

**Present:**

Dr I Fenwick	Bradford and Airedale Teaching PCT
Dr G Haslam (Chair)	
Dr S Wood	
Dr P Selby	Leeds PCT
Dr R Markham	North Yorkshire and York PCT
Mr P Melling	Yorkshire Cancer Network
Ms C Sheard	
Mr B Tinkler	
Ms J Toovey	

<b>4. Locality Update</b>			
Log No	Action	Lead(s)	Deadline
24	To prepare a draft Strategy Paper on the key areas of the Practice Based Commissioning.	Mr B Tinkler	January 2007
<b>5. Macmillan Letter to PCT Chief Executive re: PCCL Appointment</b>			
Log No	Action	Lead(s)	Deadline
25	To email a copy of Macmillan letter & Appendix 1 regarding Primary Care clinical leadership to Dr G Haslam	Ms C Sheard	December 2006
<b>6. YCN Primary Care Toolkit PCT Return</b>			
Log No	Action	Lead(s)	Deadline
26	To draft shorter version of the Primary Care toolkit.	Dr G Haslam	February 2007
<b>7. Use of YCN Interface Monies 2006 - 2007</b>			
Log No	Action	Lead(s)	Deadline
27	To email group for suggestions of projects the interface money can be used for.	Ms C Sheard	December 2007
28	To prepare draft proposal to PCT following receipt of project suggestions.	Mr B Tinkler	February 2007
29	To prepare a list of projects that have been funded in the past.	Mr B Tinkler	February 2007
<b>8. Update on Cancer Nursing Activities</b>			
Log No	Action	Lead(s)	Deadline
30	To email YCN Cancer Nursing Vision & Action Plan to group for information.	Ms C Sheard	December 2007
31	Dr Markham to send copy of Integrated Cancer Care Programme (ICCP) report to C Sheard for circulation to the group.	Dr R Markham / Ms C Sheard	January 2007
<b>9. Cancer Waiting Times</b>			
Log No	Action	Lead(s)	Deadline
32	To circulate to the group DH Choose and Book Implementation Guidance for Urgent Referrals for Suspected Cancer - 2 week waiters.	Mr P Melling	January 2007

<b>10. Any Other Business</b>			
Log No	Action	Lead(s)	Deadline
33	To respond to email from National Dataset Services regarding Cancer Primary Care Dataset.	Mr P Melling	January 2007
34	To complete IOG Action Plan.	Mr B Tinkler	March 2007
35	Group informed that YCN Annual Report is now completed and will be distributed to members.	Ms C Sheard	January 2007

**Date of Next Meeting(s)**

Tuesday 6th February 2007 4:00 pm  
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Tuesday 5th June 2007 4:00 pm  
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Tuesday 4th September 2007 4:00 pm  
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Tuesday 4th December 2007 4:00 pm  
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital