

Present:

Dr D Clements	Airedale NHS Trust
Dr R Calvert	Bradford Teaching Hospitals NHS Foundation Trust
Mrs H Hey	
Mr J May	
Ms H Roberts	
Ms T Wilcocks	
Mr G Dyke	Harrogate and District NHS Foundation Trust
Dr P Selby	Leeds PCT
Dr A Baird	Leeds Teaching Hospitals NHS Trust
Mr S Dexter (Chair)	
Dr K Naik	
Mrs K Smith	
Ms M Clough	York Hospitals NHS Trust
Ms C Sheard	Yorkshire Cancer Network
Ms F Stephenson	
Mr B Tinkler	
Ms N Thornton	Yorkshire Cancer Research Network

1. Apologies

Professor M Baker, Dr M Denyer, Mr S Duffy, Mr A Henry, Ms E Jeffers, Dr C Kay, Dr A Lowe, Ms W Markey, Mr P Melling, Dr S Smale, Mr D Thomson, Ms L Verity

2. Minutes of last meeting			
Log No	Action	Lead(s)	Deadline
2	These were agreed as an accurate record.		
3. Matters arising			
Log No	Action	Lead(s)	Deadline
3			
3.1. Network Group Development Programme			
Log No	Action	Lead(s)	Deadline
4	Mr Dexter gave feedback to the group following the earlier Network Development meeting with the Network Lead Managers. The group have been given a timeframe in which to take forward this development programme and look at the service models. It was agreed to circulate the Network Development brief.	C Sheard	09/03/2007
5. Referral Pathway for Oesophago-Gastric Cancers - Progress & Next Steps			
Log No	Action	Lead(s)	Deadline
5			

Upper GI Group : Actions of the meeting held on Thursday 1st March 2007 2:00 pm

5.1. West West Yorkshire			
Log No	Action	Lead(s)	Deadline
6	<p>Mrs Hey presented the draft Referral Pathway Guidelines for gastric cancer that had been circulated to the group for comments. The group accepted the guidelines.</p> <p>A discussion followed on timed pathways. It was agreed to include an explanatory statement on the suggested timings. A pathway for oesophageal cancer is currently in development.</p> <p>Mr Dexter will liaise with Mrs Hey to finalise the pathway which will tie in with the guidelines.</p>	S Dexter / H Hey	21/06/2007
5.2. Leeds, North and Mid Yorkshire			
Log No	Action	Lead(s)	Deadline
7	<p>Leeds - PPM is now installed within most sites. York has its own in-house system. Leeds is putting together a business plan for installation of PPM within other Trusts.</p> <p>Mr Melling to get together with Mr Dexter for an update on PPM.</p>	P Melling	
8	<p>Mr Dexter reported that meetings had taken place with Mid-Yorkshire, York and Harrogate to discuss the service model and pathway.</p> <p>Effective IT was identified as a key issue in communication and co-ordination.</p> <p>To be discussed and noted as a standing agenda item.</p>	C Sheard	04/06/2007
9	<p>Mr Dexter suggested organising a workshop involving diagnostic representatives to get a more unified approach. It would also be useful to have IT representation.</p> <p>The group to inform Mr Dexter of any suggestions for a workshop including speakers. Mr Dexter will draw up a draft agenda.</p>	S Dexter	23/03/2007
10	<p>Group members stated that they were having trouble accessing the YCN event server. Ms Sheard to circulate the link for the server to the group.</p> <p>http://nww.ycnsrv01.nhs.uk/</p>	C Sheard	07/03/2007
8. Educational Event			
Log No	Action	Lead(s)	Deadline
11	<p>It was agreed that Upper GI would hold a joint event with the Pancreatic group on 7th June 2007 at the Pavillions in Harrogate. Upper GI would hold their meeting in the morning followed by a joint lunch and Pancreatic in the afternoon. The event will be held at the Pavillions, Harrogate.</p> <p>Suggested areas of presentation were: Barretts Oesophagus, Chemotherapy Update, PET Screening and HP/Nursing Update.</p> <p>Mr Dexter to prepare a draft programme and invite speakers.</p>	S Dexter / C Sheard	09/03/2007

9. PET Scanning

Log No	Action	Lead(s)	Deadline
12	<p>PET Scanning Mobile Unit is now installed in Leeds and is primarily being used for lung cancer patients. The clinical criteria is within the PET guidelines on the website. YCN waiting to hear which other tumour sites will be able to use the PET Scanning Unit.</p> <p>To advise the group of the additional tumour sites once it has been clarified to the Network.</p>	B Tinkler	07/05/2007

Date of Next Meeting(s)

Thursday 7th June 2007 9:00 am
Pavillions of Harrogate, Great Yorkshire Showground, Harrogate [EVENT]

Thursday 21st June 2007 3:45 pm
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

Thursday 11th October 2007 2:00 pm
YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital