

Present:

Dr P DaCosta	Airedale NHS Trust
Dr P Carder	Bradford Teaching Hospitals NHS Foundation Trust
Dr U Raja	Calderdale and Huddersfield NHS Foundation Trust
Dr A Buxton (Chair)	Harrogate and District NHS Foundation Trust
Dr A Cairns	Leeds Teaching Hospitals NHS Trust
Dr A Ananthanam	Mid Yorkshire Hospitals NHS Trust
Dr K Miller	York Hospitals NHS Foundation Trust
Mr A Hastings	Yorkshire Cancer Network
Mr P Melling	

Apologies

Dr S Lane, Mr B Tinkler

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
25	<p>•HER2 Testing & Audit</p> <p>G Hughes has undertaken a pilot for HER2 with Leeds and Dewsbury District Hospital</p> <p>All Trusts to have one single Network Departmental email address for PPM use.</p> <p>All Trusts to provide Departmental NHS mail address to S Lane.</p>	All	On-going
26	<p>•Breast Audit</p> <p>Results have been collated from the second round and need to be circulated.</p> <p>Continue with the Breast EQA to get higher numbers and therefore better results.</p> <p>A Buxton to ask S Lane to circulate the second round of results from the Breast EQA if they have not already been circulated.</p>	S Lane	On-going
27	<p>•User Involvement</p> <p>The group discuss inviting a user to the next meeting.</p> <p>To check contact details of User Involvement representative with Colin Sloane, YCN User Involvement Facilitator and invite to the next meeting.</p>	A Hastings	28/09/2009

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
28	<p>•Update on Role of PPM</p> <p>Calderdale & Huddersfield are still waiting for full roll out of their system. It has been synchronizing with Leeds PPM since April.</p> <p>Mid Yorkshire have installed a read-only version of PPM and have 80+ local users.</p> <p>Harrogate are about to roll out a read only version.</p> <p>Bradford are close to phase 1 of a full write version.</p> <p>York are looking at implementing a read only version.</p> <p>To keep the group updated.</p>	P Melling	28/01/2009
4. NSSG Representation Update			
Log No	Action	Lead(s)	Deadline
29	<p>A Buxton is currently the pathology NSSG representative for both Lower and Upper GI. U Raja to become new representative for Upper GI.</p> <p>To amend the list of NSSG representatives for the next meeting.</p>	A Hastings	30/09/2009
5. Peer Review Information Update			
Log No	Action	Lead(s)	Deadline
30	The group received updates on the new peer review process from P Melling.	N/A	On-going
31	<p>The group discuss which areas the general EQA covers.</p> <p>A Buxton to write a letter asking Dr L Davidson (EQA coordinator) to provide a statement outlining tissue types covered by the general Histopathology EQA, to satisfy peer review that pathologists participate in a "relevant" EQA.</p>	A Buxton	Sept 2009
6. Pathology Guidelines			
Log No	Action	Lead(s)	Deadline
32	<p>•Gynaecology</p> <p>A few small updates and changes to the guidelines were discussed.</p> <p>A Buxton to feed all updates and changes to N Wilkinson to update the guidelines..</p>	A Buxton	28/01/2009
33	<p>•Upper GI</p> <p>The guidelines have been finalised and circulated.</p>	A Hastings	28/01/2009
34	<p>•Lung</p> <p>The guidelines have been finalised and circulated.</p>	A Hastings	28/01/2009

6. Pathology Guidelines			
Log No	Action	Lead(s)	Deadline
35	<p>•Colorectal</p> <p>The guidelines have been reviewed and remain unchanged.</p> <p>To alter the review date by 1 year.</p>	A Buxton	Sept 2009
36	<p>•Skin</p> <p>W Merchant and J O'Dowd to complete the Skin guidelines review and send onto YCN.</p>	A Buxton	28/01/2009
37	<p>•Head & Neck</p> <p>The guidelines remain unchanged.</p> <p>P Carder to ask D Gouldsbrough about updating the Head & Neck guidelines.</p>	P Carder	28/01/2009
7. Histopathology Educational Event			
Log No	Action	Lead(s)	Deadline
38	<p>Educational Event on Friday 27th November.</p> <p>Add in -</p> <ul style="list-style-type: none"> •BSM - 2 people with 20 minutes each •YCN & YCRN structure and funding •EQA meeting <p>To update and circulate the programme.</p>	U Raja	Sept 2009
8. Extended role for BMS			
Log No	Action	Lead(s)	Deadline
39	<p>•Update on Extended role for BMS</p> <p>S Lane has been in contact with the Learning and Development Lead for the Strategic Health Authority to see whether there could be some support for a regional programme.</p> <p>If SHA were to support they would insist that it be SHA wide project.</p> <p>Recent meeting with SHA lead with S Lane and other representatives from Leeds and Sheffield.</p> <p>They have agreed to help support the establishment of a regional project. 4-5 sites to begin with and then growing with experience.</p> <p>P Da Costa or S Lane to do a talk at the Pathology Educational Event about Extended role for BMS.</p>	S Lane	28/01/2009
9. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
40	<p>P Melling presented the updated cancer waiting times to the group.</p> <p>Keep the group updated.</p>	P Melling	28/01/2009
10. Use of Data from Site-Specific Reporting Forms			
Log No	Action	Lead(s)	Deadline
41	<p>A Buxton gave an update to the group on the use of NYCRIS pathology data.</p>	A Buxton	28/01/2009

11. NYCRIS Dataset			
Log No	Action	Lead(s)	Deadline
42	All Trust to set a date with NYCRIS and invite all pathology IT personnel to meeting to move it forward. P Melling to contact IT personnel and NYCRIS to set up meeting dates.	P Melling	On-going
12. Any Other Business			
Log No	Action	Lead(s)	Deadline
43	The meetings for 2010 to take place at central location of St James University Hospital. A Hastings to book meetings for 2010 and circulate to the group.	A Hastings	Sept 2009

Date of Next Meeting(s)

Thursday 28th January 2010 9:30am
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Monday 17th May 2010 9:30am
Seminar Room 1, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Thursday 7th October 2010 9:30am
Seminar Room 1, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital