

YORKSHIRE CANCER NETWORK

Pancreatic Group

Minutes of the meeting held on
Tuesday 7th February 2006, 2.30pm
YCRN Meeting Room 1, Ida Nurses Home, Cookridge Hospital

Present:	Mr A Henry	Airedale NHS Trust
	Mr J Ausobsky Ms H Hey Dr C Kay	Bradford Teaching Hospitals NHS Foundation Trust
	Ms W Driver Dr A Verma	Calderdale and Huddersfield NHS Trust
	Dr A Anthoney (Chair) Mr S Davies Dr M Denyer Ms N Hawkshaw Ms D Marshall Mr R Prasad Dr C Verbeke	Leeds Teaching Hospitals NHS Trust
	Miss L Carroll Mr P Melling Ms F Stephenson	Yorkshire Cancer Network
	Ms C Sleigh	Yorkshire Cancer Research Network

1. Apologies for absence, welcome and introductions

Apologies were received from Prof M Baker, Dr C Beckett, Mr C Brigg, Dr D Clements, Mr J Harrison, Mr CR Kapadia, Prof M McMahon, Prof M Seymour, Mr B Tinkler, Ms T Wilcox, Ms L Verity, Mr C White and Mr W Wong.

2. Minutes of the last meeting

The minutes of the last meeting were agreed as an accurate record.

3. Matters Arising

• Terms of Reference

The Terms of Reference for the group were agreed.

• IT Support at York

Discussed under agenda item 5.

• Stent work update

It was confirmed that Dr Gareth Davies, Consultant Gastroenterologist undertakes stent work at Harrogate & District NHS Foundation Trust.

4. Feedback on Peer Review

The second draft Network Peer Review report has been circulated. Remedial action plans addressing the concerns and comments highlighted in the draft report are to be sent to the Network by 15th March for submission to the Northern Zonal Team by the 24th March 2006. The final report will be published on 7th April 2006.

Members expressed their concerns that the second draft did not reflect feedback they had submitted to the Zonal Team regarding factual error in the Upper GI section of the first draft. Ms Stephenson said this can be addressed in the Action Plan and agreed to raise the groups concerns once again with the Zonal Team.

Dr Anthony summarised the feedback given in the report by the Zonal Team and members discussed how these issues can be addressed. After an in-depth discussion regarding dietetic support Dr Anthony suggested they map/review support for upper GI and HPB services across the Network and aim to agree a model that could be rolled out across the Network.

At the Peer Review visit representatives informed the Zonal Team that the clinical guidelines are still in the process of being developed and work on the incomplete sections will be undertaken over the next 6-12 months.

Members agreed the YCN Upper GI and Pancreatic Group should have different Leads for Service Improvement and User Involvement & Patient Information. The YCN Pancreatic Group must therefore nominate new representatives.

Ms Stephenson agreed to draft the remedial action plan in collaboration with Dr Anthony.

ACTION: Ms Stephenson to raise groups concerns with Zonal Team

Ms Stephenson to draft a remedial action plan

Service Improvement and User Involvement & Patient Information Leads to be identified

5. Pancreatic Cancer Service Development update

- **Leeds HPB Team**

Mr Prasad summarised the concerns and issues raised at the locality Peer Review visit and explained how these will be addressed. Mr Prasad confirmed he has circulated the new 2 week referral LTHT form throughout the Trust. A group discussion followed.

Members agreed they should work towards agreed Network wide referral guidelines.

Mr Andy Smith, Pancreatic Surgeon commences employment w/c 13th March 2006.

Equipment in the pathology seminar room at St James's University Hospital is still unreliable and will not link with York. It is felt there needed to be onsite support for this equipment. Dr Anthony said he will contact Jo Bewley to raise the groups concerns.

There is still an absence of clinical oncology representation at the MDT.

ACTION: Dr Anthony to contact Jo Bewley to raise the groups concerns

- **West Yorkshire Upper GI & HPB MDT**

Dr Kay gave feedback on their local Peer review visit.

Members acknowledged the importance of the group interacting with PCTs. Dr Anthony explained although the YCN Primary Care group is not able to send a representative to the YCN Pancreatic meetings they are happy to be approached for any issues relating to primary care.

6. Improving Outcomes Guidance

No further discussion took place.

7. Clinical Guidelines

Dr Anthony prompted a group discussion regarding completion of the clinical guidelines and the development of Network referral guidelines. He suggested forming small working groups to take this work forward. Further discussions in preparation for the centralisation of surgery i.e. agreement on the configuration of specialist services must also take place. Members discussed a model that could be taken forward (more than one specialist MDT). Dr Anthony proposed two MDTs.

Ms Stephenson agreed to send an invite letter out to relevant colleagues to progress this work. (*Since this meeting a date for the Pancreatic Referral Guidelines has been scheduled for 18th May 2006*).

Dr Verbeke highlighted although there are Network Guidelines for the Examination and Reporting of Pancreatic, Ampulla Of Vater, Duodenal And Bile Duct Cancer Specimens, due to the ongoing changes and developments to this service they will need reviewing.

ACTION: Ms Stephenson to send invite letter for referral pathways meeting (actioned – taking place 18th May 2006)

8. Diagnostic Process & referral Pathways feedback and proposed next steps

No further discussion took place.

9. Event Server Demonstration

Mr Melling gave a demonstration on the YCN Electronic Data Server.

10. Cancer Waiting Times

Mr Melling presented CWT data for the Trust within the Network for Decision to Treat – Treatment and Urgent Referral – Treatment (Q2 & Q3 2005/2006) and highlighted the reasons for breaches. A group discussion followed.

11. YCRN

Ms Sleigh summarised the YCRN briefing paper which details the trials currently taking place within the Network (enclosed).

12. AOB

- Ms Marshall gave an update on the progress made on the NOW and agreed to feedback on critical care at the next meeting.

ACTION: Ms Marshall to give feedback on critical care in the NOW at the next meeting

13. Date and time of next meeting:

Thursday 15th June 2006, 2.30pm, YCRN Conference Suite, Ida Nurses Home, Cookridge Hospital