

**Actions of the meeting held on
Tuesday 09 June 2009, 15:00**

Yorkshire Cancer Network

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Present:

Ms K Henderson	Bradford Teaching Hospitals NHS Foundation Trust
Ms T Hiley	
Dr M Kon	
Dr R Heaton (Chair)	Calderdale and Huddersfield NHS Foundation Trust
Ms H Jones	
Dr A Fennerty	Harrogate and District NHS Foundation Trust
Miss E Conlon	Leeds Teaching Hospitals NHS Trust
Dr L Davidson	
Dr K Franks	
Dr A Henry	
Dr P Plant	
Dr M Snee	
Mr J White	
Dr P Blaxill	Mid Yorkshire Hospitals NHS Trust
Mr S Bolton	
Dr A Darby	York Hospitals NHS Foundation Trust
Mrs J Archer	Yorkshire Cancer Network
Mr G Hughes	
Mr P Melling	
Mrs H Ryan	
Mr B Tinkler	
Ms F Halstead	Yorkshire Cancer Research Network

Apologies

Ms N Bell, Dr A Conn, Dr M Crawford, Mr S Duffy, Mrs S Frier, Dr M Kiely, Miss A Robinson, Dr K Rodger, Dr C Taylor, Dr R Taylor, Dr D Wild

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
1	Was agreed as being an accurate record.	N/A	N/A
3. Matters arising			
Log No	Action	Lead(s)	Deadline
2	•PET Audit To ask A Scarsbrook to forward PET audit results to R Heaton for circulation to the group.	P Plant	June 2009
3	•Mesothelioma Pathway The YCN Lung Cancer Nurses agreed not to develop the mesothelioma pathway further as it is not dissimilar to the lung cancer clinical pathway.	N/A	N/A

Thoracic Group : Actions of the meeting held on Tuesday 9th June 2009 3:00pm

3. Matters arising			
Log No	Action	Lead(s)	Deadline
4	<p>•Educational Event</p> <p>The draft programme for the YCN Lung Cancer Educational Event on Monday 2nd November 2009 at the Pavilions of Harrogate was tabled for information.</p> <p>The new cancer staging system will be included in the programme.</p> <p>To circulate the final programme to the group once complete.</p>	H Ryan	July 2009
5	<p>•EBUS</p> <p>EBUS is now being delivered in Leeds. There are 3-6 slots per week, demand is 2 per week from Leeds.</p> <p>EBUS has changed the diagnostic pathway substantially.</p> <p>The service is not currently open for the rest of the YCN due to capacity and stability of the service.</p> <p>Bradford and Mid Yorkshire are planning for EBUS in the near future.</p> <p>To keep the group updated.</p>	P Plant	On-going
6	<p>•EBUS</p> <p>To present a proposal for a hub and spoke arrangement to the next meeting for discussion.</p>	P Plant	Next meeting (22/10/2009)
4. Patient Pathway			
4.1 Feedback from Rapid Improvement Events and Implications for NSSG			
Log No	Action	Lead(s)	Deadline
7	<p>G Hughes gave feedback from the Lung Cancer Rapid Improvement Events in conjunction with the Lean Healthcare Academy.</p> <p>York are undergoing their RIE this week and Harrogate will be the last Trust to undergo their RIE at the end of June. All other Trusts have completed their initial events.</p> <p>Most Trusts are progressing with the action plans and refining the gap analysis with locality input.</p> <p>The next steps include presenting feedback to the YCN Board is meeting on 1st July 2009. P Plant also agreed to attend from the YCN Thoracic Group.</p> <p>A review event for all participants and managers will take place in September 2009.</p> <p>David Nicholson, Chief Executive of the NHS is very interested in the project and wants to be kept informed of the outcome.</p> <p>G Hughes thanked all Trusts for engaging with the process and allowing good attendance.</p> <p>To progress individual action plans and gap analysis.</p>	All	On-going
8	To arrange and publicise the Network wide feedback event.	C Ferguson	July 2009

4. Patient Pathway			
4.2 Patient Information Pathway			
Log No	Action	Lead(s)	Deadline
9	<p>Jane Archer, YCN Information and Support Manager and Tracy Hiley, Patient Information Lead of the YCN Thoracic Group presented the final lung cancer patient information pathway to the group.</p> <p>The pathways will be available live on the YCN website once the resource database has been populated and upload has occurred, by the end of July 2009.</p> <p>The pathway may be used in a number of ways and its up to the NSSG/ Nurses Group to develop implementation plan for them. The Network are working on some guidelines to help develop implementation plans.</p>	N/A	N/A
5. Peer Review Update			
5.1 Annual Report and Work Programme			
Log No	Action	Lead(s)	Deadline
10	To circulate annual report and work programme to the group for comment.	H Ryan	July 2009
5.2 Audit - MDT LUCADA Performance Feedback			
Log No	Action	Lead(s)	Deadline
11	<p>Each of the MDT Leads gave feedback on LUCADA participation in 2007 annual report and updated the group on progress towards submitting the 2008 data due by the end of June 2009.</p> <p>To circulate LUCADA presentation to the group.</p>	H Ryan	June 2009
5.31 Surgical Guidelines			
Log No	Action	Lead(s)	Deadline
12	<p>The fitness for test guidelines have been circulated to the thoracic surgeons to update.</p> <p>To circulate the guidelines to the rest of the group for comment.</p>	H Ryan	June 2009
5.32 Guidelines for the Diagnosis, Staging and General Management of Lung Cancer			
Log No	Action	Lead(s)	Deadline
13	To update the guidelines with a statement referring to the NICE British Thoracic Society Guidelines.	R Heaton	July 2009
5.33 Radiotherapy and Chemotherapy Guidelines for Lung Cancer and Mesothelioma			
Log No	Action	Lead(s)	Deadline
14	<p>The Thoracic Non-Surgical Oncologists Group are in the process of completing the radiotherapy and chemotherapy guidelines. They should be complete by the end of June 2009 and ready for circulation by the end of July 2009.</p> <p>To circulate the revised guidelines to the group once complete.</p>	A Conn	July 2009
5.34 Lung Cancer Referral Guidelines for Patients Within or Outside the Network			
Log No	Action	Lead(s)	Deadline
15	<p>The group discussed and agreed the referral guidelines.</p> <p>To circulate the reviewed guidelines to the group and upload onto the YCN website.</p>	H Ryan	June 2009

5. Peer Review Update			
5.35 Imaging Guidelines			
Log No	Action	Lead(s)	Deadline
16	<p>The imaging guidelines were produced last year and are up to date. There is still the outstanding issue of head and neck scans prior to radical treatment.</p> <p>Dr Snee presented to the group a paper on Screening for Brain Metastases in NSCLC with MRI and a discussion followed.</p> <p>To take proposal back to individual trusts for comment and review at next meeting.</p>	All	Review Next Meeting (22/10/2009)
17	To present audit data of CT carried out at Mid Yorkshire at the next meeting.	P Blaxill	22/10/2009
5.36 Pathology Guidelines			
Log No	Action	Lead(s)	Deadline
18	<p>The revised pathology guidelines were tabled.</p> <p>To circulated revised guidelines to the group for comment.</p>	H Ryan	June 2009
6. Going Further on Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
19	<p>P Melling presented to the group the latest cancer waiting times against the new standards.</p> <p>To keep the group updated on future performance.</p>	P Melling	Review (22/10/2009)
7. YCRN Update			
Log No	Action	Lead(s)	Deadline
20	<p>F Halstead summarised the YCRN Lung Cancer Clinical Trials portfolio performance report circulated to the group prior to the meeting.</p> <p>To keep the group updated.</p>	F Halstead	On-going
9. Any Other Business			
Log No	Action	Lead(s)	Deadline
21	<p>•Leeds Thoracic Pathology Service</p> <p>L Davidson presented a paper prepared by consultant histopathologists providing the Leeds Thoracic Pathology Service on the present state and the likely future developments of the service.</p> <p>It was noted that the LEAN Rapid Improvement Events highlighted pathology turnaround times as a major issue for everyone and detailed work with Leeds pathology department is scheduled.</p> <p>To flag up issues with Prof. M Baker, Lead Clinician for Cancer Services and Divisional Medical Manager at Leeds.</p>	B Tinkler	June 2009
22	<p>•Non-Surgical Oncologists Group Update</p> <p>The YCN Non Surgical Oncology Lung Group minutes of the meeting from 8th June 2009 were circulated for information.</p>	N/A	N/A

9. Any Other Business			
Log No	Action	Lead(s)	Deadline
23	<p>•Central Review of Thymoma's</p> <p>A discussion followed on the feasibility of reviewing thymoma's centrally. The group that this would be useful but not mandatory.</p> <p>To produce a pathway/ proposal and circulate to the group for agreement.</p>	M Snee/ P Plant	On-going

Date of Next Meeting(s)

Thursday 22nd October 2009 3:00pm
Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital