

**Actions of the meeting held on  
Thursday 12 November 2009, 15:45**

**Yorkshire Cancer Network**

**Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital**

**Present:**

Mr A Henry	Airedale NHS Trust
Mr J Ausobsky	Bradford Teaching Hospitals NHS Foundation Trust
Dr C Beckett (Chair)	
Dr S Jowett	
Dr C Kay	
Mr J May	
Ms A Procter	
Dr A Verma	Calderdale and Huddersfield NHS Foundation Trust
Dr A Anthoney	Leeds Teaching Hospitals NHS Trust
Mrs N Hawkshaw	
Prof. P Lodge	
Professor M Seymour	
Dr C Verbeke	
Ms L Verity	Mid Yorkshire Hospitals NHS Trust
Dr J Turvill	York Hospitals NHS Foundation Trust
Mr S Duffy	Yorkshire Cancer Network
Miss E Jehan	
Mr P Melling	
Ms F Stephenson	
Ms F Halstead	Yorkshire Cancer Research Network

**Apologies**

Dr M Denyer, Dr S Shah

<b>1. Welcome and Apologies</b>			
Log No	Action	Lead(s)	Deadline
25	Conrad Beckett welcomed the Group to the meeting.	N/A	N/A
<b>2. Action Log from the last meeting</b>			
Log No	Action	Lead(s)	Deadline
26	The Action Log from the last meeting was agreed as an accurate record.	N/A	N/A
<b>3. Matters arising</b>			
<b>3.3 Update on Pancreatic Surgery Transfer</b>			
Log No	Action	Lead(s)	Deadline
27	Conrad Beckett reported that the transfer of Pancreatic Surgery to Leeds will take place 1st December, based on the agreed framework drawn up following discussions with LTHT, YCN and BTHT  To update the Group at the next meeting.	C Beckett	19.01.2010

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<b>3. Matters arising</b>			
<b>3.4 Peer Review Internal Validation &amp; preparation for Visits</b>			
Log No	Action	Lead(s)	Deadline
<b>28</b>	Fiona Stephenson fed back to the Group on the recent Peer Review Internal Validation of the Pancreatic NSSG; feedback has been positive and it is clear what preparation needs to be done for the visits in March.  To update the Group at the next meeting.	F Stephenson	19.01.2010
<b>4. YCRN update</b>			
Log No	Action	Lead(s)	Deadline
<b>29</b>	Fiona Stephenson tabled the YCRN Performance Report on behalf of Fiona Halstead.  To continue to provide regular YCRN updates to the Group.	F Halstead	Ongoing
<b>5. Guidelines for the Investigation and Management of Pancreatic Cancer</b>			
Log No	Action	Lead(s)	Deadline
<b>30</b>	In-depth discussion of the Guidelines for the Investigation and Management of Pancreatic Cancer took place.  The Group highlighted areas where amendments were needed:  <ul style="list-style-type: none"> <li>• Pancreatic Clinical Pathway and Supporting Information</li> <li>• Management of the jaundiced patient</li> <li>• Management of hilar cholangiocarcinoma</li> </ul> To make the changes agreed at the meeting and circulate to the Group.	F Stephenson / C Beckett	26.10.2009
<b>5.1 Pathology Guidelines</b>			
Log No	Action	Lead(s)	Deadline
<b>31</b>	Caroline Verbeke advised the Group that the Pathology Chapter will be updated following the publication of Royal College Guidelines expected in the coming months.  To update the Group at the next meeting.	C Verbeke	19.01.2010
<b>6. Pancreatic Pathway</b>			
Log No	Action	Lead(s)	Deadline
<b>32</b>	In-depth discussion of the Pancreatic Pathway took place.  To make the changes agreed at the meeting and circulate to the Group.	F Stephenson / C Beckett	26.10.2009
<b>7. Audit - agree a Network Audit</b>			
Log No	Action	Lead(s)	Deadline
<b>33</b>	The Group discussed and agreed to undertake a detailed case matching exercise comparing NYCRIS 2007 registrations with individual Trust CWT submissions for the same time period.  To develop a detailed Audit protocol with MDT Leads.	P Melling	26.11.2009
<b>34</b>	To present Audit results at the next Educational Event.	All	26.11.2009

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<b>8. Nurses Update</b>			
Log No	Action	Lead(s)	Deadline
<b>35</b>	<p>Amanda Procter updated the Group on the Nurses Group; the Upper GI &amp; Pancreatic Nurses Group has recently restructured into the Upper GI Specialists and the HPB Specialists Groups, both Groups meet on a 6 monthly basis with 3 monthly teleconferences and have extended their membership to include AHPs.</p> <p>Terms of Reference and a Work Programme are in place for the Group.</p> <p>The Group are currently focussing on a Network wide focus group of pancreatic patients.</p> <p>The Group has produced a New Members pack which was highlighted as good practice in Peer Review.</p> <p>Leeds have a second CNS starting in December and Bradford have a vacancy.</p> <p>HPB Specialists to continue to provide regular updates to the Group.</p>	HPB Specialists	Ongoing
<b>36</b>	Emma Jehan to circulate the Upper GI & HPB Specialists New Members Pack to the Group for information.	E Jehan	26.11.2009
<b>9. Cancer Waiting Times</b>			
Log No	Action	Lead(s)	Deadline
<b>37</b>	<p>Philip Melling presented the latest CWT data to the Group and advised the Q2 data has recently been published and will be circulated following the meeting.</p> <p>To circulate the recently published Q2 data.</p>	P Melling	26.11.2009
<b>10. Educational Event</b>			
Log No	Action	Lead(s)	Deadline
<b>38</b>	<p>Conrad Beckett advised the Group that Professor Murray Brennan former Chief of Surgery at Memorial Sloan-Kettering Cancer Centre will be visiting Leeds on 3rd February.</p> <p>It was proposed to hold the Upper GI &amp; Pancreatic Educational Event on this date and approach Professor Brennan to be the key note speaker, Peter Lodge advised the Group that a programme has been developed for February 3rd; the Group felt the programme was too LTHT based and not appropriate for the Group as their main Educational Event.</p> <p>The Group agreed to hold an Educational Event in May 2010.</p> <p>To set a date in May for the Educational Event.</p>	E Jehan	26.10.2009

<b>11. Any Other Business</b>			
Log No	Action	Lead(s)	Deadline
39	<p>► Broadening the Pancreatic Group to include HPB</p> <p>Sean Duffy raised the inclusion of HPB to the Pancreatic Group.</p> <p>Conrad Beckett advised that HPB had not been included sooner as the Pancreatic Pathway and Guidelines were not in place. The Group agreed that once these are finalised to look to including HPB.</p> <p>Peter Lodge agreed to adapt the Pancreatic Guidelines for Liver.</p> <p>To adapt Pancreatic Guidelines prior to the next meeting.</p>	P Lodge	19.01.2010

**Date of Next Meeting(s)**

Tuesday 19th January 2010 3:45pm  
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Tuesday 8th June 2010 3:45pm  
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Thursday 18th November 2010 3:45pm  
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital