

**Actions of the meeting held on
Wednesday 19 September 2007, 18:00**

Yorkshire Cancer Network

Ramada Jarvis Leeds North Hotel

Present:

Dr S Blake	Airedale NHS Trust
Dr E Loney	Bradford Teaching Hospitals NHS Foundation Trust
Dr A Wason	
Dr B Carey (Chair)	Leeds Teaching Hospitals NHS Trust
Dr M Sheridan	
Dr J Spencer	
Dr N Spencer	Mid Yorkshire Hospitals NHS Trust
Mr P Kidd	NHS Yorkshire and the Humber Strategic Health Authority
Dr J Haselden	York Hospitals NHS Foundation Trust
Mr S Duffy	Yorkshire Cancer Network
Mr B Tinkler	

1. Apologies

Dr B Bury, Dr S Gurney, Dr A Guthrie, Dr C Kay, Dr R Robertson, Dr D Scullion, Dr S Swift

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
1	The Action Log of the previous meeting held on the 7th February was agreed as accurate.		
3. Matters arising			
Log No	Action	Lead(s)	Deadline
2	Representation not exclusive to medical staff, dependant on core groups and can be by invitation.	All	When Required
3	Discussion on phased opening of NOW and potential for services such as bronchoscopy to use the building. This has yet to be decided.	N/A	Review at Next Meeting
4. PACs Progress			
Log No	Action	Lead(s)	Deadline
4	Peter Kidd gave an update to the group: <ul style="list-style-type: none"> •Data store up and running. •Archival service (images 12 months and not report) initially not a sharing service. Image sharing will not be realistically for at least 12 months and does not link all organisations. There will be an interim period when other arrangements will be required. •SHA coordinating view on what to put in place for information sharing. <p>To produce a plan to agree on a way forward.</p> <p>The group suggested Peter Kidd contact the PACs managers at the Acute Trust.</p>	P Kidd	N/A
5	PPM - 'Flag' scan film transfer alert required between organisations.	B Tinkler / P Melling	

4. PACs Progress			
Log No	Action	Lead(s)	Deadline
6	Network Support Officer to circulate information from Peter Kidd.	P Kidd / Network Support Officer	12/10/2007
7	To send information link name of York Event Server to James Harsden.	P Melling	12/10/2007
8	Sean Duffy and Nick Spencer to be invited to the PACs Meeting.	P Kidd	12/10/2007
5. PET Scanning			
Log No	Action	Lead(s)	Deadline
9	To circulate the agreement from Commissioners for PET Scanning from April 2008.	S Duffy	April 2008
10	Clinical Guidelines to be circulated to the group with the Action Log.	Network Support Officer	05/10/2007
11	MDT Support to be arranged.	S Duffy	
6. Imaging Guidelines & Referral Pathways			
Log No	Action	Lead(s)	Deadline
12	Imaging Leads for site specific groups will continue to provide, within the guidelines, both 'recipe' for how to do, plus the pathways for what to do, when and by whom. The diagnostic and staging images may be the same or different. The Imaging group will not collate all imaging guidelines. B Carey to write to all Site specific Imaging leads to advise them of this.	B Carey	12/10/2007
13	The Head and Neck pilot audit by Nick Spencer and Brendan Carey was tabled to the group. It is a useful tool, supportive and an instructive process which could be used for future quantity audits. Next step: to agree roll out with this mechanism with different MDT's, for Peers and Collaborators working together. Next steps to be developed by Nick Spencer with one representative from each trust.	B Carey / N Spencer	Review at Next Meeting
7. MRI			
Log No	Action	Lead(s)	Deadline
14	Send update request for scanners.	B Tinkler	
9. Date of Next Meeting(s)			
Log No	Action	Lead(s)	Deadline
15	To be set in February.	B Carey / Network Support Officer	01/02/2008

Date of Next Meeting

To be scheduled