

Actions of the meeting held on
Thursday 28 January 2010, 09:30

Yorkshire Cancer Network

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Present:

Dr P Carder	Bradford Teaching Hospitals NHS Foundation Trust
Dr A Buxton (Chair)	Harrogate and District NHS Foundation Trust
Dr A Cairns	Leeds Teaching Hospitals NHS Trust
Dr S Lane	
Dr A Ananthanam	Mid Yorkshire Hospitals NHS Trust
Mrs M Blennerhassett	User Partnership Group
Dr K Miller	York Hospitals NHS Foundation Trust
Mrs C Irving	Yorkshire Cancer Network
Mr P Melling	

Apologies

Dr P DaCosta, Dr U Raja

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
44	The action log from the last meeting was agreed to be a true record.	N/A	N/A
3. Matters arising			
3.1 User Involvement			
Log No	Action	Lead(s)	Deadline
45	Mitzi Blennerhassett from the YCN User Partnership Group introduced herself, describing her background. The chair, along with members warmly welcomed her to the group.	N/A	N/A
3.2 Update on role of PPM			
Log No	Action	Lead(s)	Deadline
46	<p>Calderdale and Huddersfield are not quite ready to go live to due to problems with PAS.</p> <p>Bradford may now be the first Trust to go live with a full write version.</p> <p>Harrogate now have a read only version.</p> <p>York are about to implement a read only version.</p> <p>Airedale have recently had a demo meeting and are looking at a full write version.</p> <p>To keep the group updated with any developments.</p>	P Melling	Next meeting

3. Matters arising			
3.3 Pathosys meeting update			
Log No	Action	Lead(s)	Deadline
47	<p>Phillip Melling updated the group on the outcomes of the meeting held last week.</p> <p>Pathosys is a system which is in use in a number of Trusts and Pathology Networks across the country. Pathosys is a system which 'sits on top' of existing laboratory computer systems. The cancer minimum data sets are entered directly into Pathosys, which then exports them to the laboratory computer system, the registry and any other data systems such as PPM. There was a lot of interest generated at the meeting, given that from April 2011, the CRS states that all Trusts are responsible for sending full electronic data sets to the Cancer Registry.</p> <p>The group were informed that the initial purchasing cost is approximately £50k with a yearly licence fee of 20% of the initial cost. There was also a possibility of looking at networked solutions. Carol Ferguson at the YCN has agreed to look at helping with the implementation costs however the yearly fee would have to be funded by the Trusts.</p> <p>A group discussion followed on the practicalities of this for each Trust. As far as Leeds representatives were aware, Leeds Teaching Hospitals do not plan to purchase Pathosys but are looking at a similar system.</p> <p>Members to discuss this option with their respective organisations and to inform Phillip Melling of the outcomes as soon as possible.</p>	All	ASAP
48	Phillip Melling agreed to advise Ann Buxton who he has spoken to in her Trust with regards to this issue.	P Melling	Next meeting
49	Ann Buxton offered to speak to Dean Bagnall with regards to the situation in Mid Yorks.	A Buxton	Next meeting
4. Peer Review Information Update			
Log No	Action	Lead(s)	Deadline
50	<p>Phillip Melling advised the group that we are currently mid Peer Review cycle 2009/2010. Every Skin team is to be visited in March 2010 which will be the end of the cycle.</p> <p>The only teams not to be visited are Breast and Lung which have self assessed.</p> <p>The new round starts in April 2010 with another round of self assessment as per 2010 but to include additional teams. Those to be visited in 2011 will have already been written to by the Zonal teams.</p> <p>Clair Irving to attach a Peer Review schedule for 2010/2011 with the action log for information.</p>	C Irving	11/02/2010

5. Pathology Guidelines			
5.1 Urology			
Log No	Action	Lead(s)	Deadline
51	<p>Kirsty Miller agreed to liaise with Dr Vian Dabbagh to look at reviewing and/or updating the Network Pathology guidelines. It was agreed that the network would adopt the Royal College guidelines, the only additional requirements being Network guidelines regarding referral or addition of useful advice e.g. if immunocytochemistry is advised it would be helpful to include advice.</p> <p>Kirsty Miller agreed to liaise with Dr Vian Dabbagh to look at adopting the Royal College guidelines.</p>	K Miller	Next meeting
5.2 Skin			
Log No	Action	Lead(s)	Deadline
52	<p>Members were informed that these are now complete and are available on the YCN web.</p> <p>Ann Buxton raised the issue that there are no existing guidelines on histology referral to the centre. Thick melanomas are automatically referred to the central MDT by the clinician, so are usually reviewed, but thin melanomas and dysplastic naevi are not. As the latter categories are diagnostically challenging it may be beneficial to re-audit the early dysplastic cases and to receive feedback on consistency from a panel.</p> <p>Ann Buxton to speak to Will Merchant regarding taking this forward and to update the group at the next meeting.</p>	A Buxton	Next meeting
5.3 Head & Neck			
Log No	Action	Lead(s)	Deadline
53	<p>Dr David Gouldesbrough has updated these so is to send to Clair Irving who will circulate to the group for comment.</p>	D Gouldesbrough /C Irving	Next meeting
5.4 Thyroid			
Log No	Action	Lead(s)	Deadline
54	<p>The group discussed the need for a Locality Thyroid Representative.</p> <p>Ann Buxton agreed to speak to Prof. Ken MacLennan to discuss recruiting someone to take on this role and also to discuss the progress of the guidelines.</p>	A Buxton	Next meeting
6. Histopathology Educational Event - feedback			
Log No	Action	Lead(s)	Deadline
55	<p>Uma Raja was not present but had emailed her comments on the educational meeting and suggestions for the next one.</p> <p>Ann Buxton asked for the groups' opinion on the event and if they thought anything could have been done differently or if the group had any suggestions for future events. Members suggested basing the minute around the Bowel Cancer Screening programme. Phil Quirke was suggested to speak about the program in general, and Philip Dacosta to speak about the quality control aspects.</p> <p>The group discussed the date of the next event/NSSG and agreed they would like to hold this on Thursday 20th May 2010.</p> <p>Clair Irving to organise a room to hold this and to advise the group.</p>	C Irving	11/02/2010

7. Extended role for BMS			
Log No	Action	Lead(s)	Deadline
57	<p>Ann Buxton gave some background to this by explaining that when the specimens come through they are usually examined by a Medical Pathologist who selects the blocks that are taken. Small endoscopic samples are put into cassettes by a Biomedical Scientist without the Pathologist looking at them.</p> <p>Nationally there is a shortage of Histopathologists so there is a move to look at training the Biomedical Scientists to examine specimens and select the blocks, broadly supervised by Histopathologists.</p> <p>Sally Lane has been working to develop the two year training scheme with money provided by the SHA. Eight trainees are being sponsored who will each have a Pathologist and BMS overall supervisor. They will need to complete an extensive theoretical and practical portfolio, tailored to their department's needs.</p> <p>Two mandatory models will be taught on the 8th and 9th March 2010.</p> <p>To keep the group updated with any developments.</p>	S Lane	Next meeting
9. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
58	<p>Phillip Melling discussed the CWT with the group and that the two week wait data for breast referrals is looking good so far and that Trusts are working hard to achieve target.</p> <p>To keep the group updated.</p>	P Melling	Next meeting
10. NSSG feedback			
Log No	Action	Lead(s)	Deadline
59	<p>Phillip Melling asked the group what they would like to do regarding the NSSG feedback received after each meeting. The group decided to send the report to each Site Specific Lead in each Trust plus the Pathology group.</p> <p>Clair Irving to forward the reports as and when received.</p>	C Irving	Ongoing
12. Work programme - revision required			
Log No	Action	Lead(s)	Deadline
60	<p>The group decided to change the Work Programme to a three year 'Vision' document and it was noted that the Chair and Vice Chair require updating.</p> <p>Members discussed the previous Work Programme and identified work streams which had been completed.</p> <p>Members agreed to add the following work streams:-</p> <ul style="list-style-type: none"> - Supporting BMS development - To encourage Trusts to comply provide the cancer datasets by April 2011 - Monitoring the Bowel Screening Programme and to look at QA reports <p>Ann Buxton to update the Work Programme and send to clair.irving@ycn.nhs.uk to circulate to the group for comments.</p>	A Buxton/C Irving	26/02/2010
61	<p>Ann Buxton agreed to add 'ways of developing a panel for difficult melanocytic lesions and thyroid'.</p> <p>Ann Buxton to approach the chairs of the Thyroid and Skin NSSGs to take this forward.</p>	A Buxton	Next meeting

12. Work programme - revision required			
Log No	Action	Lead(s)	Deadline
62	Clair Irving to email Ann Buxton the Colorectal Work Programme.	C Irving	11/02/2010
13. Any Other Business			
Log No	Action	Lead(s)	Deadline
63	<p>► ToR</p> <p>The group discussed the Terms of Reference. It was agreed that the membership needs to be extended to include someone from the Cervical Screening Service.</p> <p>Kirsty Miller to ask Trevor Hair if he would be willing to be the representative.</p>	K Miller	26/02/2010
64	<p>It was also decided there should be a BMS representative with an extended role.</p> <p>Anna Anathhanam agreed to ask Dean Bagnall if he is willing to take on this role.</p>	A Anathhanam	26/02/2010
65	Ann Buxton agreed to update the ToR and circulate to the group for comment.	A Buxton	26/02/2010
66	<p>► Guideline on Soft Tissue Sarcoma</p> <p>Ann Buxton to ask Sara Edward to review these to check if they need updating.</p>	A Buxton	Next meeting
67	<p>► Referral of specimens outside the local pathology service policy</p> <p>Ann Buxton agreed to read this, flag up anything contentious with the group and to inform Clair Irving if the review date needs to be changed.</p>	A Buxton	Next meeting
68	<p>► Guidelines for reporting of pancreatic specimens</p> <p>Members to update these once the Royal College update the guidelines. In the meantime, to change the review date by one year.</p>	C Irving	Next meeting
69	<p>► BMS and Pathologist vacancies</p> <p>Members to email Ann Buxton if they are aware of any such vacancies in their Trusts.</p>	All	26/02/2010

Date of Next Meeting(s)

Thursday 20th May 2010 12:45pm
 Histopathology Meeting Room, Level 5, Bexley Wing, SJUH

Thursday 7th October 2010 9:30am
 Seminar Room 1, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital