

Yorkshire Cancer Network Primary Care Group

Actions of the meeting held on Tuesday 25 July 2006, 16:00 YCRN Conference Room 1, 1st Floor, Ida Nurses Home, Cookridge Hospital

Present:

Dr G Haslam (Chair)	Airedale PCT
Dr I Fenwick	Bradford City PCT
Dr S Wood	Bradford South & West PCT
Dr P Selby	Leeds PCTs
Dr R Markham	Selby & York PCT
Mr P Melling	Yorkshire Cancer Network
Ms C Sheard	
Mr B Tinkler	

Apologies:

Dr D Wild	Calderdale PCT
Dr G Dublon	Wakefield West PCT

Log No	Agenda Item	Action	Lead(s) Responsible	Deadline
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3. Matters arising

1		To send a copy of the last Action Log with all future agendas.	Ms Sheard	19/09/2006
2		To send a letter to YCN Group Chairs to be invited to attend Primary Care meetings to discuss any issues and/or pathway guidelines.	Dr Haslam	31/07/2006

4. Role of Primary Care Cancer Leads

3		Comments raised at the meeting to be sent to Macmillan on draft Primary Care Cancer Lead Clinician role.	Dr Haslam	31/07/2006
4		To further discuss draft job role at next meeting.	All	19/09/2006
5		Once the group has agreed to draft job role, Dr Haslam to write to the new PCT Chief Executives with the group's comments.	Dr Haslam	19/09/2006

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5. YCN Primary Care Toolkit PCT Return

6		To distribute the Toolkit to group members to complete.	Dr Haslam	01/08/2006
7		To complete Toolkit and return to Dr Haslam	All	01/09/2006

7. Cancer Waiting Times

8		To email the cancer waiting times data presented at the meeting to group members who did not attend.	Ms Sheard	31/07/2006
9		To include an analysis of the 2ww cancer waiting times data without the breast cancer figures.	P Melling	19/09/2006

8. Bowel Cancer Screening

10		Following receipt of the Bowel Cancer Screening Programme briefing paper (tabled at the meeting) it was agreed that a Primary Care Representative should sit on the Bowel Cancer Screening Programme Steering Group.	Mr Tinkler	31/08/2006
11		When the paper has been agreed with Dr Pollock, Mr Tinkler to notify the group.	Mr Tinkler	31/08/2006
12		Dr Haslam volunteered to attend Bowel Cancer Screening Steering Group committee meetings as GP representative.	Dr Haslam	Review 19/09/2006

9. Any Other Business

13	Allocation of Funds	Group to consider what they would like to use the £170,000 additional allocation funding for 2007/2008.	All	19/09/2006
14		To inform Mr Tinkler which projects the £10,000 budget for 2005/2006 was used for.	All	19/09/2006
15		Mr Tinkler to collate a report for the next meeting.	Mr Tinkler	19/09/2006