

YORKSHIRE CANCER NETWORK
Primary Care Group
Minutes of the meeting held on
Tuesday 8th June 2004
Conference Suite, Arthington House

Present:	Dr G Haslam (Chair)	Airedale PCT
	Ms B Kelsey	Calderdale PCT
	Dr P Selby	North West Leeds PCT
	Miss P Atha	Yorkshire Cancer Network
	Prof. M Baker	
	Miss C Lane	

1. Apologies/Welcome

Apologies were received from Dr I Fenwick, Dr A Jones, Dr B Markham, Dr M Mossad, Dr A O'Shaughnessy, Ms C Sleigh, Mr B Tinkler, Dr C Turner, Dr D Wild and Dr S Wood.

2. Minutes of the last meeting

The minutes of the last meeting were agreed as being an accurate record.

3. Matters Arising

Dr Selby informed the group that further to Dr Jack's presentation on 'Minimal oncological conditions in haematology' that took place at the previous Primary Care meeting, a meeting had taken place on Friday 4th June 2004 to prepare a protocol for community monitoring. Dr Selby highlighted that Mr Rawstron had worked out a patient pathway and had informed her of the impact it would have within general practice. Dr Selby explained this impact equated to less than one patient per GP per year. The next meeting will be to discuss the pathway

Dr Selby explained that she had been informed that they were looking to rename CLL to monoclonal B Cell Lymphocytosis.

There were no other matters arising

4. Report from PCCLs on attendance at site specific subgroups, NDP & other meetings

Dr Selby highlighted that she had been unable to attend the Upper GI meeting that took place on 20th May.

Dr Selby informed the group that the next YCN Palliative Care meeting was taking place on Friday 18th June where they would predominantly be discussing the NICE Guidance and the Impact on the Network. Dr Selby reported that the next educational event would likely focus on the Guidance.

Dr Haslam suggested the possibility of inviting a representative from the YCN Palliative Group to present to the YCN Primary Care Group.

It was reported that many of the primary care representatives had sent their apologies for the other site specific group meetings. Prof Baker highlighted that he felt it was very beneficial to have primary care representation at the site specific groups and noted that the Network had previously agreed to reimburse any costs incurred as a result of attending site specific meetings. Dr Haslam suggested writing to the individual primary care representatives to see if they were still willing to attend the meetings they had previously agreed to attend and to inform them of the future meeting dates.

Dr Haslam informed the group that she had presented 'Primary Care and Secondary Care – Working Together' at the Endoscopy Event that was held on Friday 14th May 2004.

Dr Haslam highlighted that Primary Care was on the agenda for the NDP meeting taking place on Thursday 21st October 2004 and said if a place was available, she would like to extend the invitation of 1 place to the GP Cancer Leads.

ACTION: Dr Haslam to speak with Sue Bates at the Cancer Action team re. securing an additional place for YCN

Letter to be sent to the Primary Care representatives that attend the Network site specific groups with a copy of the meeting dates and to remind them of reimbursement arrangements for attending site specific meetings (actioned 5th August 2004).

(Late note: The NDP primary plenary will now be a full day & places are available)

5. Update on reorganisation of cancer services

Prof. Baker gave a brief update on the reorganisation of cancer services which included Urology, Head & Neck, Upper GI and Gynaecology cancer services.

Prof. Baker reminded the group that the Gynaecology Guidance that was published 5 years ago recommended centralisation of almost all gynaecology cancer surgery to cancer centres. Prof. Baker expressed concern that although they had been working towards the centralisation of gynaecology cancer surgery for almost 5 years now there has been limited progress made with Leeds regarding the transfer of surgery from the Units.

Prof. Baker explained that the service in Leeds now provided for Leeds residents, Mid Yorkshire, York and Harrogate and there was a proposal for the second half of 2004 for Leeds to provide an additional service to Calderdale & Huddersfield, Bradford and Airedale. Prof. Baker explained that he had raised concerns that he felt Leeds were not in a position to be able deliver this additional service and therefore they were re looking at the reconfiguration of services for Calderdale & Huddersfield, Bradford and Airedale. Prof. Baker noted that the revised cancer standards no longer referred to cancer centres and replaced these by the terminology local teams and specialist teams. Prof. Baker explained that they were therefore planning to initiate a new process inviting Trusts to express interest in providing this additional service. Responses are due by the end of June 2004 with formal proposals to be submitted in August 2004. £1 million revenue is available.

Prof. Baker gave an update of the centralisation of Upper GI Cancer services. He informed the group that all the Airedale Upper GI Surgery was carried out at Bradford and all the Calderdale & Huddersfield oesophageal work and most of the pancreatic surgery was also carried out at Bradford. Prof. Baker explained that although the gastric work for Calderdale & Huddersfield was being carried out locally Bradford had offered to support an in-reach service.

Dr Haslam highlighted that there was a great need to look at the complex pathways for the investigation of Haematuria.

6. YCN Primary Care Work Plan

Dr Haslam tabled the YCN Primary Care Work Plan 2004-2005. Dr Haslam explained that the purpose of this plan was to give PCTs in the area a uniform direction/work plan for them to refer to. Dr Haslam pointed out that she had also included 'Health Promotion and Prevention' and said that the next step is to form a core group to start working on developing the performance indicators. Prof. Baker highlighted that until the final version of the 'Quality Measures' had been published the plan should not be finalised.

The group discussed the work plan in more detail.

Ms Lane asked for Supportive Care and Palliative Care to be separated within the plan. Ms Kelsey agreed to work on Key Goal 4 'Health Promotion and Prevention'

The group agreed that the members of the sub-group could include Georgina Haslam, Brigid Kelsey, Chrissie Lane, Pam Selby, David Wild, Sally Wood.

ACTION: Dr Haslam to contact Dr A O'Shaugnessy to discuss the development of performance Indicators

ACTION: Georgina to invite David Wild and Sally Wood to attend the sub-group that will be working on developing performance indicators

7. YCN PCCL Survey – Dr G Haslam

Dr Haslam explained that the purpose of this local questionnaire was so colleagues could act as a resource for each other. She was aiming to collate the information for the Management Board meeting on 25th October 2004 and would contact those people who had not yet completed it.

ACTION: Dr Haslam to contact GP Cancer Leads whose responses were still outstanding by telephone

8. Peer Review

Prof. Baker informed the group that the publication of the Manual of Quality Measures for Cancer Peer Review had been delayed and would now be published towards the end of June 2004. Prof. Baker highlighted that each Zone would be given a timetable indicating when they would be visited. He explained that the first Peer Review would commence 6 months after they had been published and indicated that Humber and Yorkshire Coast Cancer Network would be the first Network in the North Zone to be reviewed in January 2005. The Yorkshire Cancer Network review is planned to take place in September 2005. Prof. Baker explained that the peer review process was entirely based on published policy (including guidance) and therefore would almost completely avoid primary care since there was no published policy on primary care and cancer.

9. Integrated Cancer Care Project Update

Ms Lane informed the group that Selby & York PCT and the 3 Bradford PCT had each submitted a bid to the Network to be the pilot site for the project. Selby & York PCT was put forward. A meeting of the review team was planned on Monday 14th June 2004 where it would be confirmed who had been successful. Ms Lane said she would keep the group updated on this.

10. Any other business

Ms Lane informed the group that the District Nurse Macmillan Education project for all 17 PCT's will have finished by the end of July, however they still had funding until February 2005. She asked the group if anyone had any issues that they would like the education facilitators to work on.

Dr Haslam highlighted that she felt it would be very beneficial if they could work on producing a standard set of YCN forms/documentation that could be used in Practices across the Network to prevent GP's having to repeat the same information on different paperwork as currently happens.

Dr Selby agreed to present on the NICE Supportive & Palliative Care Guidance at the next meeting.

11. Date and Time of next meeting

**Tuesday 14th September 2004, 2.00pm, Conference Suite, Arthington House,
Cookridge Hospital**