

Actions of the meeting held on
Wednesday 21 April 2010, 09:00

Yorkshire Cancer Network

Dermatology Department, Huddersfield Royal Infirmary

Present:

Mr A Mason	Bradford Teaching Hospitals NHS Foundation Trust
Mrs C Wheelhouse	
Ms S Hinchliffe	Calderdale and Huddersfield NHS Foundation Trust

Apologies

Ms M Brown, Ms L Green, Ms K Kozlowska, Mrs J Toovey, Ms M Walker

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
1	The Action Log from the Last Meeting held on 20.01.2010 at Pinderfields General Hospital was agreed.	N/A	N/A
3. Matters arising			
Log No	Action	Lead(s)	Deadline
2	<p>C Wheelhouse informed the group that it has been agreed at the network level that each NSSG Cancer Nurses Group will have a lead cancer nurse assigned to them to support the group and to keep the group up to date with initiatives, guidelines and policies coming from the network. Krystina Kozlowska has been assigned for the YCN Skin Nurses Group.</p> <p>Further discussion ensued, outcome being: The group thought that this initiative would be helpful and supportive of the group. Agreeing the following pathway:</p> <ul style="list-style-type: none"> •That it would be beneficial for Krystina to attend 2 meetings a year. •For Krystina to inform the group through the Chair for the 2 meetings not attended (eg. E-mail that could be shared with the group which was beneficial today) •The meetings that Krystina attended Krystina could be present for 2 hours and the meeting could then be extended for ½ an hour to allow for peer support. •S Hinchliffe brought up the supportive and palliative care audit. Following a brief discussion about the audit tool, everyone felt the tool would be useful. They thought it would be beneficial if Krystina discussed this with us further at the next meeting – 29.07.10. to be held at Harrogate. •C Wheelhouse to contact Krystina to inform her of the group’s decision. 	C Wheelhouse	29/07/2010
4. Peer Review			
Log No	Action	Lead(s)	Deadline
3	<ul style="list-style-type: none"> •S Hinchliffe, C Wheelhouse and A Mason have shared feedback previous to the meeting as co-joint workers. •C Wheelhouse briefly fed back regarding the network peer review. As other nurses from around the network had been unable to attend today there were nothing for the minutes. 	N/A	N/A

5. Holistic Assessment			
Log No	Action	Lead(s)	Deadline
4	<p>•The tool has been piloted by S Hinchliffe and A Mason and following discussion today it was agreed that the tool would be amalgamated taking the successful points from each tool and a continuation sheet would be produced. The amalgamated tool was agreed.</p> <p>S Hinchliffe to compile and change the document as agreed and then e-mail to C Wheelhouse to be sent out with the action log. Additionally, it was also agreed that some head and neck patients may also be assessed using the head and neck tool.</p>	A Hinchliffe	N/A
6. Pandora Audit Tool			
Log No	Action	Lead(s)	Deadline
5	<p>The Pandora Audit Tool was discussed. However, because there were only 3 group members able to attend today it was felt that no decision could be made today (as this is the first time this audit tool has been on the group's agenda).</p> <p>To put on to the next meetings agenda and ask Krystina to further discuss this with the group to decide if the Skin Cancer Nurses Group wish to be part of the audits-pilot.</p>	C Wheelhouse / K Kozłowska	29/07/2010
7. Any Other Business			
Log No	Action	Lead(s)	Deadline
6	<p>Rehabilitation Pathway</p> <p>The rehabilitation pathway was discussed in line with points brought out at the last NSSG meeting regarding lymphoedema service/care. The group felt that the point on which lymphoedema service should be offered was probably pre surgery, eg. Pre block dissection. However, it was felt that input from the lymphoedema service regarding this would be beneficial.</p> <p>S Hinchliffe to contact the Huddersfield lymphoedema service for expert opinion/input.</p> <p>S Hinchliffe to feedback at the next meeting.</p>	S Hinchliffe	29/07/2010
7	<p>E-mail from S Hinchliffe - 20/04/10</p> <p>("I have just spoken to our lymphoedema nurse – she receives referrals from Howard Peach. I asked when most appropriate for referral to the service and she said not earlier than 12 weeks post op as patient's wounds still in healing process and the lymphoedema not particularly identifiable until then. I asked about pre op assessment and patient information and she said numbers too big and not always necessary. The main advice we can give is good skin care and wound care, prevention of infection. She is looking to find me an info leaflet and it may be something we can adapt as a group"),</p>	N/A	N/A

7. Any Other Business			
Log No	Action	Lead(s)	Deadline
8	<p>Kristina Kozlowska's Notes:</p> <p>C Wheelhouse then read out Krystina's e-mail:- and shared points that Krystina thought would be useful to share with the group today, as follows:</p> <ul style="list-style-type: none"> •A new YCN lead nurse educational sub group. This group aims to address cancer education needs for non registered staff in the first instance. Anyone interested in getting involved would be welcome to attend, contact Krystina for further details. This information will be shared with the rest of the group through the action log. •The network have submitted a response the supportive and palliative care IOG deadline for compliance. We have not achieved on aspects of this and I can update you at the next meeting. Performance management of non compliance is now out of the hands of the YCN and we await finding out how it will be managed in the future. This will be shared with the rest of our group through the action log. Also, Krystina will further discuss this with us at the next meeting. •There is a cancer nurse time out day planned in October, date suggested 11th or 15th, this is yet to be confirmed. This will be shared with the rest of our group through the action log. •There are new peer review measures for complimentary therapy out and localities are starting the work needed to meet those. This will be shared with the rest of our group through the action log. •There is also a National Cancer Experience Survey to be undertaken in May 2010 by all acute hospitals providing cancer services. It will be expected to be undertaken for all patient groups, Chief Executives have received notification of this. Results are due to be reported towards the end of the year. This will be shared with the rest of our group through the action log. 	N/A	N/A
9	<p>June Toovey's Notes</p> <p>CW informed the group that June Toovey had informed her that there was now a AHP lead at the network, Sheridan Mckiniry.</p> <p>Discussion then ensued regarding J Toovey's e-mail re CNS impact workstream.</p> <ul style="list-style-type: none"> •J Toovey informed us that the network intend to hold a workshop involving 3 or 4 network site specific cancer nursing groups to look at the clinical aspects/advanced practice of the CNS role and link that into the network clinical pathways. Ideally the network would like to work with groups covering both the more common cancers and less common cancers. <p>Further discussion ensued about this and it was agreed that the people present thought that this would be beneficial and would like to be involved in the workshop.</p> <p>C Wheelhouse to e-mail the remainder of the group for agreement. Feedback to C Wheelhouse before 01.05.10.</p> <p>It was also agreed by those present that if other skin cancer nurses couldn't attend then those present were happy to represent the group.</p>	C Wheelhouse	01/05/2010

Date of Next Meeting(s)

Thursday 29th July 2010 10:00am
Harrogate

Tuesday 26th October 2010 1:00pm
Leeds (Room TBC)