

**Actions of the meeting held on
Tuesday 29 April 2008, 09:30**

Yorkshire Cancer Network

Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Present:

Dr P DaCosta	Airedale NHS Trust
Dr P Carder	Bradford Teaching Hospitals NHS Foundation Trust
Dr E Millward	Calderdale and Huddersfield NHS Foundation Trust
Dr A Cairns	Leeds Teaching Hospitals NHS Trust
Dr S Lane (Chair)	
Dr J Stahlschmidt	
Dr A Ananthanam	Mid Yorkshire Hospitals NHS Trust
Dr K Miller	York Hospitals NHS Foundation Trust
Mr P Melling	Yorkshire Cancer Network
Miss G Thomson	

Apologies

Dr A Gledhill, Mrs H Ryan, Mr B Tinkler

1. Welcome and Apologies			
Log No	Action	Lead(s)	Deadline
1	The group welcomed Dr Kirsti Miller, Dr Alison Cairns and Dr Esther Millward to the group.		N/A
2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
2	<p>► Gastric Cancer Pathology Audit</p> <p>Dr Rotimi talked at the last Yorkshire Histopathologists' meeting and this work is now being taken further by himself and Dr Grabsch.</p>		N/A
3	<p>► Update Pathology Workforce Membership</p> <p>The YCN Pathology workforce membership list was circulated round the group so that it could be updated. Each locality informed the group of their staffing levels and if there were any vacancies in their Trust. Currently Calderdale has 2.5 WTE consultant vacancies, 1.5 of which are filled with a Locum. There is a case for an additional post at MidYorks. BMS vacancies are present in Calderdale and Leeds</p> <p>To update the workforce membership list and send to Dr Sally Lane.</p> <p>To add the NHS mailboxes for pathology communication.</p> <p>To add the IT managers for each locality.</p>	P Melling/H Ryan	13/05/2008
4	<p>► YCN</p> <p>Colorectal and Head & Neck Cancers Peer Review Action Plans to update at the next meeting.</p>	B Tinkler	17/09/2008
5	<p>► Yorkshire Breast Tissue Bank</p> <p>To update at the next meeting.</p>	P Carder	17/09/2008

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
6	<p>► Colorectal Guidelines</p> <p>To review the new guidelines including those produced by the Royal College of Pathologists at the next meeting.</p>	A Gledhill	17/09/2008
3. Matters arising			
Log No	Action	Lead(s)	Deadline
7	<p>► Training Courses for BMSs</p> <p>Training Courses for BMS taking on additional cutup duties was discussed, including whether there could be some training courses put on in the local area.</p> <p>More information on training courses can be found at www.imbs.org.</p>		N/A
8	<p>► Pathway Development Groups</p> <p>The group felt that they may not have been fully involved or informed about the work that the Network is undertaking on pathways. Dr. Sally Lane will raise this at the Network Chairs meeting next week.</p> <p>To send details of the pathway work to Dr Sally Lane who will then identify work that the group needs to be informed off.</p>	Network Support Officers	01/06/2008
9	<p>► Terms of Reference</p> <p>The group do not need to make any changes to the Work Programme or the Terms of Reference and will review them again in 2009.</p> <p>To update the review date and upload the new version to the website.</p>	H Ryan	30/05/2008
4. Pathology Guidelines			
Log No	Action	Lead(s)	Deadline
10	<p>The group felt that they would next review the:</p> <ul style="list-style-type: none"> •guidelines for the examination and reporting of urological cancer specimens •guidelines for the examination and reporting of lung cancer specimens. <p>To put Urology and Lung guidelines on the next agenda.</p> <p>To circulate a copy of the Pathology Network Guidelines & Publications to the group.</p>	H Ryan	13/05/2008

Pathology Group : Actions of the meeting held on Tuesday 29th April 2008 9:30 am

4.1. Breast			
Log No	Action	Lead(s)	Deadline
11	<p>A few comments have been made on the breast guidelines:</p> <ul style="list-style-type: none"> ▶ Anybody reporting breast cancer specimens have to participate in the MDT - the group agreed that participation in the MDT does not always imply 'attend the MDTM', so therefore decided to keep this in the guidelines. ▶ The Breast NSSG had suggested that the guideline should include turn around times. The Pathology Group felt that the comment that these "must be agreed locally with the MDT" should be strengthened. ▶ 'If ER is negative than you need to obtain the PR' - this needs to be taken out of the optional section. <p>The group to send any final comments to Helen Ryan, helen.ryan@ycn.nhs.uk, by Friday 23rd May, so that Dr Pauline Carder can make the final changes.</p>	P Carder/H Ryan	23/05/2008
12	To publish the final guidelines on the YCN website.	H Ryan	30/05/2008
4.2. Colorectal			
Log No	Action	Lead(s)	Deadline
13	To put on the next agenda when Dr Ann Gledhill is present.	A Gledhill	17/09/2008
5. NSSG Representation Update			
Log No	Action	Lead(s)	Deadline
14	To make the necessary changes to the Pathology NSSG Representation list.	H Ryan	13/05/2008
15	To feedback from the Gynaecology Audit afternoon in May at the next meeting.	P Melling	17/09/2008
5.1. Correspondence from Dr Wyatt regarding Liver Group			
Log No	Action	Lead(s)	Deadline
16	<p>Dr. Sally Lane informed the group that a West Yorkshire Hepatology Network has now been set up which meets twice a year, led by Dr Rebecca Jones. The aim is to agree clinical management pathways for common liver diseases. Dr Wyatt has suggested forming a small group of Histopathologists in the region who are interested in it.</p> <p>Mr Philip Melling informed the group that the Network may be forming a Hepato-Biliary NSSG.</p> <p>Helen Ryan to inform the group when this is done.</p>	All	17/09/2008
5.2. Audits			
Log No	Action	Lead(s)	Deadline
17	<p>▶ Breast Audit</p> <p>Dr. Sally Lane to send an e-mail to pathologists specialising in breast for each trust to ask them if they are /not willing to participate in the breast audit. Replies to be sent to Helen Ryan.</p>	S Lane/H Ryan	02/05/2008
18	To put on the agenda for the next meeting.	H Ryan	17/09/2008

5.2. Audits			
Log No	Action	Lead(s)	Deadline
19	<p>► Head & Neck Audit</p> <p>The group discussed the head & neck audit and felt that it should be about thyroid as it is the only one that is centralised at present. The audit will be on whether review reports are received. Mr Philip Melling informed the group of a YCN audit of head and neck cases under way at present and so it was felt appropriate to await these results before undertaking the pathology audit.</p> <p>To put on the agenda for the next meeting.</p>	H Ryan	17/09/2008
20	<p>► Colorectal Audit</p> <p>Mr Philip Melling informed the group of a colorectal audit that is currently taking place. The audit may be useful to the pathology group once it is completed.</p> <p>To update at the next meeting.</p>	P Melling	17/09/2008
6. NYCRIS - Comments & Update			
Log No	Action	Lead(s)	Deadline
21	<p>Mr Philip Melling informed the group of the two key areas, in terms of information, to come out of the Cancer Reform Strategy. They were:</p> <ul style="list-style-type: none"> •Cancer Waiting Times •Registry Dataset - it has now become mandatory for Trusts to collect the cancer registry dataset on behalf of the Cancer Registry. This will lead to more up to date data being published (at present 2005 data is available). <p>To update at the next meeting.</p>	P Melling	17/09/2008
7. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
22	<p>Mr Philip Melling talked the group through his presentation.</p> <p>To update at the next meeting</p>	P Melling	17/09/2008
8. Educational Event			
Log No	Action	Lead(s)	Deadline
23	<p>This will be on Tuesday 20th May, 1:30pm, Level 7, Bexley Wing. It will include updates on the GU minimum datasets.</p> <p>The next event will be held in November 2008. Dr Alison Cairns has suggested having an Upper GI theme for the next educational meeting and the group agreed.</p>	A Cairns	Oct 2008
10. Date and time of next meeting			
Log No	Action	Lead(s)	Deadline
24	To change the time of the next meeting to 9:30.	H Ryan	17/09/2008

Date of Next Meeting(s)

Wednesday 17th September 2008 9:30 am

Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital