

**Actions of the meeting held on
Wednesday 14 November 2007, 14:00**

Humber and Yorkshire Coast Cancer Network

YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Yorkshire Cancer Network

Present:

| | |
|-----------------------|---|
| Dr G Porter | Airedale NHS Trust |
| Dr J Bates | Hull and East Yorkshire Hospitals NHS Trust |
| Ms S Edwards | |
| Dr A Roy | |
| Dr P Stanley | |
| Ms J Taylor-Clark | Humber and Yorkshire Coast Cancer Network |
| Dr R Achuthan | Leeds Teaching Hospitals NHS Trust |
| Ms E Brown | |
| Dr S Edward | |
| Ms L Hopcroft | |
| Mr K Horgan | |
| Dr D Jackson | |
| Dr M Marples | |
| Dr W Merchant | |
| Mr H Peach | |
| Dr P Robinson (Chair) | |
| Dr D Stark | |
| Dr R Stuart | |
| Dr A Edwards | Wheatfields Hospice |
| Mr S Duffy | Yorkshire Cancer Network |
| Mr G Hughes | |
| Mr P Melling | |
| Mr B Tinkler | |

Apologies

Dr S Ankarath, Dr A Chaturvedi, Ms J Dent, Ms V Frost, Dr I Lewis, Dr R Turner

| 2. Action Log from the last meeting | | | |
|--|---|-----------|----------|
| Log No | Action | Lead(s) | Deadline |
| 8 | Were agreed as a true record | | |
| 3. Matters arising | | | |
| Log No | Action | Lead(s) | Deadline |
| 9 | <p>Dr Robinson suggested that there was a need to define sarcoma patients as the NICE guidelines were very specific. Mr Tinkler informed the group that the definition of a new patient could be found within the Cancer Data Set.</p> <p>A new patient is one with a primary cancer who is seen by the MDT. This excludes any secondary or recurrent cancer patients. The definition of Soft Tissue Sarcoma can be found in the IOG.</p> | B Tinkler | N/A |

| 3. Matters arising | | | |
|--|--|-------------------|------------|
| Log No | Action | Lead(s) | Deadline |
| 10 | <p>Dr Stark informed the group that he had written an issue to the Birmingham team but he had not had a response to it, although he confirmed their receipt of the issue.</p> <p>Mr Duffy will follow this up and raise the issue with the Network Medical Director at Birmingham. Mr Platman will circulate any relevant information to the group.</p> | S Duffy/J Platman | 23/11/2007 |
| 11 | <p>Dr Merchant informed the group about his Guidelines on Fresh tissue and Cytogenetics. A general discussion arose.</p> <p>Mr Platman to circulate Dr Merchant's guidelines to the group along with the action log.</p> | J Platman | 07/12/2007 |
| 5. Draft Imaging Guidelines for Soft Tissue Sarcoma | | | |
| Log No | Action | Lead(s) | Deadline |
| 12 | <p>Mr Hughes updated the group on his work on the practicality of implementing these measures. He has identified the relevant Trust members concerned with ultrasound.</p> <p>Once the guidelines are agreed Mr Hughes will go out to each of the Trusts and find out what this means for them in their locality in order to create a timed pathway.</p> | G Hughes | 31/01/2008 |

| 6. Referral Management Pathway Proposal | | | |
|---|--|--------------------------|------------|
| Log No | Action | Lead(s) | Deadline |
| 13 | <p>Mr Horgan discussed the Referral Management Pathway Proposal, which involved expanding upon the enclosure that the group already had. Mrs Taylor-Clark discussed the situation at the HYCCN, in particular information from pathology and the MDT.</p> <p>Mr Tinkler summarised the issues and stated that -</p> <ol style="list-style-type: none"> 1. The numbers need to be bottomed. 2. Once the numbers are bottomed we will be asked to produce an action plan to show compliance against improving outcomes guidance. 3. The production of the Peer Review Measures will follow within 6 months of the IOG. <p>It was agreed that a smaller group meeting was needed to discuss specifically how sarcoma cases are being counted and how they are defined in relation to the Referral Management Pathway Proposal. Mr Tinkler and Mrs Taylor-Clark will arrange this meeting.</p> <ul style="list-style-type: none"> • It was agreed that the group would look at our Sarcoma experience for those patients newly diagnosed with a soft tissue sarcoma during the calendar year 2005. • As for other malignancies the date of diagnosis would be the date the diagnostic biopsy was performed or if no biopsy was performed then the initial date of surgical excision which provided the tissue for histology which made the diagnosis. • It was agreed that we were looking at newly diagnosed sarcomas. If a patient had a previous sarcoma perhaps elsewhere in the body some years earlier those cases could be individually reviewed for inclusion. • If no histology was available e.g. a widely metastatic presumed soft tissue sarcoma as the de novo presentation of that patient then they could also be looked at individually. • For each patient in the main cohort we all should include the demographics, (patient name could be anonymised but would need hospital number and nhs number and date of birth) copies of MDT records, copies of operation notes, copies of all histology and probably include any information on outcome which may save all of us re-doing this at the time of peer review. | B Tinkler/J Taylor-Clark | 07/12/2007 |
| 7. Guidelines on Fresh Tissue and Cytogenetics | | | |
| Log No | Action | Lead(s) | Deadline |
| 14 | See Matters Arising, Log no.11. | | |
| 8. YCRN - Cancer Peer Review | | | |
| Log No | Action | Lead(s) | Deadline |
| 15 | <p>Dr Jackson gave a presentation regarding the Cancer Peer Review.</p> <p>Mr Platman to circulate the presentation to the group with the action log.</p> | J Platman | 07/12/2007 |

9. Cancer Waiting Times

| Log No | Action | Lead(s) | Deadline |
|--------|--|-----------|------------|
| 16 | Mr Melling gave a presentation concerning Cancer Waiting Times for Sarcoma. Mr Platman to circulate this along with the action log. | J Platman | 07/12/2007 |

10. Any Other Business

| Log No | Action | Lead(s) | Deadline |
|--------|---|---------------|------------|
| 17 | Mr Stanley asked if the membership list was correct. Mr Platman to update the membership list and circulate. Any updates to be sent to Mr Platman. | J Platman/All | 07/12/2007 |

Date of Next Meeting

To be scheduled