

Actions of the meeting held on  
Thursday 11 October 2007, 14:00

Yorkshire Cancer Network

YCRN Conference Room 1, Ida Nurses Home, Cookridge Hospital

**Present:**

Mr A Henry	Airedale NHS Trust
Dr R Calvert	Bradford Teaching Hospitals NHS Foundation Trust
Mrs H Hey	
Dr A Lowe	
Mr J May	
Ms A Procter	
Ms W Markey	Calderdale and Huddersfield NHS Foundation Trust
Mr S Dexter (Chair)	Leeds Teaching Hospitals NHS Trust
Dr D Jackson	
Dr K Naik	
Dr O Rotimi	
Dr S Smale	York Hospitals NHS Foundation Trust
Mr P Melling	Yorkshire Cancer Network
Ms F Stephenson	
Miss G Thomson	
Mr B Tinkler	

**1. Apologies**

Dr A Anthoney, Dr A Baird, Dr S Cheeseman, Dr D Clements, Ms M Clough, Dr M Denyer, Mr G Dyke, Dr H Grabsch, Ms E Jeffers, Dr C Kay, Dr S Kite, Ms H Roberts, Ms C Rock, Ms T Wilcocks

**2. Action Log from the last meeting**

Log No	Action	Lead(s)	Deadline
14	The Action Log of the previous meeting held on 21st June was agreed as accurate.		N/A

**3.1. Feedback from Educational Event**

Log No	Action	Lead(s)	Deadline
15	The Group felt that the YCN Upper GI & Pancreatic Educational Event was a great success, with 70 attendees.  To circulate a copy of the event feedback to the group.	G Thomson	19/10/2007
16	The group to send suggestions for the next educational event to Mr Dexter, including suggestions on the evaluation form for contributions from nursing representatives.	All	06/03/2008

**4.1. Group Membership**

Log No	Action	Lead(s)	Deadline
17	A draft letter asking for 2 representatives from each locality was passed round the group to check. The membership of the group remains inclusive, the purpose of the letter is to ensure feedback from and to localities and MDTs.  Mr Dexter to send the letter to each locality.	S Dexter	19/10/2007

<b>4.3. Clinical Guidelines update</b>			
Log No	Action	Lead(s)	Deadline
18	<p>Mr May discussed the clinical guidelines with the group. The areas that require update are the surgical therapeutic management section.</p> <p>Mr May to work on the guidelines and speak to people who can help with updating these guidelines.</p> <p>To feedback at the next meeting.</p>	J May	06/03/2008
19	<p>Imaging - The group discussed a request from Roger Cannon, Senior Manager New Oncology Wing, LTH, regarding the imaging pathway. The group agreed, as per the YCN imaging guidelines that CT imaging should and would be done locally to protocol. It was also agreed that MRI/EUS/further staging should be done in Leeds or Bradford (Leeds for Harrogate, Mid Yorkshire, Leeds and York patients. Bradford for Airedale, Bradford and Calderdale &amp; Huddersfield patients).</p> <p>The YCN guidelines describe the imaging protocol but not the pathway, that is what is done locally and what is done centrally, and this needs to be documented.</p> <p>To update the Imaging guidelines with the full pathway an incorporate into full YCN Upper GI guidelines.</p>	K Naik	06/03/2008
<b>4.4. Upper GI Referral Pathway Meeting</b>			
Log No	Action	Lead(s)	Deadline
20	<p>The group discussed having the meeting over a half day in December. There is a Nursing Conference to be held on 11th December so the group should not have the Referral Pathway meeting on this date.</p> <p>Dr Smale agreed present some data from York on implementing 'straight to test' at the meeting.</p> <p>To chose a date for the meeting and circulate details with an agenda to the group.</p>	F Stephenson	23/11/2007
<b>5.1. West West Yorkshire</b>			
Log No	Action	Lead(s)	Deadline
21	<p>The group were informed that Mrs Hey has completed the Oesophageal and Gastric referral guidelines.</p> <p>To upload onto YCN website.</p>	G Thomson	31/10/2007
22	<p>Mrs Hey has been appointed Lead Cancer Nurse for Bradford so has reduced her UGI CNS hours.</p>		N/A
23	<p>The group discussed carrying out an audit of PET.</p> <p>To discuss at the next meeting.</p>	N/A	Review 06/03/2007
<b>5.2. Leeds, North and Mid Yorkshire</b>			
Log No	Action	Lead(s)	Deadline
24	<p>J Halen has been appointed as the 4th OG surgeon in Leeds.</p>		N/A

<b>5.2. Leeds, North and Mid Yorkshire</b>			
Log No	Action	Lead(s)	Deadline
25	Mr Dexter informed the group that the move in date to the new oncology wing will be the 8th January.		N/A
26	Mr Dexter informed the group that 'Straight to Test' is now up and running in Leeds.  To feedback at the referral pathway meeting in December.	S Dexter / K Smith	December 2007
<b>6. National Oesophago-Gastric Cancer Audit</b>			
Log No	Action	Lead(s)	Deadline
27	Mr Melling informed the group that the audit officially started on 1st October and data collection will run for 15 months. The audit information has been circulated to the cancer information staff within each Trust.  Lead Clinicians to take responsibility for participation in the national audit within their own Trusts.	Lead Clinicians	Review 06/03/2008
28	Lead Clinicians to identify and liaise with the appropriate cancer information staff within their Trusts to ensure that accurate data is being collected and submitted on their behalf.	Lead Clinicians	Review 06/03/2008
29	Mr Melling to present an update on progress at the next meeting	P Melling	06/03/2008
<b>7. Cancer Waiting Times</b>			
Log No	Action	Lead(s)	Deadline
30	Mr Melling presented the cancer waiting times to the group.  Mr Melling to present this data at the Referral Pathway Meeting in December.	P Melling	December 2007
<b>8. YCRN - Cancer Peer Review</b>			
Log No	Action	Lead(s)	Deadline
31	Dr Jackson gave an overview of the aims of the Research Network. Dr Anthony has agreed to be research link/lead for the UGI and Pancreatic Group. The group supported the integration of the research agenda in the main NSSG meeting.  To circulate Dr Jackson's presentation to the group.	G Thomson	19/10/2007

### **Date of Next Meeting(s)**

Thursday 6th March 2008 3:45 pm  
TBC

Thursday 19th June 2008 2:00 pm  
TBC

Thursday 9th October 2008 3:45 pm  
TBC