

**Actions of the meeting held on
Wednesday 01 October 2008, 14:30**

Yorkshire Cancer Network

Seminar Room 2, Cookridge Suite, Level 7, Bexley Wing, St James's University Hospital

Present:

Dr E Loney	Bradford Teaching Hospitals NHS Foundation Trust
Mrs C Ingham	British Thyroid Foundation
Mr G Dyke	Harrogate and District NHS Foundation Trust
Dr G Gerrard	Leeds Teaching Hospitals NHS Trust
Mr M Lansdown (Chair)	
Professor K MacLennan	
Mr Z Makura	
Mrs L Priestley	
Mr J Frewer	Mid Yorkshire Hospitals NHS Trust
Mr A Nicolaides	York Hospitals NHS Foundation Trust
Mr G Hughes	Yorkshire Cancer Network
Mrs H Ryan	

Apologies

Mr M Aldoori, Mr C Bem, Mr S Duffy, Dr D Goulesbrough, Mr P Melling, Dr R Murray, Mr S Nicholson, Dr R Pope, Dr A Scarsbrook, Mr I Smith, Mr B Tinkler

2. Action Log from the last meeting			
Log No	Action	Lead(s)	Deadline
20	The action log from the last meeting was agreed as being an accurate record.	N/A	N/A
3. Discussion of Thyroid Service with YCN Board			
Log No	Action	Lead(s)	Deadline
21	Mr Lansdown is presenting the YCN Thyroid Pathway and service to the YCN Management Board in December 2008. The group discussed and agreed issues that should be included in the presentation to the Board. To feedback the outcome of the Board to the group.	M Lansdown	Next meeting
4. Current thyroid pathway			
Log No	Action	Lead(s)	Deadline
22	Following discussions at the last meeting the amended pathway was circulated to the group with the agenda. Further amendments were suggested. Mr Hughes had met with Ms Priestley to map the supportive care and patient information elements onto the pathway. Dr Gerrard has produced a list of appropriate patient information resources available to patients along the thyroid pathway. To feedback discussions on patient information to Jane Archer, YCN Patient Information and Support Manager.	G Hughes/ H Ryan	Next meeting

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4. Current thyroid pathway			
Log No	Action	Lead(s)	Deadline
23	<p>•Follow-up</p> <p>The Nurse Led Telephone Follow-up for Patients on Life Long Thyroxine Therapy Guidelines were tabled and presented by Ms Priestley. Amendments were suggested by the group.</p> <p>To amend document and re-circulate to the group.</p>	L Priestley	November 2008
25	<p>•Follow-up</p> <p>Standards for follow-up of thyroid cancer patients were agreed as:</p> <ul style="list-style-type: none"> •All seen once a year (+/- 2 months) •Blood results to be available before patient attends clinic (T4, TSH, thyroglobulin and calcium levels) •Aim for the TSH to be < 0.1 and the free T4 to be in the normal range if possible. •If the thyroglobulin increases, to contact the thyroid oncologist. <p>To discuss follow-up of low risk patients not receiving radioactive iodine at the next meeting.</p>	All	Next meeting
26	<p>Dr Loney suggested carrying out a study on the classification of thyroid ultrasound.</p> <p>The group discussed the future need to produce Network guidelines on the management of incidental thyroid lesions found by US, CT and PET.</p> <p>To take forward ultrasound study.</p>	E Loney	On-going
33	<p>•GP access to ultrasound</p> <p>To email Leeds radiologists for their views on GP access to ultrasound.</p>	M Lansdown	October 2008
4.1 Pathology			
Log No	Action	Lead(s)	Deadline
27	<p>Prof. MacLennan confirmed that the process for pathology review at Leeds is improving and did not foresee any difficulties adhering to the Network pathway.</p> <p>Work is required on timely referral of pathology specimens from the Units to Leeds.</p> <p>To invite Lead Thyroid Pathologists to the next meeting to look at how to maximise the input of pathology along the thyroid pathway.</p>	M Lansdown/ H Ryan	November 2008
5. Future Service Model			
Log No	Action	Lead(s)	Deadline
28	<p>Key components of the future service model were agreed as:</p> <p>Continue hub and spoke approach. Send MTC's in for assessment Centralised radioactive iodine Follow-up to be carried out in the units Offer tertiary intrathoracic referral if local team have the facility. One stop clinic.</p>	N/A	N/A

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6. Management of Thyroid Cancer in Children and Young Adults			
Log No	Action	Lead(s)	Deadline
29	Item postponed until next meeting. To add as an agenda item for next meeting	H Ryan	Next meeting
7. Cancer Waiting Times			
Log No	Action	Lead(s)	Deadline
30	The latest thyroid cancer waiting times were presented to the group. To keep the group updated.	P Melling	On-going
8. Any Other Business			
Log No	Action	Lead(s)	Deadline
31	•Educational Meeting An educational meeting has been arranged for 3rd December 2008 at the Thackray Medical Museum. The flyer and registration form has been circulated widely. To send to Helen Ryan the programme for the meeting.	A Nicolaides	10/10/2008
32	To distribute the programme and registration form to adjacent networks.	H Ryan	October 2008

Date of Next Meeting(s)

Wednesday 3rd December 2008 12:30 pm
Thackray Medical Museum, Leeds [Educational Event]

Wednesday 4th February 2009 2:30 pm
Board Room, Ground Floor, Trust HQ, St James's University Hospital

Wednesday 24th June 2009 2:30 pm
Board Room, Ground Floor, Trust HQ, St James's University Hospital

Wednesday 21st October 2009 2:30 pm
Board Room, Ground Floor, Trust HQ, St James's University Hospital