

YORKSHIRE CANCER NETWORK
Primary Care Group
Minutes of the meeting held on
Tuesday 28th February 2006, 2.00pm
YCRN Room 1, Ida Nurses Home, Cookridge Hospital

Present:	Dr G Haslam (Chair)	Airedale PCT
	Dr I Fenwick	Bradford City PCT
	Dr M Mossad	East Leeds PCT
	Mrs C Sheard	Yorkshire Cancer Network
	Mr B Tinkler	

1. Apologies/Welcome

Apologies were received from Ms P Andrewartha, Dr B Markham, Mr P Melling, Dr D Wild, and Dr S Wood.

Mrs Colinne Sheard was welcomed to the group as YCN Network Support Officer.

2. Minutes of Last Meeting

The minutes of the last meeting were confirmed as an accurate record.

3. Matters Arising

- Dr Haslam stated that no nominations had been received for the Vice Chair and it was decided not to pursue this due to the small number of members at present.
- Dr Mossad's business plan was discussed.
- There has not been a meeting with the Imaging Group as yet to discuss PET scanning (meeting scheduled for 3.4.06). Mr Tinkler informed the group that they were trying to set up a meeting of network group chairs to see if they can reach an agreement on priorities etc. It is hoped to have a facility in place by 2006/2007.
- Dr Haslam informed members that she had a discussion with Matt Walsh on the treatment of melanomas in skin cancer and is waiting for his reply in terms of the new recommendations. Mr Tinkler mentioned that when the NICE Improving Outcomes Guidance are published it will pay particular attention to GP's who have a special interest in skin cancer. Dr Mossad agreed to represent the Primary Care Group at the Skin Cancer Group meetings and Dr Haslam offered to attend the meetings when Dr Mossad is unable to do so due to work commitments. The next meeting is on the 28th March 2006 at 2.00 pm.

ACTION: Mrs Sheard to write to the Chair of the Skin Cancer Group to inform him that Dr Mossad is the nominee from Primary Care to attend their meetings.

Mrs Sheard to email details of next meeting and agenda etc to Dr Mossad and Dr Haslam.

Dr Haslam has written to Dr Selby saying how much she was missed and the work she did for Palliative Care was appreciated. Dr Selby has informed the Network that she would be happy to continue to represent Primary Care at the Palliative Care Group meetings and report back to the group.

ACTION: Mrs Sheard to confirm to Dr Selby that her offer to represent Primary Care at Palliative Care Meetings is welcomed by the group.

4. Future Role of PCCL Post Re-Organisation of PCT's

Dr Haslam said she has decided to hold off writing to the Chief Executives regarding the future role of PCCL's until after the new PCT structure is in place. The work that was done with the commissioning process would be very relevant.

A discussion took place between the members of the group on what the future direction is and who should be involved. GP involvement was also discussed at length and how much of the GP's time is taken up with attending various meetings.

Dr Mossad asked if they would have PEC in the future. Dr Haslam said that they have an assurance that they would have PEC and produced a document on this. Once there is a bit more information the group could suggest a framework to the PEC Chairs who would try to drive it forward. Dr Haslam suggested that what was needed was another Toolkit on leadership.

5. YCN Primary Care Toolkit PCT Return

The Group discussed the Toolkit and it was agreed to re-circulate the toolkit...

Dr Mossad said he had completed the Toolkit which he believes is in line with the QAF. Since it was written the QAF has changed and some of the new QAF relates to the Palliative Care Register. This should be part of the Business Plan. Dr Fenwick informed the group that QAF is now paying out for good practice, for six points the practice receives £700. Dr Fenwick stated that this did not cover the costs involved in diagnosing and care of the patient. GP's need to be encouraged to attend meetings. Bradford GP's receive £100 to attend meetings which Dr Fenwick felt was a more realistic amount. To be discussed at the next meeting.

6. Cancer Waiting Times

The group evaluated and discussed the most recent CWT data and the reasons for breaches in achieving these targets.

7. Herceptin

Herceptin guidelines have been circulated and the Network was congratulated on its excellent approach to getting the guidelines produced and distributed

Mr Tinkler confirmed with Dr Haslam that there have been some questions asked in certain areas and the Commissioning Group are meeting on the 13.03.06. On the 15.03.06 there is the Breast Group Meeting.

8. Bowel Cancer Screening

Mr Tinkler gave an update on bowel cancer screening. Discussion took place regarding funding of the programme and its impact on future PCT budgets.

9. Any Other Business

Care pathways – Mr Tinkler informed the group that there had been a request for representatives for the Care Pathways meetings for Upper GI and Pancreatic. The meetings are to be held as follows:

Pancreatic on 18.5.06 at 2.00pm and Upper GI on 26.4.06 at 4.00pm.

Dr Haslam volunteered to represent the Primary Care at the Pancreatic meeting on the 18th May 2006.

Dr Fenwick volunteered to represent the Primary Care at the Upper GI meeting on the 26th April 2006.

ACTION: Mrs Sheard to send details of the forthcoming meetings to Dr Haslam and Dr Fenwick.

10. Date of Next Meeting

Tuesday 27th June 2006 at 2.00 pm
YCRN Room 2, Ida Nurses Home, Cookridge Hospital, Leeds

**Action Points raised at the meeting on
Tuesday 28th February 2006**

Agenda Item:	Action	By whom:	Completion date:
3	Mrs Sheard to write to Skin Cancer group to advise of nominees to attend their meetings	Mrs Sheard	9.3.06
3	Mrs Sheard to email details of next Skin Cancer Group meeting with copy agenda and last minutes to Dr Haslam and Dr Mossad	Mrs Sheard	9.3.06
3	Mrs Sheard to write to Dr Selby thanking for her offer to represent group at Palliative Care meetings.	Mrs Sheard	9.3.06
10	Mrs Sheard to send copy minutes and agenda for Pancreatic Group to Dr Haslam	Mrs Sheard	9.3.06
10	Mrs Sheard to send copy minutes and agenda to Dr Fenwick for Upper GI group.	Mrs Sheard	10.3.06