

Present:

Mr A Mason	Bradford Teaching Hospitals NHS Foundation Trust
Ms C Wheelhouse (Chair)	
Ms S Hinchliffe	Calderdale and Huddersfield NHS Foundation Trust
Ms L Skelton	York Teaching Hospital NHS Foundation Trust

Apologies

Ms J Fallon, Ms L Green, Ms M Walker

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
37	The Action Log of the last meeting was agreed as an accurate record.	N/A	N/A
3. Matters arising			
Log No	Action	Lead(s)	Deadline
39	<p>Attendance at meetings:</p> <p>Following group discussions, it was decided to ask Lucy to send an e-mail out to the group, asking the following:-</p> <ul style="list-style-type: none"> ▪ Have you any problems / barriers stopping you from attending the meetings? If so, could you indicate what they are please? ▪ Have you any suggestions that would help you to attend future the meetings? ▪ is there anything the Network can do to support your attendance at meetings? <p>It was felt by all present that this would be a good way forward in supporting group members to attend meetings.</p> <p>Additionally, the group decided to include the Lead Cancer Nurse from each Trust into this e-mail with a view to support each other at a Network level.</p> <p>Lucy to E-mail every member, including those that attend today.</p>	L White	Review 17/04/2012
40	<p>Work Programme and Annual Report</p> <p>Work Programme and Annual Report discussed changes as minuted at the beginning of this action log, it was generally agreed to be an on-going working document.</p> <p>There was no one at the meeting to feedback on any Network initiatives and none had been sent electronically.</p> <p>Catherine informed the group that she is now on the Melanoma Taskforce subgroup.</p>	N/A	N/A

3. Matters arising			
Log No	Action	Lead(s)	Deadline
41	<p>Distress Thermometer:</p> <p>Following discussion, it was agreed by all present that the distress thermometer is useful PRN but not to be used at diagnosis.</p>	N/A	N/A
3.1 Annual Report and Work Programme			
Log No	Action	Lead(s)	Deadline
38	<p>Annual Report</p> <p>Question – Section 2 Service Development/Service Improvement:</p> <p>Should be 1 category</p> <p>Governance and Audit: To add:</p> <p>Continue audit regarding supportive and palliative care on-going individually in Trust that can be feed back to the Network.as part of a Peer Review process.</p> <p>To add to Work Programme too.</p> <p>Lucy to amend Annual Report and Work Programme accordingly.</p>	L White	17/04/2012
4. YCN Specialist Advanced Practice Nursing Pathway - Update			
Log No	Action	Lead(s)	Deadline
42	<p>Rehabilitation</p> <ul style="list-style-type: none"> • Psychology • Education re self-examination of skin, scars, •lymph nodes and preventative measures they can take for themselves, giving back control, undertaken in a way that is not psychologically damaging • Physiotherapy • Occupational therapy – if digit removed example • Lymphedema • Dietetics – example mouth surgery • Ocular surgery to link in with CNS's in Prof Renny's team in Sheffield • Gynaecology – example sexuality around vulvar surgery • Urology regarding penile surgery • Survivorship as part of the rehabilitation pathway • Social Services – e.g. Benefits, managing at home • Finances 	N/A	N/A
5. Patient Info Update			
Log No	Action	Lead(s)	Deadline
43	YCN patient information on-going amendments made – Lucy will clarify with Catherine.	C Wheelhouse	17/04/2012

5. Patient Info Update			
Log No	Action	Lead(s)	Deadline
44	<p>Patient Information Pathway</p> <p>Patient Information Pathway was discussed at the meeting:</p> <ul style="list-style-type: none"> • It was felt that additional information regarding skin lesions needed to be added. • That some information needs to be separated out into different boxes as they may be given separately • We also discussed giving the prescription sheets out and following discussion it was felt that Lucy's practice was good robust and will be taken up by the rest of the group. <p>Lucy Skelton to ask Lucy to e-mail her the information pathway in a word document so that we commence adaptation.</p>	L Skelton and L White	Review 17/04/2012
45	<p>Network Patient Satisfaction Audit Tool</p> <p>It was agreed that this would be put on abeyance at the present time. It was felt that this will just be an additional audit as we all have Trust audits and there is also a National audit.</p> <p>Following further discussion, it was agreed that each individual Trust would carry out their own Patient Satisfaction Audit as they are presently doing. This could then be taken up by the Network if they wanted to evaluate patient satisfaction across the patch of the Network.</p>	N/A	N/A
6. National and Local Feedback			
Log No	Action	Lead(s)	Deadline
46	<p>Breaking news:</p> <p>Suzanne Hinchliffe is leaving so the Vice-Chair was discussed. Lucy is considering and it will be put out to the rest of the group.</p> <p>The NSSG Service Improvement Lead role will have to be discussed at the next NSSG meeting.</p> <p>We would like to take this opportunity to thank Suzanne for all the work she has done regarding the Network and locally. Catherine especially has found her invaluable and she will be sorely missed.</p>	N/A	N/A

Date of Next Meeting(s)

Tuesday 17th April 2012 10:00am
Seminar Room 2, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Thursday 21st June 2012 10:00am
Seminar Room 2, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Wednesday 3rd October 2012 10:00am
Seminar Room 2, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital