

**Actions of the meeting held on
Tuesday 23 February 2010, 15:00**

Yorkshire Cancer Network

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Present:

| | |
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| Dr M Raashed | Airedale NHS Trust |
| Ms N Bell | Bradford Teaching Hospitals NHS Foundation Trust |
| Dr A Hart-Thomas | |
| Dr M Kon | |
| Dr R Heaton (Chair) | Calderdale and Huddersfield NHS Foundation Trust |
| Dr T Fennerty | Harrogate and District NHS Foundation Trust |
| Mrs G Hewson | |
| Dr M Callister | Leeds Teaching Hospitals NHS Trust |
| Mr N Chaudhuri | |
| Miss E Conlon | |
| Dr L Davidson | |
| Dr P Malhotra | |
| Mr K Papagiannopoulos | |
| Dr P Plant | |
| Dr P Blaxill | Mid Yorkshire Hospitals NHS Trust |
| Mr S Bolton | |
| Mrs J Thorpe | NHS Wakefield District |
| Mr S Duffy | Yorkshire Cancer Network |
| Mr G Hughes | |
| Mrs C Irving | |
| Mr P Melling | |

Apologies

Dr A Conn, Dr M Crawford, Ms F Halstead, Dr A Henry, Ms T Hiley, Mrs L Hughes, Dr M Kiely, Dr R Stuart

| 2. Action Log from the last meeting | | | |
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| Log No | Action | Lead(s) | Deadline |
| 43 | The action log from the last meeting was agreed to be a true record. | N/A | N/A |
| 3. Matters arising | | | |
| 3.1 Surgical guidelines development following the peer review process | | | |
| Log No | Action | Lead(s) | Deadline |
| 44 | Richard Heaton informed the group that there is a requirement to have Surgical guidelines following the recent Peer Review recommendations. The current YCN guidelines are to be amended to include reference to Royal College of Thoracic Surgeons Guidelines (2001). | K Papagiannopoulos | 18/06/2010 |

| 4. Patient Pathway | | | |
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| 4.1 PET update | | | |
| Log No | Action | Lead(s) | Deadline |
| 45 | <p>Geraint Hughes reminded the group that following the LEAN event, a need for co-ordinated and planned pathways to include PET was established. Alliance Medical are keen to engage in mapping out a trial process within Leeds. The DoH have also shown an interest in looking how Alliance Medical link with clinical teams and if successful, will look to roll something out Nationally.</p> <p>Geraint Hughes to keep the group updated with the development of this piece of work.</p> | G Hughes | 18/06/2010 |
| 4.2 The commissioning of EBUS across the Network | | | |
| Log No | Action | Lead(s) | Deadline |
| 46 | <p>Julie Thorpe from NHS Wakefield District gave a presentation on commissioning EBUS across the Network on behalf of the YCN Commissioners group. She asked the group for comments and a group discussion followed.</p> <p>Julie Thorpe is to draft a final version of the paper to incorporate the group's comments and is to ensure that members are able to make any final suggestions prior to it being signed off at the YCN Commissioner's meeting.</p> | J Thorpe | ASAP |
| 47 | <p>The outcomes of business cases put forward to each Trust are still awaited and it was suggested that implementation would potentially be in the 2011/2012 financial year.</p> | N/A | N/A |
| 48 | <p>Lead Managers are to confirm expected future EBUS procedures for their Trust to Julie Thorpe.</p> | Lead Managers | ASAP |
| 49 | <p>Julie Thorpe asked the group if a member would be willing to draft a few words to highlight the gains to thoracic surgery.</p> <p>Any volunteers are to contact julie.thorpe@wdpct.nhs.uk.</p> | All | ASAP |
| 50 | <p>Paul Plant recommended a Papworth hospital training course and advised the group that Leeds could potentially have the capacity to assist with training in the future.</p> <p>Members to contact Paul Plant for further information as required.</p> | All | Ongoing |
| 51 | <p>Paul Plant informed the group that the new EBUS referral forms need to be faxed rather than sent through the post.</p> <p>Clair Irving to include the Leeds EBUS referral form with the action log.</p> | C Irving | 09/03/2010 |
| 4.3 Feedback from each MDT on their pathway information | | | |
| Log No | Action | Lead(s) | Deadline |
| 52 | <p>Each Trust presented the latest demand data they have on the following key points in the pathway.</p> | N/A | N/A |
| 4.4 Lean action plan - MDT verbal updates | | | |
| Log No | Action | Lead(s) | Deadline |
| 53 | <p>Trusts gave verbal updates on their LEAN action plans.</p> <p>LTHT surgical team is yet to present the information.</p> <p>Geraint Hughes to request an update from the surgical team.</p> | G Hughes | ASAP |

| 4. Patient Pathway | | | |
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| 4.6 Support to thoracic surgical patients | | | |
| Log No | Action | Lead(s) | Deadline |
| 54 | Geraint Hughes advised that following LEAN, the Lung Nurses have identified the skill sets required to meet the gaps in current support to thoracic patients. Clair Irving to circulate the list of requirements to the group with the action log. | C Irving | 09/03/2010 |
| 55 | Members to contact geraint.hughes@ycn.nhs.uk with any comments or suggestions before the next YCN Lung Nurses group meeting on 30th March 2010. | All | 26/03/2010 |
| 56 | A discussion followed on the importance of having a robust support mechanism. The group were informed that information to support a business case is being collated for a Thoracic Surgical Support CNS post to be funded by Leeds. John White to keep the group informed on the progress of this. | J White | 18/06/2010 |
| 4.7 Handover to thoracic Surgery - surgical referral form trial update | | | |
| Log No | Action | Lead(s) | Deadline |
| 57 | Parry Blaxill advised the group that there is more work to do on this as the data collected during the initial audit did not address the appropriate issues. Parry Blaxill to present her findings at the next meeting. | P Blaxhill | 18/06/2010 |
| 4.8 Moving towards future states | | | |
| Log No | Action | Lead(s) | Deadline |
| 58 | The group discussed looking at focusing on all elements of the LEAN work, using the Clinical pathway to assess the level and quality of care. The Clinical pathway is to be taken to the Commissioning group for final sign off. | G Hughes | ASAP |
| 59 | It was suggested that an assessment of gaps identified in the pathway need to be formally highlighted and key issues are to be flagged to the Network Board. To discuss further at the next meeting. | All | 18/06/2010 |
| 5. Peer Review Update | | | |
| 5.1 Visits for 2010-2011 | | | |
| Log No | Action | Lead(s) | Deadline |
| 60 | The Lung Network group will be visited in March 2011. Most MDTs will be visited with the exception of Bradford and Harrogate. Self assessment will start again in April 2010. To keep the group updated. | G Hughes | 18/06/2010 |
| 6. Follow up paper for radically treated patients | | | |
| Log No | Action | Lead(s) | Deadline |
| 61 | Paul Plant agreed to send the LTHT paper to clair.irving@ycn.nhs.uk for circulation to the group. | P Plant/C Irving | 16/03/2010 |
| 62 | Members to go back and discuss within their localities and to feedback views at the next meeting, with a view to drafting a Network wide policy. | All | 18/06/2010 |

| 7. LUCADA Audit | | | |
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| 7.1 Discussion of annual report | | | |
| Log No | Action | Lead(s) | Deadline |
| 63 | Each Trust summarised their key findings from the report and discussed the key messages and recommendations. To circulate the Network level LUCADA presentation to the group. | P Melling | 12/03/2010 |
| 7.2 To agree appropriate NSSG action | | | |
| Log No | Action | Lead(s) | Deadline |
| 64 | The Group discussed the findings of the audit in some detail and agreed to work towards improvements in the data completeness levels for each of the measured items in the dataset. Specifically these are: 1) MDT discussed (Y/N) 2) Performance status recorded 3) Stage recorded 4) Treatment recorded 5) CNS offered recorded 6) CNS present at diagnosis recorded 7) CT scan recorded 8) Bronchoscopy recorded The audit standard for each of these fields has been set at >75% completeness and the Group agreed to achieve at least this level. To work towards achieving the minimum completeness level of 75% for all the key fields within the audit. | All | 18/06/2010 |
| 65 | The audit standards for each of the following measures were identified and reported on for each Trust. Not all Trusts achieved the standard for each measure. 1) Histological/cytological confirmation rate of at least 75% 2) Surgical resection rate above the national mean (currently 10%) 3) Active treatment rate above the national mean (currently 51%) To work to improving performance against each of the identified audit standards. | All | 18/06/2010 |
| 8. Developing a Network policy for follow-up of Solitary Pulmonary Nodules | | | |
| Log No | Action | Lead(s) | Deadline |
| 66 | Richard Heaton advised the group that the National guidelines should be adopted as a Network policy. Richard Heaton to formalise the Network policy and circulate the appropriate guidelines. | R Heaton | 18/06/2010 |
| 67 | Nicola Bell informed the group that the Lung Cancer Nurses have developed a National Pulmonary Nodule protocol and patient information. Clair Irving to circulate this to the group with the action log. | C Irving | 09/03/2010 |
| 9. Going Further on Cancer Waiting Times | | | |
| Log No | Action | Lead(s) | Deadline |
| 68 | Philip Melling presented the latest CWT to the group. To continue to provide this information to the group. | P Melling | 18/06/2010 |

| 11. Chair and Vice Chair | | | |
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| Log No | Action | Lead(s) | Deadline |
| 69 | Richard Heaton advised the group that Paul Plant is to take over the role of Chair in June and that Parry Blaxill has agreed to become Vice Chair. Clair Irving to amend the records accordingly. | C Irving | 18/06/2010 |

Date of Next Meeting(s)

Friday 18th June 2010 3:00pm

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Thursday 4th November 2010 3:00pm

Lecture Room, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital