

Actions of the meeting held on
Thursday 29 January 2009, 09:30

Yorkshire Cancer Network

Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Present:

| | |
|-------------------|--------------------------------------------------|
| Dr P DaCosta | Airedale NHS Trust |
| Dr P Carder | Bradford Teaching Hospitals NHS Foundation Trust |
| Dr E Millward | Calderdale and Huddersfield NHS Foundation Trust |
| Dr A Gledhill | Harrogate and District NHS Foundation Trust |
| Dr A Cairns | Leeds Teaching Hospitals NHS Trust |
| Dr S Lane (Chair) | |
| Dr J Stahlschmidt | |
| Dr A Anathhanam | Mid Yorkshire Hospitals NHS Trust |
| Mr P Melling | Yorkshire Cancer Network |
| Mr B Tinkler | |

Apologies

Dr K Miller

| 2. Action Log from the last meeting | | | |
|-------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---------------------------|
| Log No | Action | Lead(s) | Deadline |
| 41 | Was agreed as being an accurate record. | N/A | N/A |
| 3. Matters arising | | | |
| Log No | Action | Lead(s) | Deadline |
| 42 | <ul style="list-style-type: none"> •NHS Mailboxes for Pathology Communication <p>No further progress to report.</p> <p>It was noted that some MDT Co-ordinators have experienced problems uploading the pathology reports onto PPM.</p> <p>To pick up problem with pathology system and PPM and update group at the last meeting.</p> | P Melling | Next Meeting (19/05/2009) |
| 43 | <ul style="list-style-type: none"> • Pathology Guidelines - timings and quality measures <p>To speak to G Hughes about addressing the issue with the NSSG Pathway Development Groups.</p> | B Tinkler | Next Meeting (19/05/2009) |
| 44 | <ul style="list-style-type: none"> •Yorkshire Breast Tissue Bank <p>Breast Cancer Campaign are intending to set up a national network of breast tissue banks.</p> <p>Bids have been invited for a national co-ordinating centre. Bradford have submitted an outline case.</p> <p>To keep the group updated.</p> | P Carder | Next meeting (19/05/2009) |
| 4. Update pathology workforce membership | | | |
| Log No | Action | Lead(s) | Deadline |
| 45 | To update the list of Pathology Site Specific Leads by NHS Trust for the next meeting. | H Ryan | February 2009 |

| 5. NSSG Representation Update | | | |
|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------------------------|
| Log No | Action | Lead(s) | Deadline |
| 46 | <p>P Melling has developed a web solution to assist with the collation of NSSG pathology feedback reports. Following each NSSG meeting an email reminder is generated automatically and sent to the pathology NSSG representative to complete an online NSSG feedback form. The form should then be circulated to the group for information.</p> <p>To amend the list of NSSG representatives for the next meeting.</p> | H Ryan | February 2009 |
| 6. Peer Review Information Update | | | |
| Log No | Action | Lead(s) | Deadline |
| 47 | <p>B Tinkler gave an overview of the revised method and procedures for carrying out the National Cancer Peer Review Programme.</p> <p>A handbook and evidence guides are available to download from CQuINS (http://www.cquins.nhs.uk/).</p> <p>Breast and lung will undertake self assessment only in 2009/10 (commences 1st April 2009, completion 31st August 2009).</p> <p>Groups to be peer reviewed include skin, gynaecology, upper GI and urology. The Peer Review Visits to the YCN will take place on Friday 26 March 2010.</p> <p>The YCN are running 2 Peer Review training workshops on 4th March in Leeds and 10th March in Bradford. An invitation has been circulated across the Network.</p> <p>To circulate YCN Cancer Peer Review Programme 2009-2010 to the group for information.</p> | H Ryan | February 2009 |
| 48 | To forward to S Lane the Work Programme and Annual Report for 2007-2008. | H Ryan | February 2009 |
| 7. Pathology Guidelines | | | |
| Log No | Action | Lead(s) | Deadline |
| 49 | <p>•Upper GI</p> <p>To forward existing YCN Upper GI Pathology Guidelines to A Cairns to update.</p> | H Ryan | February 2009 |
| 50 | <p>•Skin</p> <p>Dr Sara Edward is now the skin cancer pathology lead at Leeds and NSSG specialist representative.</p> <p>To update the YCN Skin Cancer Pathology Guidelines.</p> | S Edwards | Next Meeting (19/05/2009) |
| 51 | <p>•Urology</p> <p>To ask P Harnden to update the YCN Urology Pathology Guidelines and forward existing guidelines to her.</p> | H Ryan | February 2009 |

