

Present:

Dr R Rushambuza	Calderdale and Huddersfield NHS Foundation Trust
Ms E Brown	Leeds Teaching Hospitals NHS Trust
Ms V Frost	
Ms L Hopcroft	
Mr K Horgan	
Mr H Peach	
Dr P Robinson (Chair)	
Dr R Stuart	
Dr R Turner	
Dr D King	York Hospitals NHS Foundation Trust
Mr G Hughes	Yorkshire Cancer Network
Mrs H Ryan	
Ms F Halstead	Yorkshire Cancer Research Network

Apologies

Ms J Dent, Mr S Duffy, Ms S Edwards, Dr A Edwards, Mr D Fox, Professor M Lind, Dr M Marples, Mr P Melling, Dr G Porter, Ms J Taylor-Clark, Mr B Tinkler

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
29	Was agreed as being an accurate record.	N/A	N/A
3. Matters arising			
Log No	Action	Lead(s)	Deadline
30	•User Involvement To discuss with Colin Sloane, YCN User Involvement Facilitator, service user/carer involvement on the group.	G Hughes	March 2009
4. IOG Update			
Log No	Action	Lead(s)	Deadline
31	The business case for the Specialist Sarcoma MDT at Leeds is now complete and has been emailed to B Tinkler from A Craig. A discussion followed on the outstanding process required to ensure the IOG is compliant. To ensure that B Tinkler has received the business case and establish the next key steps for approval and timescale.	G Hughes	March 2009

5. Developing Joint YCN/ HYCCN Guidelines			
Log No	Action	Lead(s)	Deadline
32	R Turner has drafted the YCN/HYCCN Sarcoma Guidelines on behalf of the group and they have been circulated widely for comment. To set up a half day YCN/ HYCCN meeting at the end of May to go through each section of the draft guidelines with an external chair/ discussant.	P Robinson/ R Turner/ H Ryan	May 2009
6. Soft Tissue Sarcoma Pathway			
Log No	Action	Lead(s)	Deadline
33	The pathway was discussed and a few minor amendments suggested. To amend pathway in light of the discussion.	G Hughes/ H Ryan	March 2009
34	•Radiology Input Radiologists from across the Network have completed an online soft tissue sarcoma radiology questionnaire for their views on the developing sarcoma pathway. To circulate questionnaire results to the group and radiologists once available.	H Ryan	March 2009
6.2 Seeking GP Views			
Log No	Action	Lead(s)	Deadline
35	The GP Clinical factors and risk stratification for Soft Tissue Masses proposal has been circulated to YCN PCT Cancer Leads for their views and responses have been received. A half day event, funded by the YCN, will be arranged inviting GP's from the Leodis catchment area to discuss the proposed sarcoma pathway and referral criteria. To feedback referral criteria to the group once it has been agreed.	P Robinson	On-going
6.3 Teenagers & Young Adults - Improving Outcomes Guidance and Pathways			
Log No	Action	Lead(s)	Deadline
36	To circulate TYA referral pathway and supporting process explanation to the group for comment and bring back to the next meeting for discussion if required.	H Ryan	March 2009
7. The Bone Sarcoma Pathway			
Log No	Action	Lead(s)	Deadline
37	G Hughes summarised the bone sarcoma audit results. G Hughes is meeting with Mr D Macdonald, Consultant Orthopaedic Surgeon, Leeds to discuss the pre-Birmingham part of the pathway to describe what should be best practice. Discussions can then take place with Birmingham about how a service is commissioned that meets the expectations of the group. To feedback to the group.	G Hughes	March 2009
38	To seek clarification regarding bone sarcomas from R Grimer at forthcoming pathway meeting.	H Peach & R Turner	March 2009

8. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
39	<p>The latest YCN/ HYCCN Sarcoma Cancer Waiting Times data was circulated to the group with the agenda and discussed by the group.</p> <p>The group were reminded of the new cancer waiting times and service standards.</p> <p>The YCN has published two quick guides to support the implementation of the new Going Further on Cancer Waits standards which are being implemented from January 2009.</p> <p>Both can be downloaded from the YCN website http://www.ycn.nhs.uk/html/news.htm</p> <p>To keep the group updated.</p>	P Melling	On-going
9. YCRN update			
Log No	Action	Lead(s)	Deadline
40	<p>F Halstead summarised the YCRN Sarcoma Cancer Clinical Trial Portfolio Performance Report circulated to the group prior to the meeting.</p> <p>Any comments on the format of the report to F Halstead (fiona.halstead@ycn.nhs.uk)</p>	All	On-going
10. Joint YCN/ HYCCN Case Review			
Log No	Action	Lead(s)	Deadline
41	<p>The group discussed meeting of the clinical teams from HYCCN and YCN to jointly review interesting/ difficult soft tissue sarcoma cases.</p> <p>It was agreed that at present it was not a practical or effective form of audit and there would be more value in focusing on finalising the Network sarcoma treatment guidelines.</p> <p>To feedback discussions to B Tinkler.</p>	P Robinson/G Hughes	March 2009

Date of Next Meeting(s)

Thursday 25th June 2009 2:00pm
 Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Tuesday 6th October 2009 2:00pm
 Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital