

YORKSHIRE CANCER NETWORK

Imaging Services Group

Minutes of the meeting held on
Thursday 19th May 2005, 6.15pm
Park Avenue Room, Ramada Jarvis Leeds North Hotel

Present:	Dr Sean Blake	Airedale NHS Trust
	Dr C Kay	Bradford Teaching Hospitals NHS Trust
	Dr S Carradine	Harrogate and District NHS Foundation Trust
	Ms D Beresford Dr B Carey (Chair) Dr A Chapman Dr J Spencer	Leeds Teaching Hospitals NHS Trust
	Dr R Mannion	York Hospitals NHS Trust
	Ms H Ryan Ms F Stephenson	Yorkshire Cancer Network
	Ms D Stephenson	West Yorkshire SHA

1. Apologies for absence

Professor M Baker, Dr A Sanderson, Dr S Swift and Mr B Tinkler.

2. Minutes from the Last Meeting

Were agreed as being an accurate record.

3. Matters Arising

4. Peer Review

- **Terms of Reference**

The amended terms of reference were circulated to the group with the agenda for comment. A discussion followed and the group agreed to meet three times a year and that future meetings should take place mid afternoon on a rolling basis.

- **Membership**

Dr Carey introduced Ms Dawn Stephenson, Programme Director for West Yorkshire Diagnostic Strategy to the group. Ms D Stephenson had been invited to the group to incorporate the work she is leading on to develop a diagnostics strategy for West Yorkshire.

Dr Carey informed members that Ms D Beresford, Assistant Director of Operations (Radiology Services) from Leeds Teaching Hospitals NHS Trust had also been invited to join the group to incorporate the perspective of a hospital manager with responsibility for a hospital imaging department.

There was a discussion regarding User Involvement. It was agreed that there should be a formal process for obtaining user advice and involvement, by exchange of minutes and/or correspondence and direct discussion between the Chairs of the Network Groups and/or the NHS person responsible for the User Involvement and

in the first instance, the Co-chairs of the User Partnership Group. This will be facilitated by the Network User Facilitator.

A discussion followed regarding clinical and GP representation on the group. It was agreed that there should be identified imaging links with the NSSGs.

- **Annual Report and Work Programme**

Ms Stephenson highlighted that the annual report and work programme are currently in draft and would be circulated for information once complete.

Action: Annual report and work programme to be circulated to the group.

- **Agreed Policy for the Rapid Notification of Unsuspected Imaging Diagnosis of Cancer**

Dr Carey informed the group that he had collated some information and would draft a policy and circulate it for comment.

A discussion followed regarding the content of the policy.

Action: Dr Carey to draft rapid notification policy.

- **Imaging Guidelines Update**

Dr Carey explained that the breast, colorectal, gynaecology, head and neck, lung, lymphoedema, upper GI and urology imaging guidelines had been or are in the process of being reviewed.

The breast and lung cancer imaging guidelines reviewed by Dr Hilary Moss were tabled.

- **1A-306 and 1A-307**

The named cancer imaging services within the network (1A-306) and the named lead clinician for each imaging service (1A-307) were tabled for ratification. The group agreed and accepted the documentation.

5. Independent Sector (IS) Diagnostic Programme Update

Ms D Stephenson tabled a set of papers describing diagnostics in the national and local context.

Ms D Stephenson gave an update on the independent sector as an alternative provider. An in-depth discussion followed.

There was serious concern expressed about this development and its potential impact on cancer imaging across the Network. Concerns were highlighted about the quality of examinations as well as the reporting of these scans. It was noted that there was no requirement of these centres to adhere to Network imaging guidelines or protocols. It was also noted that these centres were being developed and encouraged to expand at a time when scanning facilities within the NHS hospital departments were under used because of resource constraints.

6. Development Programme for Imaging Equipment

Ms Stephenson informed the group that the funding the Department of Health have is initially targeted at replacement LINACs and Simulators. The Department of Health may look into replacing single slice CT scanners with any remaining funds. There is a Department of Health meeting on 9th June where there should be a report back on decisions made.

Ms Stephenson clarified that the group needs to consider updating the original 2002 facilities report to include Mid Yorkshire and Calderdale and Huddersfield Trusts.

7. PET Scanning Update

Ms D Stephenson explained that the Centre is considering procuring PET on a national basis. A pre-meeting will take place at Leeds shortly to discuss some of the issues.

8. Any Other Business

- **Radiographer training**

Dr Spencer informed members that he has had discussions regarding the quality of examinations and reporting of oncology work in the units.

Dr Spencer suggested setting up training at the Centre for radiographers in the Units with a special interest in a specific cancer site. This would enable radiographers at the Units to have an equivalent at the Centre.

The group signed up to the general principle.

9. Date of Next Meeting

**Wednesday 9th November 2005, 3.00pm
at Room 1, YCRN Conference Suite, Ida Nurses Home, Cookridge Hospital.**