Pathology Group : Actions of the meeting held on Thursday 29th January 2009 9:30am

| 7. Pathology Guidelines | | | |
|-----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------|
| Log No | Action | Lead(s) | Deadline |
| 52 | <p>•Gynaecology</p> <p>N Wilkinson and A Andrew are currently reviewing the YCN Gynaecology Pathology Guidelines.</p> <p>N Wilkinson has written the Royal College ovarian cancer guidelines, which the group will adopt.</p> <p>To keep the group updated.</p> | S Lane | Review Next Meeting (19/05/2009) |
| 7.1 Colorectal | | | |
| Log No | Action | Lead(s) | Deadline |
| 53 | <p>A Gledhill has revised the YCN Colorectal Pathology Guidelines.</p> <p>To contact A Gledhill for a copy of the revised guidance.</p> | H Ryan | February 2009 |
| 7.2 Lung | | | |
| Log No | Action | Lead(s) | Deadline |
| 54 | <p>H Ryan has written to L Davidson to update the YCN Lung Cancer Pathology Guidelines. A response is still awaited.</p> <p>To chase L Davidson for the updated YCN Lung Cancer Pathology Guidelines.</p> | H Ryan | February 2009 |
| 8. Audit | | | |
| 8.1 Update on ENT Audit | | | |
| Log No | Action | Lead(s) | Deadline |
| 55 | <p>S Lane has written to the ENT Pathology Consultants in Leeds to request that for every ENT and Thyroid Case a copy of the report is sent to the host pathology department once reviewed.</p> <p>It was noted that the issue had not been fully resolved.</p> <p>To discuss the issue further with ENT Pathology Consultants in Leeds.</p> | S Lane | February 2009 |
| 8.2 Update on Breast Audit | | | |
| Log No | Action | Lead(s) | Deadline |
| 56 | <p>No further comments on the breast audit documents were received.</p> <p>S Lane has asked the National Co-ordinating Committee for Breast Pathology to repeat the audit again next time.</p> | N/A | N/A |
| 9. Cancer Waiting Times | | | |
| Log No | Action | Lead(s) | Deadline |
| 57 | <p>P Melling presented the latest Cancer Waiting Times data to the group.</p> <p>A performance report for the YCN Board is published on a quarterly basis and available on the YCN website.</p> <p>To keep the group updated.</p> | P Melling | On-going |

| 10. Implications of the Carter Review | | | |
|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------|
| Log No | Action | Lead(s) | Deadline |
| 58 | To invite Dr Ian Barnes to the next educational meeting to address the implications of the Carter Review. | S Lane | February 2009 |
| 11. Any Other Business | | | |
| Log No | Action | Lead(s) | Deadline |
| 59 | <p>•HER2</p> <p>P Carder fed back to the group from the Breast Cancer NSSG in November. Concern expressed about the turnaround time for HER2 results in time for the MDT.</p> <p>The group discussed the variation across the Network on how HER2 on breast cancer specimens is requested. Some units request on surgical specimens and others request on core biopsy and the pros and cons of each were discussed.</p> <p>It was noted that currently only Leeds and Calderdale and Huddersfield request HER2 tests on core biopsy.</p> <p>Update at a future meeting when more HER2 audit data is available.</p> | S Lane | On-going |
| 60 | To contact G Hughes to look at turn-around time for HER2 reporting across the YCN. | B Tinkler | On-going |
| 61 | <p>•User Involvement</p> <p>S Lane received a letter from Colin Sloane, YCN User Involvement Facilitator regarding user involvement as there is a member of the YCN User Partnership Group interested in becoming a member of the group.</p> <p>The group were in favour of having a User representative on the group.</p> <p>To feedback discussion to C Sloane.</p> | S Lane | February 2009 |
| 62 | <p>•Yorkshire Cancer Research Network (YCRN)</p> <p>YCRN have asked if the Chair of the Network Pathology Group could sit on the YCRN Strategy Group.</p> <p>It was agreed that the Chair would attend the next meeting and re-assess if it would be more appropriate for a pathology researcher to sit on the group.</p> <p>To attend the next YCRN Strategy Group and report back to the group.</p> | S Lane | Review Next Meeting (19/05/2009) |
| 63 | <p>•Chair and Vice Chair of YCN Pathology Group</p> <p>S Lane had come to the end of her tenure as Chair of the group. A Gledhill will take over as Chair at the next meeting. It was agreed to continue to alternate between the specialist and localities representatives as Chair and Vice Chair.</p> <p>Nominations for Vice Chair would be taken from the LTHT representatives at the next meeting.</p> | All | Next Meeting (19/05/2009) |

| 11. Any Other Business | | | |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---------------------------|
| Log No | Action | Lead(s) | Deadline |
| 64 | <p>•NYCRIS</p> <p>NYCRIS is going round to Trusts agreeing the extended registry dataset with the Trusts and how it will be collected.</p> <p>By 2011 they have to collect a much larger registry dataset in electronic format from the organisations.</p> <p>This will build on the datasets that Trusts are currently compiling to upload cancer waiting times.</p> <p>To maintain the link between pathology and NYCRIS.</p> | All | On-going |
| 65 | To continue to update the group on progress with NYCRIS. | P DaCosta | Next Meeting (19/05/2009) |
| 66 | <p>•Extended Role Practitioner</p> <p>P DaCosta fed back to the group on how the Extended Role Practitioner role was working in Airedale.</p> <p>The group discussed if there was any agreed Network benefit in setting up a training programme for shared learning for the Extended Role Practitioner (general and speciality).</p> <p>The group agreed that there was value in moving forward with this.</p> <p>To forward to S Lane contact at the Workforce Confederation.</p> | B Tinkler | February 2009 |
| 67 | To speak to contact at Workforce Confederation regarding support for the programme. | S Lane | February 2009 |

Date of Next Meeting(s)

Tuesday 19th May 2009 9:30am
 Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital

Wednesday 16th September 2009 9:30am
 Meeting Room, 50 Lancaster Park Road, Harrogate District Hospital