

Present:

Mr C Bem	Bradford Teaching Hospitals NHS Foundation Trust
Dr E Loney	
Mr I Smith	
Mrs C Ingham	British Thyroid Foundation
Dr G Gerrard	Leeds Teaching Hospitals NHS Trust
Mr M Lansdown (Chair)	
Mr Z Makura	
Mr J Woodhead	
Mr J Frewer	Mid Yorkshire Hospitals NHS Trust
Mr A Nicolaides	York Hospitals NHS Foundation Trust
Mr S Duffy	Yorkshire Cancer Network
Mr G Hughes	
Mr P Melling	
Mrs H Ryan	
Mr B Tinkler	

Apologies

Mr M Aldoori, Dr D Goulesbrough, Mr I Hutchinson, Mr S Nicholson, Dr R Pope, Dr A Scarsbrook, Mr S Sood

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
1	The action log from the last meeting was agreed as being an accurate record.		
4. Future Service Model			
Log No	Action	Lead(s)	Deadline
2	Mr Nicolaides now attends the Leeds thyroid MDT to present York cases. There are now facilities available at the Bexley Wing, SJUH for video conferencing. Training is required on how to use the facility. Mr Dyke to attend/ link with thyroid MDT at Leeds.	G Dyke	Review 25/06/2008
3	Dr Gerrard has written to all the thyroid surgeons across the YCN requesting that when patients are referred to Dr Gerrard a pathology review is also requested through Prof MacLennan. This is still not working adequately. To look at alternative processes to ensure that pathology reviews are carried out in an appropriate time-frame.	G Hughes & G Gerrard	On-going
4	Mr Melling gave an overview of the work carried out with Prof MacLennan on thyroid cancer incidence for 2005 comparing data from NYCRIS and Prof MacLennan's database. To work with Leeds and the central MDT to investigate the number of cases by surgeons/MDT.	P Melling	On-going

Thyroid Group : Actions of the meeting held on Wednesday 21st May 2008 2:00 pm

4. Future Service Model			
Log No	Action	Lead(s)	Deadline
5	<p>It was agreed to look at the management of the referral process for patients with thyroid lumps across the Network.</p> <p>The Leeds Teaching Hospitals Trust Thyroid Lump Referral Form was tabled and discussed.</p> <p>To circulate referral form electronically to the group to consider if it would be useful to implement in each Trust across the Network.</p>	H Ryan	May 2008
6	<p>Mr Duffy wrote to the YCN Cancer Lead Managers and Lead Clinicians across the Network to identify the designated thyroid cancer surgeons at each Trust.</p> <p>The identified designated thyroid cancer surgeon are listed on the YCN website (http://www.ycn.nhs.uk/html/groups/thyroid/membership.htm).</p> <p>Confirmation was received from all the listed designated surgeons that they are able to undertake primary thyroid surgery up to total thyroidectomy and in addition up to level VI nodal neck dissection.</p> <p>It was agreed to carry out a prospective audit to match against the designated surgeons identifying:</p> <ul style="list-style-type: none"> •Participation in national audit •Measure work against the BTA thyroid cancer guidelines •Numbers and types of thyroid surgery (malignant versus benign) - including lymph node counts. •Participation in at least 50% of MDT's 	All	On-going
7	<p>Audit to be completed by and presented at the next educational day in December (see action 12).</p>	M Lansdown	June 2008
5. Patient Pathway			
Log No	Action	Lead(s)	Deadline
8	<p>Mr Hughes gave an overview of how the group could influence the shape of Network Thyroid Cancer Pathways within the reformed NHS.</p> <p>The various stages in the commissioning process coupled with the changes at Network Board level, mean that the group have real opportunity to engage directly with commissioners at Network level in order to help shape Network Thyroid Cancer Services. The engagement will essentially be around pathways.</p> <p>The current and future pathways were tabled.</p> <p>To circulate the pathways electronically to the group and primary care colleagues for comment and discussion at the pathway meeting on 25th June 2008.</p>	G Hughes	June 2008

6. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
9	<p>Mr Melling presented to the group the latest thyroid cancer waiting times. A detailed discussion about the quality of the data being collected followed. Mr Melling agreed to work with the Trust information teams to continue to make improvements in data quality and help achieve consistency in using the data definitions.</p> <p>The Cancer Reform Strategy (CRS) was published in December 2007. Within the CRS there are several commitments to extend the NHS Cancer Plan standards. This document details the dataset revisions required to monitor the existing NHS Cancer Plan standards in a manner consistent with the monitoring of the 18-Week standard, and introduces the data elements needed to support the new CRS waiting time standards:</p> <ul style="list-style-type: none"> •Maximum two week wait from referral for general breast symptoms (where cancer is not initially suspected) to date first seen (December 2009) •Maximum two month wait from referral from a cancer screening service to first treatment for all cancers (December 2008) •Maximum two month wait from a consultant's decision to upgrade the urgency of a patient they suspect to have a cancer to first treatment for all cancers December 2008) •Maximum one month wait for all subsequent treatments for new cases of primary and recurrent cancer where radiotherapy is the chosen treatment modality (December 2010) •Maximum one month wait for all subsequent treatments for new cases of primary and recurrent cancer where an anti-cancer drug regimen or surgery is the chosen treatment modality (December 2008) •Maximum one month wait for all subsequent treatments for new cases of primary and recurrent cancer for all other treatment modalities (December 2008) <p>To keep the group updated.</p>	P Melling	On-going
7. Network Guidelines			
Log No	Action	Lead(s)	Deadline
10	<p>The group agreed to endorse and adopt the British Thyroid Association Guidelines for the Management of Thyroid Cancer, 2nd edn. London: Royal College of Physicians; 2007.</p> <p>Dr Gerrard and Dr Gill have written the following article in the Clinical Oncology Journal summarising the guidelines. 'Thyroid Cancer Guidelines - What's New?' article by G Gerrard and V Gill. Clinical Oncology (2008) 20: 264-266 doi:10.1016/j.clon.2008.01.005.</p> <p>To add statement onto YCN website.</p>	H Ryan	June 2008

8. Any Other Business

Log No	Action	Lead(s)	Deadline
11	<p>•Educational Session</p> <p>It was agreed to hold an educational session in December to present the results of the Network Audit (action no 7) and to have a debate on over treating versus under treating thyroid cancers.</p> <p>Mark Lansdown suggested inviting Mr David Scott-Coombs to present on the national thyroidectomy database.</p> <p>The audience should include all involved in operating on thyroids across the Network.</p> <p>To organise an educational session for December at the Lecture Room, Bexley Wing, SJUH.</p>	A Nicolaides/ H Ryan	On-going

Date of Next Meeting(s)

Wednesday 25th June 2008 2:30 pm
Board Room, Ground Floor, Trust HQ, St James's University Hospital

Wednesday 1st October 2008 2:30 pm
The Board Room, 3rd Floor, Trust Head Quarters, Harrogate District Hospital