CT imaging should and would be done locally, with MRI and EUS for staging performed by the specialist team.  Need to add 'detail of CT' into the document under section 7.	M Sheridan	22/10/2007

<b>6.3. Non-Surgical</b>			
Log No	Action	Lead(s)	Deadline
22	This item has not progressed yet and this must be done before the next meeting.  Ms Stephenson to contact Ms Rock (Chair of Palliative Care group and new representative for the Pancreatic group) to see if she could help with the Palliative Care section.	F Stephenson	06/03/2007
23	Dr Anthoney to do the oncological section of the pathway.	A Anthoney	06/03/2008
24	The group agreed to begin to develop the non surgical element of the pathway.  Dr Beckett and Dr Sheridan agreed to help with the stenting/interventional radiology section, but the scope of the pathway is to be defined. Ms Stephenson and Dr Beckett to develop this.	C Beckett / M Sheridan / F Stephenson	06/03/2008
25	All those contributing to the Non-Surgical Referral Pathway for Pancreatic Cancer to arrange a meeting once they have completed their relevant sections prior to the next NSSG meeting.	A Anthoney / C Beckett / H Hey / M Sheridan / F Stephenson	January 2008
<b>6.4. Patient Information</b>			
Log No	Action	Lead(s)	Deadline
26	Ms Clough is the lead for this item and was absent from the meeting, however the group was informed that the mapping event has taken place.  The progress on the agreement of an information protocol is not known.  Fiona Stephenson to speak to June Toovey and Nurses Group.	F Stephenson	31/10/2007
<b>7. YCRN - Cancer Peer Review</b>			
Log No	Action	Lead(s)	Deadline
27	Dr Jackson gave a presentation to the group about the YCRN trials and recruitment.  The group agreed to discuss this as part of the NSSG (Network Site Specific Group) meeting.  To circulate a copy of the presentation to the group.	G Thomson	01/11/2007
<b>8. Audit</b>			
Log No	Action	Lead(s)	Deadline
28	The group were informed that the Hilar Cholangiocarcinoma audit data collection form had been developed.  Mr Melling to liaise with the Chair to write to Lead Clinicians to ask for their intention to participate in the audit and how they will implement it in their Trusts.	P Melling / H Hey	16/11/2007
29	To make the identified changes to the audit and update the group at the next meeting.	P Melling	06/03/2008

### 9. Feedback from HPB MDT Time Out

Log No	Action	Lead(s)	Deadline
30	<p>Mr Prasad informed the group that Pancreatic referrals will be to the Leeds HPB team and not individuals.</p> <p>CPX will be the preferred investigation for pre operative surgical assessment. This should be done locally if possible.</p> <p>The pancreato-biliary meeting will now take place on Thursday morning at 8am. A hepato-biliary meeting will continue to be held on Friday mornings. The group would like to have some documentation for the operational workings of the MDT to facilitate referral for review and surgery.</p> <p>Mr Prasad to speak to Dr Breen and feedback at the next meeting. Documentation to be developed.</p>	R Prasad	06/03/2008

### 11. Any Other Business

Log No	Action	Lead(s)	Deadline
31	Mrs Hey has been appointed Lead Cancer Nurse for Bradford so has therefore reduced her UGI CNS hours to 18 per week.		N/A

#### Date of Next Meeting(s)

Thursday 6th March 2008 2:00 pm  
TBC

Thursday 19th June 2008 3:45 pm  
TBC

Thursday 9th October 2008 2:00 pm  
TBC