

Present:

Ms A Harwood	Bradford Teaching Hospitals NHS Foundation Trust
Dr B Jacob	
Dr R Heaton (Chair)	Calderdale and Huddersfield NHS Foundation Trust
Ms H Jones	
Ms J Bewley	Leeds Teaching Hospitals NHS Trust
Dr L Davidson	
Ms S Morgan	
Mr K Papagiannopoulos	
Dr D Stark	
Dr P Blaxill	Mid Yorkshire Hospitals NHS Trust
Mr S Bolton	
Ms A Darby	York Hospitals NHS Foundation Trust
Dr K Rodger	
Mrs C Ferguson	Yorkshire Cancer Network
Mrs H Ryan	
Ms F Stephenson	
Ms F Halstead	Yorkshire Cancer Research Network

Apologies

Ms N Bell, Dr M Bond, Dr M Crawford, Mr S Duffy, Dr A Fennerty, Mr G Hughes, Dr M Kiely, Mr P Melling, Dr P Plant, Ms J Roberts, Mr B Tinkler

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
18	The action log from the last meeting was agreed as being an accurate record.	N/A	N/A
3. Matters arising			
Log No	Action	Lead(s)	Deadline
19	<p>•Children and Young People IOG and Pathway</p> <p>Dr Dan Stark, Medical Lead and Ms Sue Morgan, Professional Nursing Lead introduced the Teenage and Young Adult (TYA) service at Leeds and led a discussion on how the lung cancer MDT's refer patients aged 16-24 with lung cancer to the Yorkshire TYA MDT meeting taking into account the NICE IOG Children and Young People 2005.</p> <p>All comments to sue.morgan@leedsth.nhs.uk or d.p.stark@leeds.ac.uk.</p>	All	31/12/2008
20	To ensure that the TYA MDT dovetails and supports the YCN lung cancer pathway.	D Stark/ S Morgan	31/12/2008
21	Lung Teams to continue to refer to local haematology MDT and simultaneously refer to TYA MDT.	Lung Cancer MDT Leads	On-going
22	TYA MDT SOP to be completed and circulated to Trust Lead Cancer Managers and Clinicians.	D Stark & S Morgan	01/12/2008

Thoracic Group : Actions of the meeting held on Wednesday 15th October 2008 3:00 pm

3. Matters arising			
Log No	Action	Lead(s)	Deadline
23	Referrals to the TYA service (16-24 years) to commence from 31 January 2008.	All	31/01/2009
24	<p>• Discussion of Lung Cancer Service with YCN Board</p> <p>Mr Papagiannopoulos is presenting the YCN Lung Cancer Pathway and service to the YCN Management Board in December 2008.</p> <p>To email Trust Lung Cancer Lead Clinicians for feedback on issues to include in the presentation to the Board.</p> <p>Lead Clinicians to feedback to Mr Papagiannopoulos.</p>	K Papagiannopoulos/ Lead Clinicians	November 2008
25	To feedback the outcome of the Board to the group.	K Papagiannopoulos	Next meeting (24/02/2008)
26	<p>• Pathology</p> <p>Dr Davidson informed the group of the current problems in capacity in the lung cancer pathology service at Leeds.</p> <p>To email Mr Papagiannopoulos an outline of the issues to use in the presentation to the Network Board.</p>	L Davidson	October 2008
27	To feedback issues to Trust Cancer Lead Managers	All	October 2008
4. Patient Pathway			
4.1 Feedback from Pathway Development Event			
Log No	Action	Lead(s)	Deadline
28	<p>Following discussions at the Lung Cancer Pathway Development Event the amended pathway was circulated to the group for comments.</p> <p>The collated comments on the diagnosis/ staging, treatment and palliative care aspects of the pathway were tabled for discussion and agreement.</p> <p>To amend the pathway in light of discussion and recirculate to the group.</p>	G Hughes/ H Ryan	October 2008
29	To produce an administration pathway to support the clinical pathway.	G Hughes/ J Bewley	On-going
30	To continue work on the lung cancer patient information and support pathway and feedback at the next meeting.	CNS's	Next meeting (24/02/2008)
4.2 Future Use of PET-CT and Audit			
Log No	Action	Lead(s)	Deadline
31	<p>The PET audit has been completed by Dr A Scarsbrook and the results are now available.</p> <p>To feedback results at next meeting.</p>	P Plant	Next meeting (24/02/2008)
4.3 Mesothelioma Pathway			
Log No	Action	Lead(s)	Deadline
32	To lead on producing a YCN Mesothelioma Pathway and feedback to the group at the next meeting.	CNS's	Next meeting (24/02/2008)

5. Guidelines Review			
5.1 Imaging Guidelines			
Log No	Action	Lead(s)	Deadline
33	To give an update at the next meeting.	P Plant	Next meeting (24/02/2008)
6. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
34	<p>The latest lung cancer waiting times were presented to the group.</p> <p>Mrs C Ferguson, YCN Service Improvement Lead reminded the group of the new cancer waiting times service standards.</p> <p>Performance against the CWT standards is a major concern of the YCN Management Board as lung cancer accounts for almost half the total breaches in the Network.</p> <p>Changes to the dataset come into force from 1 January 2009.</p> <p>To circulate 'Going Further on Cancer Waits - A Quick Guide for MDT's paper to the group.</p>	H Ryan	October 2008
7. Annual Report 2007/08			
Log No	Action	Lead(s)	Deadline
35	<p>The draft YCN Thoracic Group Annual Report 2007/08 was circulated to the group with the agenda for comment.</p> <p>The group agreed and signed off the annual report.</p> <p>To upload annual report onto the YCN website.</p>	H Ryan	October 2008
8. YCRN update			
Log No	Action	Lead(s)	Deadline
36	<p>Ms Halstead presented to the group the Yorkshire Cancer Research Network portfolio and recruitment into lung cancer trials.</p> <p>To keep the group updated.</p>	F Halstead	On-going
9. Any Other Business			
Log No	Action	Lead(s)	Deadline
37	<p>•Educational Event</p> <p>The CNS's reminded the group of the Mesothelioma Educational Event on 28th November at the Pavilions of Harrogate.</p> <p>The programme and registration form has been circulated widely.</p> <p>To encourage staff from individual localities to attend the event.</p>	All	November 2008

9. Any Other Business			
Log No	Action	Lead(s)	Deadline
38	<p>•Chair and Vice Chair of YCN Thoracic Group</p> <p>Mr Papagiannopoulos had come to the end of his tenure as Chair of the group. The group thanked Mr Papagiannopoulos for his hard work and commitment as Chair.</p> <p>Mr Papagiannopoulos handed over the Chair to Mr Heaton and asked the group for nominations for Vice Chair.</p> <p>Nominations for Vice Chair to Helen Ryan.</p>	All	Next meeting (24/02/2008)
39	<p>•Chair and Vice Chair of YCN Lung Cancer Nurses Group</p> <p>Ms Harwood has taken over the role of Chair of the YCN Lung Cancer Nurses Group from Mr Bolton.</p> <p>Ms Harwood, on behalf of the YCN Lung Cancer Nurses Group thanked Mr Bolton for the excellent job he has done as Chair of the group for the last 2 years.</p>	N/A	N/A

Date of Next Meeting(s)

Tuesday 24th February 2009 3:00 pm
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Tuesday 9th June 2009 3:00 pm
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Thursday 22nd October 2009 3:00 pm
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital