

**Actions of the meeting held on
Wednesday 10 June 2009, 10:00**

Yorkshire Cancer Network

Harrogate District Hospital, Dermatology Department, Macmillan Dales Unit

Present:

Mrs C Wheelhouse	Bradford Teaching Hospitals NHS Foundation Trust
Sister S Hinchcliffe	Calderdale and Huddersfield NHS Foundation Trust
Ms M Walker	Harrogate and District NHS Foundation Trust
Ms L Green	Mid Yorkshire Hospitals NHS Trust
Mrs D Thomson	York Hospitals NHS Foundation Trust
Mrs J Archer	Yorkshire Cancer Network
Mrs A Millett	

Apologies

Ms M Brown, Mrs J Toovey, Mrs L White

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
1	The Action Log from the last meeting was agreed as an accurate record.	N/A	N/A
3. Matters arising			
Log No	Action	Lead(s)	Deadline
2	<ul style="list-style-type: none"> •Debbie Thompson CNS – Dermatology York informed members that York has now put in a bid for a part – time Macmillan CNS in Skin Cancer. •Lesley Green is Peer Reviewing in September,. •Catherine Wheelhouse Peer Reviewed in April. Catherine said she would recommend CNS' to Peer Review as it helps in developing your own service and the experience of being Peer Reviewed and being a Peer Reviewer was constructive. •Congratulations to Lesley Warehouse had a Poster accepted at this years BAD •Congratulations to Suzanne Hinchcliffe who has been successful in being appointed CNS in Skin Cancer at Calderdale & Huddersfield NHS Foundation Trust. 	N/A	N/A
5. Holistic Assessment Skin cancer Tool			
Log No	Action	Lead(s)	Deadline
3	<p>It was agreed to send Lucy White the documents (including the Urology example from Angela Millett) that were discussed for dissemination to the group.</p> <p>The group can then edit or amend any of the examples returned to Lucy, Lucy will then collate and distribute to the group for further discussion at the next meeting.</p> <p>To send Lucy White the documents discussed for dissemination around the group for comments.</p>	All	24/06/2009
4	Lucy White to collate the comments and re-circulate in preparation for further discussion at the next meeting.	L White	16/09/2009

6. Skin Cancer Patient Information Pathway			
Log No	Action	Lead(s)	Deadline
5	Angela Millett informed the group that following the NSSG vote between the Skin Cancer patient's diary and the Genomel information, the diary had been selected as a NSSG document. Following group discussion it was agreed that: Jane Archer would make the changes suggested by Mr Howard Peach.	J Archer	16/09/2009
6	Jane Archer will then organise a mock draft diary and share this with the Nursing Group for final editing. (It is aimed to have a final mock diary ready for the network meeting - 14/07/09)	J Archer	14/07/2009
7	Members to inform Lucy Carroll the numbers they wish to order along with the plastic folders.	All	16/09/2009
7. Service Improvement			
Log No	Action	Lead(s)	Deadline
8	Treatment Pathways, Patient Information and Nurse Led Clinics were discussed these items will stay on the agenda.	L White	16/09/2009
8. Any Other Business			
Log No	Action	Lead(s)	Deadline
9	Network Pathways. Angela Millett to e-mail Pathway Version 1 to the group.	A Millett	24/06/2009
10	British Association of Skin Cancer Nurse Specialists Catherine Wheelhouse to contact Sheena Dryden, The National Group Secretary and advise her of Suzanne Hinchcliffe and Maria Walkers new posts enabling them to join the group.	C Wheelhouse	16/09/2009

Date of Next Meeting(s)

Wednesday 16th September 2009 10:00am
St Lukes Hospital, Bradford, BD5 0NA, Level 1, Room 2