

Present:

Dr I Fenwick	Bradford and Airedale Teaching PCT
Dr G Haslam (Chair)	
Dr S Wood	Hull and East Yorkshire Hospitals NHS Trust
Dr P Selby	Leeds PCT
Dr D Stark	Leeds Teaching Hospitals NHS Trust
Dr R Markham	North Yorkshire and York PCT
Ms C Sheard	Yorkshire Cancer Network
Mr B Tinkler	
Mrs J Toovey	

Apologies

Dr S Balmer, Dr G Dublon, Mr S Duffy, Mr P Melling

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
11	<p>YCN Interface Monies:</p> <p>There have been no received invoices from PCTs for YCN interface monies and it was agreed that the funds should be returned to the PCTs for year ending April 2007.</p> <p>It was agreed to contact the PCT Cancer Managers who are responsible for the distribution of interface monies.</p> <p>To put on agenda for discussion at the next meeting 04/12/2007.</p>	C Sheard	26/11/2007
12	<p>YCN Interface Monies:</p> <p>Dr Haslam to contact Bradford and Airedale tPCT to get clarification on the interface monies claim.</p>	G Haslam	26/11/2007
3. Matters arising			
Log No	Action	Lead(s)	Deadline
13	<p>Chemotherapy Event:</p> <p>Mrs Toovey gave feedback on the event and it was agreed that this was an informative day. Background was given on how the Chemotherapy Group formed and what their aims and objectives were.</p> <p>Dr Fenwick raised the issue on the cost of drugs and how this affects the patients and their care.</p> <p>It was agreed to request Mr Thomson, YCN Lead Pharmacist, for a copy of the draft document on the cost of drugs and to send to Dr Haslam.</p>	C Sheard	01/11/2007

3. Matters arising			
Log No	Action	Lead(s)	Deadline
14	<p>Cancer Reform Strategy Event:</p> <p>The group agreed that following publication of the Cancer Reform Strategy a YCN Primary Care half day event should be held in May 2008. It was agreed that this event should be linked with another regional Primary Care Group. To be discussed in detail at the next meeting.</p> <p>To put on agenda for next meeting.</p>	C Sheard	01/11/2007
4. Late Effects of Cancer Treatment in Children & Young Adults			
Log No	Action	Lead(s)	Deadline
15	<p>A presentation was given by Dr Dan Stark, Consultant Medical Oncologist, Leeds Teaching Hospitals, NHS Trust. Dr Stark spoke about the late effects of cancer in children and young adults. The group has agreed to become involved with this issue. A question and answer session followed.</p> <p>Dr Stark agreed to send a copy of his presentation to Ms Sheard to circulate with the Action Log.</p>	D Stark/C Sheard	21/09/2007
6. Primary Care Group involvement in Care Pathway Design			
Log No	Action	Lead(s)	Deadline
16	<p>Dr Haslam expressed her concern around how the group interact with the care pathway work that is going on within the NSSG's. Dr Haslam had previously written to the groups requesting that the Primary Care Group was informed and asked to comment on proposed care pathway changes or alternatively a member of the NSSG could attend the Primary Care Group meeting. To date there has been no response from the NSSG's, apart from Dr Stark.</p> <p>Mr Tinkler agreed that the YCN needed advice from the Primary Care Group on the process of Care Pathway redesign so that it included primary care.</p> <p>Dr Haslam suggested that the group spend an hour at the beginning of the next meeting going through the Current proposed care pathways.</p> <p>To circulate all of the Care Pathways developed so far along with a list of those being devised to group members. To divide up amongst the members at the beginning of November.</p>	C Sheard	01/11/2007
10. Primary Care Cancer Leads (PCCLs) within new PCTs			
Log No	Action	Lead(s)	Deadline
17	<p>Dr Haslam spoke about the lack of data on the PCCL's within the new PCT's. It was noted that there was no PCCL listed for Kirklees.</p> <p>Dr Haslam to contact the Chief Executive of the Kirklees PCT for details of the PCCL.</p>	G Haslam	01/11/2007

Primary Care Group : Actions of the meeting held on Tuesday 4th September 2007 4:00 pm

11. Chair of the Group

Log No	Action	Lead(s)	Deadline
18	<p>Dr Haslam informed the group she has now taken up a new post as Clinical Director for Commissioning Care Pathways Bradford and Airedale tPCT . She volunteered to continue as Chair until a new Chair could be appointed.</p> <p>Ms Sheard to send out nomination forms to the group with a closing date before next meeting.</p>	C Sheard	08/10/2007

13. Any Other Business

Log No	Action	Lead(s)	Deadline
19	<p>Nursing:</p> <p>Mrs Toovey informed the group that there would be a Palliative Care Time Out on the 11th October 2007.</p> <p>Dr Haslam to send Mrs Toovey a copy of the email she had received on the 'End of Life' report.</p>	G Haslam	01/11/2007

Date of Next Meeting

To be scheduled