

**Actions of the meeting held on
Thursday 20 May 2010, 12:45**

Yorkshire Cancer Network

Histopathology Meeting Room, Level 5, Bexley Wing, SJUH

Present:

Dr P DaCosta	Airedale NHS Foundation Trust
Dr P Carder	Bradford Teaching Hospitals NHS Foundation Trust
Dr A Buxton (Chair)	Harrogate and District NHS Foundation Trust
Dr A Cairns	Leeds Teaching Hospitals NHS Trust
Dr J Stahlschmidt	
Dr A Anathanam	Mid Yorkshire Hospitals NHS Trust
Mr R Sellens	
Dr A Clark	NHS Yorkshire and the Humber Strategic Health Authority
Mrs M Blennerhassett	User Partnership Group
Mrs C Irving	Yorkshire Cancer Network
Mr P Melling	

Apologies

Mr T Hair, Dr S Lane, Dr K Miller

2. Action Log from the last meeting

Log No	Action	Lead(s)	Deadline
1	Clair Irving to amend action 64 from the last meeting to read Richard Sellens rather than Dean Bagnall.	C Irving	03/06/2010
2	Ann Buxton informed members that Will Merchant is in favour of developing a panel to look at difficult melanocytic lesions. Ann Buxton is to lead on taking this piece of work forward.	A Buxton	07/10/2010
3	Ann Buxton is to approach the chair of the Thyroid NSSG to discuss developing a panel to look at problematic thyroid histology and cytology.	A Buxton	03/06/2010

4. Peer Review Information Update

Log No	Action	Lead(s)	Deadline
4	Phillip Melling advised the group that the peer review cycle has started again with the 2010/11 round. All MDT's should now have been notified if they are to be visited and which are to do self assessment. New measures this year will include head and neck, colorectal, radiotherapy, rehabilitation, children and young people and complementary therapy. All documents and guidelines must be up to date and complete by the end of August 2010.	All	31/08/2010

5. Pathosys meeting update			
Log No	Action	Lead(s)	Deadline
5	<p>Phillip Melling informed the group that York is the only Trust who is investigating purchasing Pathosys.</p> <p>A group discussion followed on the continuing work looking at overcoming issues surrounding meeting the deadline to provide full electronic datasets for NYCRIS.</p> <p>Richard Sellens agreed to find out what Mid Yorks are looking at as a solution.</p>	R Sellens	07/10/2010
6. Pathology Guidelines			
6.1 Urology			
Log No	Action	Lead(s)	Deadline
6	<p>Ann Buxton advised the group that Kirsty Miller and Vian Dabbagh are currently working on these.</p> <p>To send the finished guideline to clair.irving@ycn.nhs.uk before 10th July 2010 in time to be circulated to the group and ready for peer review.</p>	K Miller	10/07/2010
6.2 Skin			
Log No	Action	Lead(s)	Deadline
7	Ann Buxton informed the group that the skin guidelines were published on the YCN web in January 2010.	N/A	N/A
6.3 Head & Neck			
Log No	Action	Lead(s)	Deadline
8	<p>The Head and Neck guidelines have been circulated to the group for comments.</p> <p>The group agreed to change the review date to three years and agreed to accept them provided Kirsty Miller and Alex High agree them.</p> <p>Kirsty Miller is to look at these on behalf of the group and is to email clair.irving@ycn.nhs.uk with any comments or to advise that they should be accepted.</p>	K Miller	30/06/2010
6.4 Thyroid			
Log No	Action	Lead(s)	Deadline
9	<p>Ann Buxton informed the group that the RCPATH published new guidelines last month.</p> <p>Ann Buxton is to ask David Goulesbrough to review these for possible adoption by the Network.</p>	A Buxton	03/06/2010
10	Ann Buxton is to ask the chair of the Thyroid NSSG and the pathology representatives to discuss which cases should be referred in for central review in light of the new guidelines.	A Buxton	17/06/2010
11	Clair Irving to circulate the draft guidelines to the group for sign off prior to the end of August.	C Irving	31/08/2010

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6.5 Soft Tissue Sarcoma			
Log No	Action	Lead(s)	Deadline
12	Ann Buxton advised the group that she has spoken to Sara Edwards regarding these guidelines and it has been agreed that one year is to be added to the review date since they are not in need to updating. Clair Irving to add one year to the review date.	C Irving	17/06/2010
6.6 Referral of specimens outside of the local pathology service			
Log No	Action	Lead(s)	Deadline
13	Members agreed that this document needs updating as some of the addresses and contacts are incorrect. It was suggested that the names are to be replaced with MDT Co-ordinators. Ann Buxton is to update this document and is to send to Clair Irving for circulation.	A Buxton	30/06/2010
14	Ann Buxton is to incorporate Paediatric and Teenage and Young Adult (TYA) referrals.	A Buxton	17/06/2010
6.7 Breast			
Log No	Action	Lead(s)	Deadline
16	The group agreed to extend the review date of this by one year. Clair Irving to amend this.	C Irving	17/06/2010
6.8 Colorectal			
Log No	Action	Lead(s)	Deadline
17	Ann Buxton informed the group that she and Olorunda Rotimi (Colorectal pathology reps) will review these guidelines as soon as RCPATH have decided on whether to adopt TNM7. A decision is expected in July 2010. Ann Buxton to keep the group updated.	A Buxton	31/07/2010
18	The group decided to add on year to the review date in the meantime. Clair Irving to amend this.	C Irving	17/06/2010
7. Extended role for BMS			
Log No	Action	Lead(s)	Deadline
19	Phillip DaCosta informed the group that this is running well. Future SHA funding is uncertain given the present climate. To keep the group updated accordingly.	P DaCosta	07/10/2010
8. Work programme - for discussion/agreement			
Log No	Action	Lead(s)	Deadline
20	Clair Irving to make the necessary amendments and to send to Ann Buxton and then the group for approval.	C Irving	30/06/2010
9. Terms of Reference - for discussion/agreement			
Log No	Action	Lead(s)	Deadline
21	The terms of reference were reviewed and updated. Ann Buxton to send to Clair Irving to circulation.	A Buxton	01/07/2010

9.1 Cervical Screening Service representative			
Log No	Action	Lead(s)	Deadline
22	Ann Buxton reported that Trevor Hair has agreed to become the representative, however he has given his apologies for this meeting. Clair Irving to amend the membership details accordingly.	C Irving	03/06/2010
10. TNM 7			
Log No	Action	Lead(s)	Deadline
23	Ann Buxton informed the group that she has emailed all the NSSG representatives to ask each group to advise which TNM version they are adopting. Members were asked to ensure that the TNM version is stated on all proformas. Ann Buxton is to advise all leads once RCPATH have come to a decision.	A Buxton	31/07/2010
11. Audit of pT1 colorectal cancers			
Log No	Action	Lead(s)	Deadline
24	Ann Buxton informed the group that following the Bowel Cancer Screening programme there are a lot more polyp cancers being identified and that there is concern that there may be over treatment of early (T1 cancers). Also, there are issues surrounding how these are graded. Phil Quirke and Julietta Patnick also wish to audit the management of T1 bowel cancers and have requested permission to use NYCRIS data from Yorkshire as a pilot project. Data is to be extracted from Leeds for two years. Members agreed that they are happy to support this. Either resources or funding will be provided to facilitate this. Ann Buxton to keep the group updated on this work.	A Buxton	07/10/2010
12. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
25	Phillip Melling discussed the latest CWT with the group. To continue to keep the group updated with this information.	P Melling	07/10/2010

13. Any Other Business			
Log No	Action	Lead(s)	Deadline
26	<p>▶ Pathology Site Specific Leads by NHS Trust</p> <p>Clair Irving to add Thyroid as a separate NSSG.</p>	C Irving	03/06/2010
27	<p>▶ Gynaecology audit</p> <p>The group were informed that the Gynaecology NSSG are about to commence an audit on ovarian masses discussed at the MDTs to look at the decision, retrospectively from 2009 through the MDT Co-ordinators.</p> <p>▶ Urology audit</p> <p>The Urology NSSG completed an audit a year ago looking at radical prostatectomy margins which they would like to repeat. This is planned to commence January 2011.</p> <p>▶ Breast</p> <p>The Breast NSSG are collating information on the proportion of women who have been tested for HER2 prior to the decisions being made around treatment.</p>	N/A	N/A
28	<p>The group discussed the next education meeting. It was proposed the meeting is based on issues such as Mismatch repair gene testing, EGFR testing and other molecular techniques which are moving into mainstream diagnosis.</p> <p>Ann Buxton and Alison Cairns to discuss further.</p>	A Buxton	31/08/2010

Date of Next Meeting(s)

Thursday 7th October 2010 9:30am
 Seminar Room 1, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital