

**Actions of the meeting held on
Wednesday 16 September 2009, 10:00**

Yorkshire Cancer Network

St Lukes Hospital, Bradford, BD5 0NA, Level 1, Room 1

Present:

Mrs C Wheelhouse	Bradford Teaching Hospitals NHS Foundation Trust
Ms S Hinchcliffe	Calderdale and Huddersfield NHS Foundation Trust
Ms M Walker	Harrogate and District NHS Foundation Trust
Ms M Brown	Leeds Teaching Hospitals NHS Trust
Ms L Green	Mid Yorkshire Hospitals NHS Trust

1. Welcome and Apologies			
Log No	Action	Lead(s)	Deadline
11	No apologies were received.	N/A	N/A
2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
12	<p>Congratulations to Lesley Warehouse should read 'Congratulations to Lesley Green'.</p> <p>Suzanne Hinchcliffe should be spelt Hinchliffe.</p> <p>With exception to the above the action log was agreed as an accurate record.</p>	N/A	N/A
4. Holistic Assessment for Skin Cancer Patients			
Log No	Action	Lead(s)	Deadline
13	<p>The group then discussed the Holistic assessment documents.</p> <p>Margaret Brown noted that she had not received the documents</p> <p>A Holistic Assessment document regarding skin cancer was agreed.</p> <p>Lesley Green to format agreed document and send to Lucy White for circulation to the group. Lucy White contact Lesley Green to ensure the document is received.</p>	L Green / L White	16/10/2009
14	Lucy White to ensure Margaret Brown is on the email circulation list.	L White	17/09/2009
15	Members to pilot the document and discuss at next meeting.	All	20/01/2010

5. Any Other Business			
Log No	Action	Lead(s)	Deadline
16	<p>It was agreed that Catherine Wheelhouse would continue to chair the group for approximately 6 months.</p> <p>Date and time of next meeting: 20th January 2010 at the Ashton Centre, Pinderfields Hospital Mid Yorkshire to commence at 10.00 am.</p> <p>The agenda items that will be discussed are;</p> <p>Welcome Apologies Action log from last meeting Matters arising Peer review Holistic Assessment Any other business Date, venue and time of next meeting</p>	N/A	N/A

Date of Next Meeting(s)

Wednesday 20th January 2010 10:00am
Ashton Centre, Pinderfields General Hospital