

# Supportive and Palliative Care Steering Group



Actions of the meeting held on  
Wednesday 09 June 2010, 11:00

Yorkshire Cancer Network

Seminar Room 1, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

## Present:

Mrs A Harwood	Calderdale and Huddersfield NHS Foundation Trust
Ms K Kozłowska	Leeds Teaching Hospitals NHS Trust
Mrs M Wilde	Mid Yorkshire Hospitals NHS Trust
Ms M Allinson	User Partnership Group
Mrs T Goldsbrough	York Hospitals NHS Foundation Trust
Miss E Jehan	Yorkshire Cancer Network
Mr C Sloane	
Mrs J Toovey (Chair)	

## Apologies

Ms P Middlebrook

<b>1. Welcome and Apologies</b>			
Log No	Action	Lead(s)	Deadline
1	June Toovey welcomed the Group and round table introductions were made for the benefit of new member Sherry McKiniry, YCN & HYCCN Macmillan AHP Lead.	N/A	N/A
<b>2. Action Log from the last meeting</b>			
Log No	Action	Lead(s)	Deadline
2	The Action Log from the last meeting was agreed as an accurate record.	N/A	N/A
<b>3. Matters arising</b>			
Log No	Action	Lead(s)	Deadline
3	June Toovey informed members of the Group that the purpose of these now 3 monthly meetings is to monitor the implementation of the outstanding priorities and agree areas to do once and share to support the implementation.  The summary dashboard will be included in the Network Board Performance report every 3 months.	N/A	N/A
<b>4. Implementation of the guidance national monitoring</b>			
Log No	Action	Lead(s)	Deadline
4	June Toovey reported that she has met with Justine Palin from the National Team and Jackie Simpkin at the SHA to discuss the Implementation Stocktake and agree the plans in place for achieving the priorities not yet met at Network and Locality level.	N/A	N/A

<b>5. Stocktake of the higher level priorities for the Supportive &amp; Palliative Care guidance &amp; actions to achieve compliance</b>			
<b>5.1 Co-ordination of care - Holistic Assessment</b>			
Log No	Action	Lead(s)	Deadline
5	<p>The Group were informed that the Network and Localities are on track to achieve Holistic Assessment priority by December 2010.</p> <p>Macmillan Cancerbackup are producing a patient information resource on the Holistic Needs Assessment so the Network resource will be developed and made available on the YCN website, not printed.</p> <p>To update the Group at the next meeting.</p>	J Toovey	08/09/2010
<b>5.2 Psychological Care</b>			
Log No	Action	Lead(s)	Deadline
6	<p>The Group were informed that the Network Service Specification was signed off at the Psychology and Commissioning meetings in April.</p> <p>The Network Psychology Assessment &amp; Intervention Training Programme for Cancer CNSs has been piloted and the 2nd course is planned to run in the Autumn.</p> <p>Localities are on track to meet all aspects of the priority by December 2010.</p> <p>To update the Group at the next meeting.</p>	J Toovey	08/09/2010
<b>5.3 Rehabilitation</b>			
Log No	Action	Lead(s)	Deadline
7	<p>The Group were informed that the Network Rehab Strategy is in development as part of the AHP Lead role and is being taken forward by Sherry McKiniry with the aim of being in place by September 2010.</p> <p>Work is ongoing with the Site Specific Nurses and Specialist Groups to develop Rehab Pathways.</p> <p>Localities are on track to meet the Rehab priority by December 2010.</p> <p>To update the Group at the next meeting.</p>	J Toovey	08/09/2010
<b>5.4 Specialist Palliative Care Services</b>			
Log No	Action	Lead(s)	Deadline
8	<p>The Group were informed that the National Team are keen to measure the Network as fully achieved against the Specialist Palliative Care priority although there is Network Board agreement that Network will not meet the 'systems in place for enabling face to face assessments in a range of care settings 9-5, 7 days a week' aspect of the priority.</p> <p>This will be reviewed by the Sub Regional Palliative &amp; EoLC Group in 2011.</p> <p>To update the Group at the next meeting.</p>	J Toovey	08/09/2010
<b>5.5 General Palliative Care - bereavement services</b>			
Log No	Action	Lead(s)	Deadline
9	<p>Penny Kirk is now in post as EoLC Programme Manager and is taking forward work on Bereavement.</p> <p>It is expected that all aspects of this priority will be implemented by July 2011.</p> <p>To update the Group at the next meeting.</p>	J Toovey	08/09/2010

**Date of Next Meeting(s)**

Wednesday 8th September 2010 11:00am  
Seminar Room 1, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Wednesday 8th December 2010 11:00am  
Seminar Room 1, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital