

**Actions of the meeting held on
Wednesday 03 September 2008, 14:00**

Humber and Yorkshire Coast Cancer Network

Seminar Room 2, Littlewood Hall, B Floor, Postgraduate Centre, Leeds General Infirmary **Yorkshire Cancer Network**

Present:

Dr J Bates	Hull and East Yorkshire Hospitals NHS Trust
Professor M Lind	
Dr A Platt	
Mr S Ljubojevic	Humber & Yorkshire Coast Cancer Research Network
Ms E Brown	Leeds Teaching Hospitals NHS Trust
Dr P Robinson (Chair)	
Dr D Stark	
Dr R Turner	
Mr S Duffy	Yorkshire Cancer Network
Mr G Hughes	
Mr B Tinkler	

Apologies

Ms S Edwards, Dr A Edwards, Mr K Horgan, Dr D King, Dr M Marples, Mr P Melling

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
8	The action log from the last meeting was agreed as being an accurate record.	N/A	N/A
3. Matters arising			
Log No	Action	Lead(s)	Deadline
10	<p>•Electronic Referrals</p> <p>Discussed electronic referral systems from radiology units into the sarcoma SMDT. A number of options could be explored via PPM or NHS net.</p> <p>To liaise with radiology units once the sarcoma pathway has been finalised.</p> <p>A Lead Radiologists for Soft Tissue Sarcoma Ultrasound meeting has been arranged for Thursday 4th December 2008, 1.00pm at Lecture Room, 7th Floor, Bexley Wing, SJUH (prior to the next YCN Sarcoma Group meeting).</p>	P Robinson/ G Hughes	On-going

4. IOG Update			
Log No	Action	Lead(s)	Deadline
12	<p>P Robinson attended the YCN Board in July to present the current issues and requirements for an IOG compliant service.</p> <p>The National Cancer Action Team asked for clarification on a number of issues in response to the implementation summary.</p> <p>The soft tissue sarcoma pathway was presented and discussed with C Edwards, Director of Yorkshire and Humber SCG in more detail and has now been agreed.</p> <p>The letter from C Edwards has requested for the group to work towards common audit and guidelines and for teleconference facilities to be established between the 2 MDT's in YCN and HYCCN.</p> <p>It was noted that a core dataset is being developed nationally which could be adopted by the group.</p> <p>M Lind confirmed that teleconference facilities will be possible within the next 3-6 months.</p> <p>To circulate the national dataset document when available for discussion and agreement as to future audit programme at the next meeting.</p>	R Turner	October 2008
13	<p>A business case is currently being developed to ensure that the Leeds Sarcoma Service is compliant with the IOG.</p> <p>A Board to Board Sarcoma IOG meeting will take place in Hull on 26th September.</p> <p>To keep the group updated.</p>	P Robinson	On-going
5. Developing Joint YCN/ HYCCN Guidelines			
Log No	Action	Lead(s)	Deadline
14	To identify headings for joint YCN/ HYCCN clinical guidelines and write to group members for contributions.	P Robinson/ R Turner	October 2008
6. Developing an NSSG Audit Programme			
Log No	Action	Lead(s)	Deadline
15	To be developed once the group has an agreed dataset (refer to item 4).	N/A	N/A
7. Further Developing the Soft Tissue Sarcoma Pathway			
7.1 Clear Referral Guidelines			
Log No	Action	Lead(s)	Deadline
16	<p>Discussion regarding referral criteria from primary care to ultrasound/ MRI.</p> <p>To discuss referral guidelines with YCN Primary Care Group and produce outline referral criteria for circulation to the group.</p>	P Robinson/ G Hughes	On-going

7. Further Developing the Soft Tissue Sarcoma Pathway			
7.2 Quality Standards for Undertaking the Initial Ultrasound			
Log No	Action	Lead(s)	Deadline
17	Issue raised at YCN Board. The group should identify quality standards for undertaking initial ultrasound. Refer to action number 10. To take forward and report back at future meeting.	P Robinson	On-going
7.3 Implications of a 'Straight to Ultrasound' Pathway for Commissioners			
Log No	Action	Lead(s)	Deadline
18	Discussion regarding the implication for commissioners of 'Straight to Ultrasound'. To take forward and report back at a future meeting.	G Hughes/ P Robinson	On-going
7.4 Patient Information and Support Needs along the Pathway			
Log No	Action	Lead(s)	Deadline
19	To identify the patient information and supportive care needs along the sarcoma pathway once the clinical pathway is finalised. Liaise with Colin Hurst, HYCCN Patient Information and Support Manager.	All	On-going
7.5 Follow-up			
Log No	Action	Lead(s)	Deadline
21	Follow-up guidelines have been produced by European Society of Medical Oncology (ESMO) for some of the adult bone sarcomas and guidelines exist for follow-up of paediatric soft tissue sarcomas. However there is a little evidence for the follow-up of adult type soft tissue sarcomas. R Turner is carrying out research to generate some formal follow-up guidance for soft tissue sarcoma patients. The British Sarcoma Group are in the early stages of developing follow-up guidelines for the UK. To discuss further once the results of R Turner's research is available.	All	End October
8. The Bone Sarcoma Pathway			
Log No	Action	Lead(s)	Deadline
22	G Hughes and H Ryan have carried out a PPM analysis to map the pathway for 15 bone sarcoma patients. Little data is available on PPM regarding referrals made to and from Birmingham and what Birmingham actually reports. To look at patient notes in more detail.	G Hughes/ H Ryan	October 2008
23	To forward to G Hughes new guidelines from R Grimer.	P Robinson	September 2008
9. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
25	The latest Cancer Waiting Times were circulated to the group with the agenda. To keep the group updated.	P Melling	On-going

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10. YCRN			
Log No	Action	Lead(s)	Deadline
28	A paper of the YCRN Portfolio and Recruitment into Sarcoma Trials was tabled for information. To keep the group updated.	C Sleigh	On-going

Date of Next Meeting(s)

Thursday 4th December 2008 2:00 pm
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital