

YORKSHIRE CANCER NETWORK
Primary Care Group
Minutes of the meeting held on
Tuesday 6th December 2005
YCRN Room 1, Ida Nurses Home, Cookridge Hospital

Present:	Dr G Haslam (Chair)	Airedale PCT
	Dr I Fenwick	Bradford City PCT
	Dr S Wood	Bradford South & West PCT
	Dr D Wild	Calderdale PCT
	Dr G Dublon	Wakefield West PCT
	Miss L Carroll	Yorkshire Cancer Network
	Mr P Melling	
	Mr B Tinkler	

1. Apologies/Welcome

Apologies were received from Ms P Andrewartha, Prof M Baker, Mr S Duffy, Dr B Markham and Dr M Mossad.

2. Minutes of the last meeting

The minutes of the last meeting were confirmed as an accurate record.

3. Matters Arising

As no nominations had been received for a new Chair, Dr Haslam agreed to continue in this role until there is further clarity on the future remit of the group. Miss Carroll agreed to email the group requesting nominations for a Vice Chair.

Miss Carroll agreed to contact Dr Mossad regarding circulating his business plan to the group.

Mr Melling is awaiting clarification on which systems are acceptable for NPfIT. Dr Haslam suggested he contact the Bradford Health and Informatics Team.

Miss Carroll agreed to send Dr Haslam the summary of recommendations taken from the draft Service Guidance for Skin Tumours Including Melanoma. Dr Haslam will discuss this further with Matt Walsh, Acting Chief executive, Bradford South and West PCT.

Members confirmed they had received the Policy for the Rapid Notification of Unsuspected Diagnosis of Cancer circulated by email. Mr Tinkler reported that York is undertaking a pilot study where patient referral letters are sent to the GP practice and a copy to the MDT and CNS. If successful this process will be rolled out across the Network. This process is similar to that for ISTC's (Independent Sector Diagnostic & Treatment Centre). Members explained that due to work pressure reporting from radiologists can be delayed and therefore it is important for radiographers to identify fast track patients. Members questioned if there are any guidelines for the radiographers. Mr Tinkler said he will raise this with the Imaging Group who are considering how this process can be audited.

ACTION: Miss Carroll to email the Group for nominations for Vice Chair (actioned 17.02.06)

Miss Carroll to email Dr Mossad for business plan (actioned 17.02.06)

Miss Carroll to send Dr Haslam summary of recommendations (actioned 19.12.05)

Mr Tinkler to liaise with the YCN Imaging Group

Locality issues

Consultants in Bradford have agreed to pilot triage of Fast Track referrals with a straight to test rather than outpatient option. Dr Haslam explained the agreed model to be piloted from January 2006. The ultimate preferred option is for this pathway to apply to all referrals.

An in-depth discussion took place on the appropriateness of fast track referrals and the models undertaken within organisations.

Mr Melling explained if there is no formal non-malignant diagnosis, cases will remain on the tracking list. This anomaly accounts for some of the current breaches.

Dr Haslam informed members of the work developed by surgeon David Cade who has developed a questionnaire which is sent to patients when they are referred. Results are put through a soft ware programme that predicts which patients are likely to have cancer. The Exeter questionnaire is a shorter alternative. A two centre pilot is comparing the two methods prior to a DOH decision to roll out

A group discussion took place regarding breast reconstructions.

Meetings attended

Members discussed having Primary Care representation on the NSSG, however acknowledged it is not possible to have representation on each group. Members felt the national and locality meetings they attend are very beneficial.

Dr Haslam confirmed that she still attends the YCN Chemotherapy Group meetings.

4. The future role of the PCCL post reorganisation of PCTs

Mr Tinkler has encouraged commissioning and hospital Trust cancer managers to discuss the cancer Local Delivery Plan refresh for 2006. Members felt due the planned reorganisation of PCTs it has been difficult for colleagues to begin implementation of the LDP refresh.

Dr Haslam prompted a group discussion on the role of the PCCL post reorganisation of PCTs. She tabled the Primary Care membership list noting there are now eight GPs on the group and no representation from Huddersfield.

Dr Haslam announced that Dr Selby has resigned from the group and will formally write to thank her for her contribution to the group.

Dr Haslam proposed to email the PCCL to ensure their roles are preserved.

Dr Haslam agreed to write to the PCT Trust Project Directors regarding the future role of PCCLs.

ACTION: Dr Haslam to formally thank Dr Selby (actioned 16.02.06)

Dr Haslam to email PCCL regarding their roles

Dr Haslam to write to PCT Project Directors regarding the future role of PCCLs

5. Cancer Waiting Times

The group evaluated and discussed the most recent CWT data and the reasons for breaches in achieving these targets.

6. Herceptin (paper enclosed)

The draft 'Adjuvant Trastuzumap (Herceptin) for early Breast Cancer Treatment' paper has been circulated with the agenda.

Dr Haslam asked if clarity on the timeline for the financial information presented at the YCN Management Board can be sent to the PCTs as soon as possible.

Dr Dodwell has agreed to present these figures on prevalence rather than incidence.

(This information will be circulated on 9th January following the production guidelines from the YCN Breast Group)

ACTION: Herceptin Guidelines to be circulated to the group (actioned 17.02.06)

7. Bowel Cancer screening

Mr Tinkler summarised the content of the Bowel Cancer screening programme paper circulated with the agenda.

Mr Tinkler reported that two communities (Airedale & Bradford and Mid Yorkshire) have submitted bids to be the 1st wave local screening centre. The YCN Management Board has agreed that a Bowel Cancer Screening Steering group is to be established to oversee the implementation of the BCSP.

8. Any other business

Dr Haslam will keep members updated with any key issues between meetings via email.

9. Meeting dates 2006

Tuesday 27th June 2006, 2.00pm

Tuesday 19th September 2006, 2.00pm

Tuesday 12th December 2006, 2.00pm

Date of next meeting

**Tuesday 28th February 2006, 2.00pm, YCRN Conference Suite,
Ida Nurses Home, Cookridge Hospital**

Action Points raised at the meeting on Tuesday 6 th December 2005			
Agenda Item:	Action	By whom:	Completion date:
3	Miss Carroll to email the Group requesting nominations for Vice Chair	Miss Carroll	Actioned 17.02.06
3	Miss Carroll to email Dr Mossad for business plan and circulate to group	Miss Carroll/Dr Mossad	Actioned 17.02.06
3	Mr Tinkler to liaise with YCN Imaging Group	Mr Tinkler	ASAP
3	Dr Haslam to be sent summary of recommendations	Miss Carroll	Actioned 19.12.05
4	Letter to be sent to Dr Selby	Dr Haslam/Miss Carroll	Actioned 16.02.06
4	Dr Haslam to email PCCL regarding their roles	Dr Haslam	ASAP
4	Dr Haslam to write to Trust Directors regarding the future role of PCCLs	Dr Haslam	ASAP
6	Herceptin guidelines to be circulated to the group	Miss Carroll	Actioned 17.02.06